

**SHORELINE FIRE DEPARTMENT REGIONAL FIRE AUTHORITY
VOUCHER COVER SHEET**

Second Board Meeting
OCTOBER 16, 2025

| TYPE OF TRANSACTION | INVOICE NUMBER | DISBURSEMENT AMOUNT | RELEASE DATE |
|---|-----------------------|---------------------|--------------|
| RFA EXPENSE FUND: 10-064-0010 | | | |
| Vendor Voucher(s) | 251010001 - 251010034 | 78,101.66 | 10/8/25 |
| | 251016001 - 251016037 | 335,532.91 | 10/15/25 |
| Post Retirement Medical Benefits | ACH | 11,094.07 | 10/9/25 |
| Payroll Vouchers | 101525A - 101525D | 15,808.69 | 10/15/25 |
| ACH Payment Request - Payroll Direct Deposit | ACH | 129,871.18 | 10/13/25 |
| ACH Payment Request - Dept. of Retirement Systems | ACH | 21,980.35 | 10/29/25 |
| ACH Payment Request - Payroll Taxes | ACH | 18,650.40 | 10/14/25 |

\$ 611,039.26

| | | | |
|---|-------------------------|------------|----------|
| RFA ALS EXPENSE FUND: 10-064-6080 | | | |
| Vendor Voucher(s) | 251006001 - 251006006 | 2,031.98 | 10/8/25 |
| | 251015002 - 251015021 | 136,979.77 | 10/15/25 |
| Post Retirement Medical Benefits | ACH | 14,348.32 | 10/9/25 |
| Payroll Vouchers | ALS101525A - ALS101525D | 4,727.72 | 10/15/25 |
| ACH Payment Request - Payroll Direct Deposit | ACH | 75,658.57 | 10/13/25 |
| ACH Payment Request - Dept. of Retirement Systems | ACH | 13,761.86 | 10/29/25 |
| ACH Payment Request - Payroll Taxes | ACH | 15,364.05 | 10/14/25 |

\$ 262,872.27

| | | | |
|--|--|-------------|--|
| RFA ALS CAPITAL FUND: 10-064-6060 | | | |
| Vendor Voucher(s) | | No Activity | |

\$ -

| | | | |
|--|-----------|------------|----------|
| RFA MIH EXPENSE FUND: 10-064-6070 | | | |
| Vendor Voucher(s) | 251011001 | 198,831.09 | 10/15/25 |

\$ 198,831.09

| | | | |
|--------------------------------------|-----------------------|-----------|----------|
| RFA CAPITAL FUND: 10-0643-010 | | | |
| Vendor Voucher(s) | 251009001 | 3,265.97 | 10/8/25 |
| Vendor Voucher(s) | 251013001 - 251013008 | 30,451.55 | 10/15/25 |

\$ 33,717.52

| RFA NKCTC FUND: 10-064-0100 | | | |
|-----------------------------|-----------------------|----------|----------|
| Vendor Voucher(s) | 251008001 - 251008002 | 2,074.45 | 10/8/25 |
| | 251014001 | 300.00 | 10/15/25 |

\$ 2,374.45

| RFA FIRE BENEFIT FEE: 10-064-0030 | | | |
|-----------------------------------|-----------------------|----------|----------|
| Vendor Voucher(s) | 251012001 - 251012004 | 8,222.17 | 10/15/25 |

\$ 8,222.17

| RFA BENEFITS FUND: 10-064-6050 | | | |
|--------------------------------|-----------|-----------|---------|
| Vendor Voucher(s) | 251007001 | 11,368.04 | 10/8/25 |

\$ 11,368.04

| RFA DONATION FUND: 10-064-6030 | | | |
|--------------------------------|--|-------------|--|
| Vendor Voucher(s) | | No Activity | |

\$ -

| RFA RESERVE FUND: 10-064-6010 | | | |
|-------------------------------|--|-------------|--|
| Vendor Voucher(s) | | No Activity | |

\$ -

| MOTION | | | |
|--|--|--|--|
| Move to accept disbursements in the amount of: | | | |

\$ 1,128,424.80

MOTION: *Commissioner Harris moved, and Commissioner Sullivan seconded a motion to accept the disbursements for \$1,128,424.80 per the detail above. The motion passed; nine ayes.*

2. Commissioners' Report:

- None.

3. Financial Report

- The September 2025 Financial Summary Report will be provided at the November 6 Board meeting.

4. Statistics Report:

- No report.

5. Strategic Activity Report:

- No report.

6. RFA Activity Reports:

- **Chief Cowan** provided a written RFA activity report, which is attached and incorporated by reference.
- **Deputy Chief Hochstein** provided a written RFA activity report, which is attached and incorporated by reference.
 - Commissioner Fischer requested clarification regarding why the utility bills at Station 51 are significantly higher than those at other stations. Chief Cowan will follow up and provide an explanation for the differences.
- **Deputy Chief Orams** provided a written RFA activity report, which is attached and incorporated by reference.

VIII. OLD BUSINESS:

- The Uniformed Collective Bargaining Agreement (CBA) discussion was moved to the Executive Session pursuant to RCW 42.30.140(4)(b) for the purpose of discussing negotiations. The Executive Session was advanced on the agenda for discussion.

IX. NEW BUSINESS:

- **Chief Officer Collective Bargaining Agreement (CBA):**
 - The motion to approve the Chief Officer Collective Bargaining Agreement was tabled to allow for additional preparation and the finalization of negotiations.
- **Future Board Meeting Locations:**
 - The future board meeting discussion was tabled to the next meeting.

X. EXECUTIVE SESSION:

The regular meeting of the Governing Board moved into Executive Session at 5:55 p.m. until 6:15 p.m. for approximately 20 minutes, pursuant to RCW 42.30.140(4)(b) for the purpose of discussing negotiations. A decision was expected following the Executive Session.

The executive meeting moved to open session at 6:15 p.m. and was extended for an additional 15 minutes until 6:30 p.m.

The executive meeting moved to open session at 6:30 p.m. and was extended for an additional 10 minutes until 6:40 p.m.

At 6:40 p.m., the Governing Board reconvened in open session, with a decision to approve the Uniformed Collective Bargaining Agreement.

MOTION: *Commissioner Adman moved, and Commissioner Heivilin seconded a motion to authorize the Shoreline Fire Department RFA Governing Board to approve the Uniformed Collective Bargaining Agreement for January 1, 2025, through December 31, 2027. The motion passed; nine ayes.*

XI. PROJECTED AGENDA:

- Commissioner Webster will be attending meetings via Zoom October 20 through end of December.

- The Washington Fire Commissioners’ Annual Fall Seminar will be held from October 22–25, 2025.
- The Department’s Leadership Retreat is scheduled for October 27–29, 2025.
- The special meeting for the Fire Benefit Charge public hearing is scheduled for October 30, 2025, at Station 61. Commissioner Heivilin will not attend the special meeting on October 30.
- Commissioner Nye will have an excused absence at the November 20, 2025, meeting.
- Commissioner Adman will have an excused absence at the December 18, 2025, meeting.

The Governing Board of Commissioners adjourned the regular meeting at 6:44 p.m.

Minutes prepared by: Beatriz Goldsmith


 Bouphe K. Siharath
 Secretary to the Governing Board



Eric Adman, Commissioner



Tyler Byers, Commissioner



Kimberly A. Fischer, Commissioner



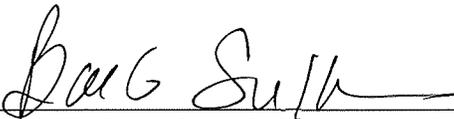
David M. Harris, Commissioner



Rod Heivilin, Commissioner


Rick Nye, Commissioner


Josh Pratt, Commissioner


Barb Sullivan, Commissioner


Rick Webster, Commissioner

Lisa Wollum, Commissioner