



**SHORELINE FIRE DEPARTMENT
REGIONAL FIRE AUTHORITY (RFA)
BOARD OF COMMISSIONERS MEETING**

AGENDA

September 4, 2025

5:30 p.m.

**Regular Meeting will be held via Zoom conferencing and
on-site at Station 61 17525 Aurora Avenue North**

Join Zoom Meeting

<https://us02web.zoom.us/j/83414034545?pwd=QVJhWGxPMetvaEdvMjJZSWFMMnBoQT09>

Meeting ID: 834 1403 4545

Passcode: 554785

Dial by your location: 1 253 215 8782

I. Call to Order

II. Pledge of Allegiance

III. Public Comment

Public Comment Procedures:

Individuals wishing to comment must do so by signing the Public Comment Sign-In Sheet or if appearing virtually by "raising their hand" or the equivalent. Each individual must state their name, the organization they are affiliated with, if applicable, and their city of residence. The chair shall recognize those persons and provide them the opportunity to comment. Individuals may speak up to two minutes and those representing recognized organizations may speak up to four minutes.

IV. Consideration and Approval of Agenda

V. Approval of Past Meeting Minutes

- August 21, 2025, meeting minutes will be presented at the September 18 meeting.

VI. Correspondence

VII. Standing Agenda

1. Warrants – Motion to Approve
 - Reapproval of the August 21, 2025, Warrant Vouchers / MOTION
2. Commissioners' Report
3. Financial Report (*second meeting of each month*) ***July's Financials will be reported.**
4. Statistics Report (*reported annually at the 2nd meeting of January*)
5. Strategic Activity Report
6. RFA Activity Reports

VIII. Old Business

IX. New Business

X. Projected Agendas

XI. Adjournment

**SHORELINE FIRE DEPARTMENT REGIONAL FIRE AUTHORITY
VOUCHER COVER SHEET**

First Board Meeting
SEPTEMBER 4, 2025

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
RFA EXPENSE FUND: 10-064-0010			
Vendor Voucher(s)	250901001 - 250901021	24,313.77	9/3/25
Payroll Vouchers	82725A - 82725N	159,526.36	8/27/25
ACH Payment Request - Payroll Direct Deposit	ACH	1,175,695.58	8/26/25
ACH Payment Request - HRA/VEBA	ACH	83,815.35	8/28/25
ACH Payment Request - ALERUS (457 Plan)	ACH	107,092.92	8/28/25
ACH Payment Request - WA DCP	ACH	90,817.37	8/28/25
ACH Payment Request - Dept. of Retirement Systems	ACH	255,612.18	8/28/25
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	26,200.95	8/28/25
ACH Payment Request - DSHS	ACH	7,303.38	8/28/25
ACH Payment Request - Payroll Taxes	ACH	278,806.44	8/27/25
Payroll Voucher	91525A - 91525D	14,357.76	9/10/25
Payroll - Direct Deposits	ACH	153,292.43	9/11/25
Payroll - Taxes	ACH	27,459.17	9/12/25
Dept of Retirement Systems	ACH	26,800.14	9/29/25
Interfund Transfer- OUT to RESERVE fund		No Activity	
Interfund Transfer- OUT to CAPITAL fund		No Activity	
Interfund Transfer- OUT to BENEFIT fund		No Activity	

\$ 2,431,093.80

RFA ALS EXPENSE FUND: 10-064-6080			
Vendor Voucher(s)	250906001 - 250906006	62,087.45	9/3/25
Payroll Vouchers	ALS82725A - ALS82725I	32,976.48	8/27/25
ACH Payment Request - Payroll Direct Deposit	ACH	307,927.05	8/26/25
ACH Payment Request - HRA/VEBA	ACH	20,866.60	8/28/25
ACH Payment Request - ALERUS (457 Plan)	ACH	30,168.47	8/28/25
ACH Payment Request - WA DCP	ACH	39,240.63	8/28/25
ACH Payment Request - Dept. of Retirement Systems	ACH	71,380.72	8/28/25
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	6,181.42	8/28/25
ACH Payment Request - Payroll Taxes	ACH	81,435.91	8/27/25
Payroll Voucher	ALS91525A - ALS91525D	3,623.54	9/10/25
Payroll - Direct Deposits	ACH	61,033.56	9/11/25
Payroll - Taxes	ACH	10,777.39	9/12/25
Dept of Retirement Systems	ACH	10,853.93	9/29/25
Interfund Transfer- OUT to ALS CAPITAL fund		No Activity	

\$ 738,553.15

RFA ALS CAPITAL FUND: 10-064-6060			
Vendor Voucher(s)	250904001	606.95	9/3/25

\$ 606.95

RFA MIH EXPENSE FUND: 10-064-6070			
Vendor Voucher(s)	250905001	1,169.40	9/3/25

\$ 1,169.40

RFA CAPITAL FUND: 10-0643-010			
Vendor Voucher(s)	250902001 - 250902003	6,822.33	9/3/25

\$ 6,822.33

RFA NKCTC FUND: 10-064-0100			
Vendor Voucher(s)		No Activity	

\$ -

RFA FIRE BENEFIT FEE: 10-064-0030			
Vendor Voucher(s)		No Activity	

\$ -

RFA BENEFITS FUND: 10-064-6050			
Vendor Voucher(s)	250903001 - 250903008	17,453.29	9/3/25

\$ 17,453.29

RFA DONATION FUND: 10-064-6030			
Vendor Voucher(s)		No Activity	

\$ -

RFA RESERVE FUND: 10-064-6010			
Vendor Voucher(s)		No Activity	

\$ -

MOTION			
Move to accept disbursements in the amount of :		\$	3,195,698.92



Shoreline Fire Department
Dedicated to the Protection of Life and Property
Serving our Communities for Over 85 Years, Since 1939

FIRE CHIEF
 Matt Cowan

COMMISSIONERS
 Eric Adman Tyler Byers
 Kim Fischer David Harris
 Rod Heivilin Josh Pratt
 Rick Nye Barb Sullivan
 Rick Webster Lisa Wollum

**GOVERNING BOARD OF COMMISSIONERS
 REGIONAL FIRE AUTHORITY MEETING
 MOTION APPROVAL FORM**

Informational Only Approval by Motion

Meeting Date:	September 4, 2025		
Agenda Title:	REVISED WARRANT DISBURSEMENTS		
Background Information:			
Submitted at the August 21, 2025, Board Meeting			
Fund: ALS Expense Fund 10-064-6080			
Type of Transaction	Control #	Amount	Disbursement Date
Vendor Vouchers	250815001	445.41	8-20-2025
Correction submitted for September 4, 2025, Board Meeting			
Fund: ALS Expense Fund 10-064-6080			
Type of Transaction	Control #	Amount	Disbursement Date
Vendor Vouchers	250815001	\$4,450.41	8-20-2025
Voucher amount was incorrectly entered on the Voucher Cover Sheet for Board's approval.			
Grand Total:	\$1,037,799.47 (Incorrect Amount)		
	\$1,041,804.47 (Correct Amount)		
Recommendation:			
Motion to approve the revised voucher warrant approval sheet total from August 21, 2025.			
Financial Impact:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Cost Neutral
Cost Impact:	None		
Other Options:	N/A		
Attachments:	Voucher Cover Sheet Correction		

BOARD OF COMMISSIONERS MOTION

I move to accept the revised disbursements in the amount of \$1,041,804.47 for the August 21, 2025, Board meeting warrant voucher approvals.

Follow Up Action(s):	
Follow up Person(s):	Accounts Payable
Follow up Date(s):	

Voucher Cover Sheet- Correction

Submitted at the August 21, 2025 Board Meeting

Fund: ALS Expense Fund 10-064-6080

Type of Transaction	Control #	Amount	Disbursement Date
Vendor Vouchers	250815001	445.41	8-20-2025

Correction submitted for September 4, 2025 Board Meeting

Fund: ALS Expense Fund 10-064-6080

Type of Transaction	Control #	Amount	Disbursement Date
Vendor Vouchers	250815001	\$4,450.41	8-20-2025

Notation:

Voucher amount was incorrectly entered on the Voucher Cover Sheet for Board's approval.

Grand Total: \$1,037,799.47 (Incorrect Amount)

\$1,041,804.47 (Correct Amount)

Resources:

- *August 21, 2025, Voucher Cover Sheet*
- *Voucher Approval Document*



**Shoreline Fire Department
Regional Fire Authority**

Monthly Financial Report

JULY 2025

- + **Financial Summary Report**
- + **Fund Balance Summary-Statement C-4**
(Fund resources and uses arising from cash transactions)
- + **2025 Budget Position Report** (Expense fund)
- + **Overtime Costs** (Expense Fund, Fire Suppression/BLS EMS)
- + **Cash on Hand** (Expense fund)

FINANCIAL SUMMARY REPORT: JULY 2025

Regular Board Meeting: September 4, 2025

ALL FUNDS- FUND RESOURCES AND USES ARISING FROM CASH TRANSACTIONS (Statement C-4)

This report identifies the beginning cash balance, revenues, expenditures and other increases and decreases

End of JUL Balance	\$	16,959,225.47
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General Expense Fund - BUDGET OVERVIEW (BIAS- budget position report)

Data as of JUL 2025		Notes
Percentage Remaining	68.8%	
Targeted Percentage Remaining	62.5%	
Over/Under Targeted Budget Remaining	6.3%	Under Budget

General Expense Fund- OVERTIME COSTS

Data as of JUL 2025		Notes
Total Overtime	\$ 191,897.74	
Firefighting Staffing Overtime	\$ 104,808.17	<i>Overtime processing period: Jun 13, 2025 - Jul 11, 2025</i>
BLS/EMS Staffing Overtime	\$ 87,089.57	<i>Overtime processing period: Jun 13, 2025 - Jul 11, 2025</i>

General Expense Fund- CASH ON HAND

Data as of JUL 2025		Notes
Cash on hand, end of JUN balance	\$ 4,515,390.80	

Transfers: No Activity

FUND NAME	TRANSFERS-OUT	TRANSFERS-IN	Purpose
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Fund Balance Summary- STATEMENT C-4

MAY - JULY 2025

FUND Name	Fund Number	Beginning Balance	Receipts	Disbursements	Ending Balance
General Expense FUND	10-064-0010	\$ -	\$ 12,481,311	\$ 7,965,920	\$ 4,515,391
Reserve FUND	10-064-6010	\$ -	\$ 5,983,490	\$ 578	\$ 5,982,912
Benefits FUND	10-064-6050	\$ -	\$ 1,758,663	\$ 71,242	\$ 1,687,421
Donations FUND	10-064-6030	\$ -	\$ 306,230	\$ 30	\$ 306,200
ALS Expense FUND	10-064-6080	\$ -	\$ 4,762,405	\$ 2,681,923	\$ 2,080,482
MIH FUND	10-064-6070	\$ -	\$ 360,857	\$ 204,235	\$ 156,622
Capital FUND	10-064-3010	\$ -	\$ 2,009,804	\$ 744,954	\$ 1,264,850
ALS Captital FUND	10-064-6060	\$ -	\$ 1,004,873	\$ 39,526	\$ 965,347
Total		\$ -	\$ 28,667,633	\$ 11,708,408	\$ 16,959,225

2025 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

Time: 14:51:48 Date: 08/26/2025

Page: 1

001 General Expense Fund: 10-064-0010

Target Percentage Remaining: 62.5%

Expenditures	Amt Budgeted	July	YTD	Remaining	
510 ADMINISTRATIVE					
522 10 11 01-00 Salaries- Administration	1,050,405.34	131,505.19	402,261.26	648,144.08	61.7%
522 10 12 01-00 Overtime	107,146.64	18,904.32	31,602.07	75,544.57	70.5%
001 Salaries & Wages	1,157,551.98	150,409.51	433,863.33	723,688.65	62.5%
522 10 21 01-00 State Retirement	117,270.68	7,491.27	30,475.65	86,795.03	74.0%
522 10 21 02-00 WA Paid Family & Medical Leave	3,222.00	344.27	1,048.50	2,173.50	67.5%
522 10 22 01-00 Med/Den/HRA VEBA/Life Ins	144,238.68	19,424.44	41,586.30	102,652.38	71.2%
522 10 22 02-00 Medicare	16,946.26	1,905.11	5,802.20	11,144.06	65.8%
522 10 22 03-00 Sick Leave Incentive Pay	22,323.41	3,005.84	7,262.50	15,060.91	67.5%
522 10 22 05-00 Long Term Disability Insurance	5,267.50	600.00	1,792.50	3,475.00	66.0%
522 10 24 01-00 Labor & Industries	2,589.63	235.57	686.54	1,903.09	73.5%
522 10 24 02-00 Unemployment	25,000.00	0.00	0.00	25,000.00	100.0%
522 10 26 01-00 Employee Assistance Program	18.00	3.50	7.00	11.00	61.1%
522 10 27 01-00 Clothing Allowance	943.08	0.00	0.00	943.08	100.0%
522 10 29 01-00 Employee Recognition Program	2,750.00	0.00	0.00	2,750.00	100.0%
522 10 29 02-00 Tuition Reimbursement	25,975.66	13,103.03	19,023.89	6,951.77	26.8%
002 Personnel Benefits	366,544.90	46,113.03	107,685.08	258,859.82	70.6%
522 10 31 01-00 Operating Supplies	22,257.90	323.23	3,979.54	18,278.36	82.1%
522 10 31 02-00 Employee Recognition Program	4,934.63	373.58	1,268.35	3,666.28	74.3%
522 10 31 03-00 Promotions	983.68	0.00	0.00	983.68	100.0%
003 Supplies	28,176.21	696.81	5,247.89	22,928.32	81.4%
522 10 41 01-00 Legal Services	30,000.00	4,563.00	11,892.50	18,107.50	60.4%
522 10 41 02-00 Payroll Services	30,440.43	9,814.17	12,563.65	17,876.78	58.7%
522 10 41 03-00 Consulting Services <i>Gallatin - June</i>	93,771.45	13,000.00	39,772.80	53,998.65	57.6%
522 10 41 04-00 Annual Drivers Record Audit	785.00	0.00	0.00	785.00	100.0%
522 10 41 05-00 Printing	1,746.08	0.00	0.00	1,746.08	100.0%
522 10 41 06-00 Recruitment	30,500.00	2,035.25	2,047.24	28,452.76	93.3%
522 10 41 08-00 Courier Services	2,200.00	220.46	484.36	1,715.64	78.0%
522 10 41 09-00 Outside Instructors	24,050.00	600.00	600.00	23,450.00	97.5%
522 10 42 01-00 Postage	3,461.00	825.58	1,023.47	2,437.53	70.4%
522 10 43 01-00 Travel- Chief	16,176.55	0.00	3,324.47	12,852.08	79.4%
522 10 43 02-00 Travel- Administrative Staff	15,017.23	3,599.10	4,206.23	10,811.00	72.0%
522 10 43 03-00 Travel- Leadership Team Retreat	8,500.00	0.00	0.00	8,500.00	100.0%
522 10 43 04-00 Travel-DEIB	11,950.00	0.00	0.00	11,950.00	100.0%
522 10 43 05-00 Promotions- Food	368.18	0.00	0.00	368.18	100.0%
522 10 43 06-00 Meeting Meals	460.98	0.00	50.16	410.82	89.1%
522 10 43 07-00 Employee Recognition Program	5,000.00	(105.00)	2,616.91	2,383.09	47.7%
522 10 44 01-00 Adverstising	250.00	0.00	199.00	51.00	20.4%
522 10 45 01-00 Employee Recognition Program	3,000.00	0.00	3,032.92	(32.92)	0.0%
522 10 45 03-00 Leadership Team Retreat-Facility/Meals	7,000.00	0.00	0.00	7,000.00	100.0%
522 10 46 01-00 Insurance	10,281.36	0.00	5,427.00	4,854.36	47.2%
522 10 49 01-00 Registrations- Chief	6,425.00	0.00	0.00	6,425.00	100.0%
522 10 49 02-00 Registrations- Administrative Staff	12,420.00	500.00	500.00	11,920.00	96.0%
522 10 49 03-00 Registrations- DEIB	5,560.00	0.00	0.00	5,560.00	100.0%
522 10 49 04-00 Memberships	4,368.21	0.00	0.00	4,368.21	100.0%
522 10 49 05-00 Credit Cards Service Fee	196.42	0.00	0.00	196.42	100.0%
522 10 49 06-00 Strategic Initiatives	9,386.84	0.00	0.00	9,386.84	100.0%
522 10 49 07-00 Subscriptions	500.00	0.00	0.00	500.00	100.0%
522 10 49 08-00 Toll Fees (Good2Go Pass)	500.00	15.75	15.75	484.25	96.9%

2025 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

Time: 14:51:48 Date: 08/26/2025

Page: 2

001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	July	YTD	Remaining	
510 ADMINISTRATIVE					
522 10 49 09-00 State Audit	28,000.00	347.50	3,475.00	24,525.00	87.6%
522 10 49 10-00 KC Finance-Invstmnt/Taxes Fees	210,500.00	1,270.28	1,490.21	209,009.79	99.3%
522 10 49 11-00 Claims- Self Insured	5,000.00	0.00	0.00	5,000.00	100.0%
522 10 49 12-00 Northshore ILA Reconciliation	0.00	0.00	0.00	0.00	100.0%
004 Services	577,814.73	36,686.09	92,721.67	485,093.06	84.0%
510 ADMINISTRATIVE	2,130,087.82	233,905.44	639,517.97	1,490,569.85	70.0%
511 LEGISLATIVE					
522 11 11 01-00 Salaries- Commissioners	105,000.00	8,211.00	20,125.00	84,875.00	80.8%
522 11 12 01-00 Overtime- Board Meetings	1,000.00	0.00	0.00	1,000.00	100.0%
001 Salaries & Wages	106,000.00	8,211.00	20,125.00	85,875.00	81.0%
522 11 21 00-00 State Retirement (DRS)	2,000.00	89.84	324.52	1,675.48	83.8%
522 11 22 01-00 Medicare/Social Security Tax	6,500.00	528.32	1,280.03	5,219.97	80.3%
522 11 22 02-00 WA Paid Family & Medical Leave	300.00	21.51	52.73	247.27	82.4%
522 11 24 01-00 Labor and Industries	150.00	8.06	19.76	130.24	86.8%
522 11 27 01-00 Clothing Allowance	750.00	0.00	191.64	558.36	74.4%
002 Personnel Benefits	9,700.00	647.73	1,868.68	7,831.32	80.7%
522 11 43 01-00 Travel-Commisioner Conferences	25,000.00	3,417.12	3,894.88	21,105.12	84.4%
522 11 43 02-00 KCFCA- Meeting Food	150.00	0.00	0.00	150.00	100.0%
522 11 49 01-00 Registration- WFC Conf/Seminars	9,000.00	0.00	0.00	9,000.00	100.0%
522 11 49 03-00 Memberships	2,417.00	0.00	0.00	2,417.00	100.0%
522 11 49 04-00 Elections-Education Information	10,000.00	0.00	0.00	10,000.00	100.0%
522 11 49 05-00 Elections-County Fee	75,000.00	0.00	0.00	75,000.00	100.0%
004 Services	121,567.00	3,417.12	3,894.88	117,672.12	96.8%
511 LEGISLATIVE	237,267.00	12,275.85	25,888.56	211,378.44	89.1%
520 FIRE SUPPRESSION					
522 20 11 01-00 Salaries	8,837,916.63	656,057.41	2,661,034.42	6,176,882.21	69.9%
522 20 12 01-00 Overtime	923,055.77	104,808.17	235,058.28	687,997.49	74.5%
001 Salaries & Wages	9,760,972.40	760,865.58	2,896,092.70	6,864,879.70	70.3%
522 20 21 01-00 State Retirement	556,804.62	61,143.56	174,781.03	382,023.59	68.6%
522 20 21 02-00 WA Paid Family & Medical Leave	28,513.89	2,973.28	8,549.88	19,964.01	70.0%
522 20 22 01-00 Med/Den/HRA VEBA/Life Ins	1,363,571.27	185,226.02	401,499.41	962,071.86	70.6%
522 20 22 02-00 Medicare	147,295.94	15,864.05	45,543.67	101,752.27	69.1%
522 20 22 03-00 MERP-Med Exp Reimb. Plan	73,100.00	8,500.00	25,500.00	47,600.00	65.1%
522 20 22 04-00 Sick Leave Incentive	31,010.31	891.61	2,674.83	28,335.48	91.4%
522 20 23 01-00 Disability Insurance	1,100.00	100.00	300.00	800.00	72.7%
522 20 24 01-00 Labor & Industries	740,404.26	70,182.93	200,830.82	539,573.44	72.9%
522 20 27 01-00 Clothing Allowance	80,463.87	17,202.10	23,770.12	56,693.75	70.5%
522 20 27 02-00 Dress Uniforms (Class A)	11,204.99	2,902.81	2,902.81	8,302.18	74.1%
002 Personnel Benefits	3,033,469.15	364,986.36	886,352.57	2,147,116.58	70.8%
522 20 31 01-00 SCBA Supplies	2,400.00	0.00	0.00	2,400.00	100.0%

2025 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

Time: 14:51:48 Date: 08/26/2025

Page: 3

001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	July	YTD	Remaining	
520 FIRE SUPPRESSION					
522 20 31 02-00 Bunker Gear	37,052.92	11,028.01	14,314.83	22,738.09	61.4%
522 20 31 03-00 Firefighting Operations Supplies	54,452.01	930.17	2,415.67	52,036.34	95.6%
522 20 31 04-00 Haz Mat Supplies/Equipment	11,531.41	0.00	218.59	11,312.82	98.1%
522 20 31 05-00 Uniform Supplies	3,646.11	1,379.38	1,647.13	1,998.98	54.8%
522 20 31 06-00 Disaster Supplies	2,400.00	0.00	0.00	2,400.00	100.0%
522 20 31 07-00 Communications Supplies/Equipment	3,373.71	0.00	125.55	3,248.16	96.3%
522 20 31 08-00 Firehouse Supplies	5,377.83	226.02	836.96	4,540.87	84.4%
522 20 31 09-00 TRT Supplies/Equipment	8,900.00	1,189.55	1,513.37	7,386.63	83.0%
522 20 31 10-00 Incident Management (Supplies/Maint)	500.00	0.00	0.00	500.00	100.0%
522 20 31 12-00 Deployment Supplies- In/Out	0.00	135.01	135.01	(135.01)	0.0%
522 20 35 01-00 Other Small Tools & Equipment	3,151.71	0.00	0.00	3,151.71	100.0%
003 Supplies	132,785.70	14,888.14	21,207.11	111,578.59	84.0%
522 20 41 01-00 Mapping / Pre-Fire Printing	1,500.00	0.00	0.00	1,500.00	100.0%
522 20 48 01-00 Firefighting Operations Equipment Maint & Repair	32,678.28	1,135.00	5,994.93	26,683.35	81.7%
522 20 48 03-00 Communications	9,131.12	0.00	0.00	9,131.12	100.0%
522 20 48 04-00 TRT Maintenance & Repairs	1,000.00	203.96	203.96	796.04	79.6%
522 20 48 05-00 Service Contracts- Maintenance & Repair	17,529.87	240.10	6,962.93	10,566.94	60.3%
522 20 48 06-00 Other Repairs	1,000.00	0.00	0.00	1,000.00	100.0%
522 20 48 07-00 Dispatch Services	372,715.00	0.00	184,157.50	188,557.50	50.6%
522 20 48 08-00 Radio Services Q3 PSERN	36,993.52	16,503.24	16,503.24	20,490.28	55.4%
522 20 48 09-00 Eastside Hazmat Consortium	33,897.76	0.00	0.00	33,897.76	100.0%
004 Services	506,445.55	18,082.30	213,822.56	292,622.99	57.8%
520 FIRE SUPPRESSION	13,433,672.80	1,158,822.38	4,017,474.94	9,416,197.86	70.1%
530 FIRE MARSHAL					
522 30 11 01-00 Salaries - FM, AFM, CO	406,920.44	46,019.89	138,059.67	268,860.77	66.1%
522 30 11 02-00 Salaries - Deputy FM	568,753.00	67,806.66	201,212.54	367,540.46	64.6%
522 30 11 04-00 Salaries- Administrative Assistant	124,465.38	15,673.45	46,493.45	77,971.93	62.6%
522 30 12 01-00 Overtime- FMO	51,644.40	6,041.26	14,730.45	36,913.95	71.5%
001 Salaries & Wages	1,151,783.22	135,541.26	400,496.11	751,287.11	65.2%
522 30 21 01-00 State Retirement	77,942.43	8,232.87	24,403.67	53,538.76	68.7%
522 30 21 02-00 WA Paid Family & Medical Leave	3,148.00	407.21	1,147.54	2,000.46	63.5%
522 30 22 01-00 Med/Den/HRA VEBA/Life Ins	169,677.39	21,872.53	47,071.28	122,606.11	72.3%
522 30 22 02-00 Medicare	20,762.43	2,253.59	6,350.51	14,411.92	69.4%
522 30 22 03-00 MERP-Med Exp Reimb Plan	6,400.00	800.00	2,400.00	4,000.00	62.5%
522 30 22 04-00 Sick Leave Incentive	2,276.23	0.00	0.00	2,276.23	100.0%
522 30 23 01-00 Disability Insurance	400.00	50.00	150.00	250.00	62.5%
522 30 24 01-00 Labor & Industries	42,424.53	3,988.68	11,355.08	31,069.45	73.2%
522 30 27 01-00 Clothing Allowance	5,340.55	1,699.38	1,699.38	3,641.17	68.2%
002 Personnel Benefits	328,371.56	39,304.26	94,577.46	233,794.10	71.2%
522 30 31 01-00 Supplies - FMO	5,794.50	0.00	0.00	5,794.50	100.0%
522 30 35 01-00 FMO-Small Equipment	904.31	276.86	276.86	627.45	69.4%

2025 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

Time: 14:51:48 Date: 08/26/2025

Page: 4

001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	July	YTD	Remaining	
530 FIRE MARSHAL					
003 Supplies	6,698.81	276.86	276.86	6,421.95	95.9%
522 30 41 01-00 Consulting Fee	4,075.00	0.00	0.00	4,075.00	100.0%
522 30 43 01-00 Travel- FMO	14,111.46	1,678.82	3,909.47	10,201.99	72.3%
522 30 49 01-00 Membership- FMO	650.00	143.00	243.00	407.00	62.6%
522 30 49 02-00 Registration-FMO	10,732.50	0.00	1,020.00	9,712.50	90.5%
522 30 49 03-00 Subscriptions- FMO	9,846.20	0.00	0.00	9,846.20	100.0%
004 Services	39,415.16	1,821.82	5,172.47	34,242.69	86.9%
530 FIRE MARSHAL	1,526,268.75	176,944.20	500,522.90	1,025,745.85	67.2%
531 COMMUNITY OUTREACH					
522 31 11 01-00 Salaries- PIO <i>Includes MIH Salary & Benefits</i>	62,166.81	(90,633.24)	42,328.08	19,838.73	31.9%
522 31 12 01-00 Community Outreach Overtime	81,484.15	5,073.24	14,884.52	66,599.63	81.7%
001 Salaries & Wages	143,650.96	(85,560.00)	57,212.60	86,438.36	60.2%
522 31 21 01-00 State Retirement	6,599.50	(8,038.24)	1,437.63	5,161.87	78.2%
522 31 21 02-00 WA Paid Family & Medical Leave	467.98	(236.25)	122.45	345.53	73.8%
522 31 22 01-00 Med/Den/HRA VEBA/Life Ins	8,604.66	(10,437.48)	538.95	8,065.71	93.7%
522 31 22 02-00 Medicare	2,036.91	(1,307.55)	677.39	1,359.52	66.7%
522 31 22 03-00 MERP- Med Exp Reimb Plan	100.00	(400.00)	600.00	(500.00)	0.0%
522 31 23 01-00 Disability Insurance	0.00	(375.00)	(375.00)	375.00	100.0%
522 31 24 01-00 Labor & Industries	2,108.55	(5,554.29)	(2,851.19)	4,959.74	235.2%
522 31 27 01-00 Clothing Allowance	700.00	0.00	0.00	700.00	100.0%
002 Personnel Benefits	20,617.60	(26,348.81)	150.23	20,467.37	99.3%
522 31 31 01-00 Supplies - PIO	15,466.59	893.85	4,969.77	10,496.82	67.9%
522 31 31 02-00 Supplies- Chaplain Program	100.00	0.00	0.00	100.00	100.0%
522 31 31 03-00 Supplies- CPR Program	7,512.80	1,987.20	1,987.20	5,525.60	73.5%
003 Supplies	23,079.39	2,881.05	6,956.97	16,122.42	69.9%
522 31 43 01-00 Travel- PIO	3,550.00	0.00	2,420.74	1,129.26	31.8%
522 31 45 01-00 Advertising	100.00	0.00	0.00	100.00	100.0%
522 31 48 01-00 Maintenance & Repairs- PIO	650.00	0.00	0.00	650.00	100.0%
522 31 49 02-00 Membership- PIO	200.00	0.00	0.00	200.00	100.0%
522 31 49 03-00 Registration- PIO	4,450.00	0.00	550.00	3,900.00	87.6%
522 31 49 05-00 Other Services & Charges	7,800.00	0.00	1,446.15	6,353.85	81.5%
004 Services	16,750.00	0.00	4,416.89	12,333.11	73.6%
531 COMMUNITY OUTREACH	204,097.95	(109,027.76)	68,736.69	135,361.26	66.3%
545 TRAINING					
522 45 11 01-00 Salaries - Chief Officer	153,439.56	17,890.11	53,670.33	99,769.23	65.0%
522 45 11 02-00 Salaries- Company Officer	266,377.64	30,905.59	92,716.77	173,660.87	65.2%
522 45 11 03-00 Salaries-Administrative Asst.	77,670.56	9,332.36	27,997.08	49,673.48	64.0%
522 45 12 01-00 Overtime-Training	204,335.63	3,303.77	31,216.64	173,118.99	84.7%
522 45 12 02-00 OT Training Firefighters	0.00	(147.16)	18,112.47	(18,112.47)	0.0%
001 Salaries & Wages	701,823.39	61,284.67	223,713.29	478,110.10	68.1%

2025 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

Time: 14:51:48 Date: 08/26/2025

Page: 5

001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	July	YTD	Remaining	
545 TRAINING					
522 45 21 01-00 State Retirement	51,174.73	3,668.14	10,958.40	40,216.33	78.6%
522 45 21 02-00 WA Paid Family & Medical Leave	1,848.46	174.63	502.06	1,346.40	72.8%
522 45 22 01-00 Med/Den/HRA VEBA/Life Ins	62,699.41	8,722.45	18,756.56	43,942.85	70.1%
522 45 22 02-00 Medicare	11,230.21	966.37	2,778.44	8,451.77	75.3%
522 45 22 03-00 MERP- Med Exp Reimb Plan	2,400.00	300.00	900.00	1,500.00	62.5%
522 45 22 04-00 Sick Leave Incentive	2,166.08	0.00	0.00	2,166.08	100.0%
522 45 23 01-00 Disability Insurance	400.00	50.00	150.00	250.00	62.5%
522 45 24 01-00 Labor & Industries	20,784.63	1,742.61	4,759.19	16,025.44	77.1%
522 45 27 01-00 Clothing Allowance	2,041.38	0.00	0.00	2,041.38	100.0%
002 Personnel Benefits	154,744.90	15,624.20	38,804.65	115,940.25	74.9%
522 45 31 01-00 Training Supplies	20,530.47	629.13	629.13	19,901.34	96.9%
003 Supplies	20,530.47	629.13	629.13	19,901.34	96.9%
522 45 41 01-00 Outside Instructors	4,960.00	0.00	0.00	4,960.00	100.0%
522 45 43 01-00 Travel	13,915.16	(143.24)	12,194.44	1,720.72	12.4%
522 45 48 01-00 Repairs & Maintenance	500.00	258.44	258.44	241.56	48.3%
522 45 49 01-00 Registrations	65,797.00	0.00	2,124.00	63,673.00	96.8%
522 45 49 02-00 Memberships/NKCTC Per Capita	0.00	0.00	0.00	0.00	100.0%
004 Services	85,172.16	115.20	14,576.88	70,595.28	82.9%
545 TRAINING	962,270.92	77,653.20	277,723.95	684,546.97	71.1%
550 FACILITIES					
522 50 11 01-00 Salary	337,439.86	32,824.89	95,043.18	242,396.68	71.8%
522 50 11 02-00 Salary- Maintenance Supervisor	104,905.08	11,549.54	34,667.01	70,238.07	67.0%
522 50 11 03-00 Salaries- Mechanic, Facilities Maintenance	391,995.56	27,718.88	80,965.00	311,030.56	79.3%
522 50 12 01-00 Overtime	9,100.09	2,162.00	12,664.47	(3,564.38)	0.0%
001 Salaries & Wages	843,440.59	74,255.31	223,339.66	620,100.93	73.5%
522 50 21 01-00 State Retirement	86,730.92	3,649.06	14,448.28	72,282.64	83.3%
522 50 21 02-00 WA Paid Family & Medical Leave	2,504.23	194.04	594.84	1,909.39	76.2%
522 50 22 01-00 Med/Den/HRA VEBA/Life Ins	141,954.52	10,578.96	22,839.16	119,115.36	83.9%
522 50 22 02-00 Medicare	12,034.46	1,652.97	4,932.58	7,101.88	59.0%
522 50 22 03-00 MERP- Med Exp Reimb Plan	4,400.00	400.00	1,200.00	3,200.00	72.7%
522 50 22 04-00 Sick Leave Incentive	7,431.38	904.04	2,712.12	4,719.26	63.5%
522 50 23 01-00 Disability Insurance	1,800.00	100.00	300.00	1,500.00	83.3%
522 50 24 01-00 Labor & Industries	15,610.76	946.15	3,234.40	12,376.36	79.3%
522 50 27 01-00 Clothing Allowance	4,573.52	(51.94)	(51.94)	4,625.46	101.1%
002 Personnel Benefits	277,039.79	18,373.28	50,209.44	226,830.35	81.9%
522 50 31 01-00 General Supplies	4,628.40	799.98	2,763.33	1,865.07	40.3%
522 50 31 02-00 Cleaning Supplies	24,544.07	2,929.21	6,418.22	18,125.85	73.9%
522 50 31 03-00 Staff/Support Vehicle Fluid Parts/Supplies	28,729.67	3,064.08	3,857.72	24,871.95	86.6%
522 50 31 04-00 Fire Apparatus Parts & Supplies	95,719.02	34,647.69	59,215.96	36,503.06	38.1%
522 50 31 05-00 Apparatus Placards/Lettering	2,500.00	0.00	0.00	2,500.00	100.0%
522 50 32 01-00 Fuel (all Divisions)	77,033.35	5,597.34	15,497.22	61,536.13	79.9%
522 50 35 01-00 Misc Tools-Fleet	3,120.01	244.14	906.24	2,213.77	71.0%

2025 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

Time: 14:51:48 Date: 08/26/2025

Page: 6

001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	July	YTD	Remaining	
550 FACILITIES					
522 50 35 02-00 Misc Tools-Facilities	1,944.86	0.00	0.00	1,944.86	100.0%
522 50 35 03-00 Facilities Equipment	15,674.22	3,964.08	4,818.95	10,855.27	69.3%
003 Supplies	253,893.60	51,246.52	93,477.64	160,415.96	63.2%
522 50 41 01-00 Landscape Professional Services	34,952.25	4,018.91	8,217.37	26,734.88	76.5%
522 50 41 02-00 Janitorial Contract- Sta 61 & 51	24,079.32	2,260.33	6,781.01	17,298.31	71.8%
522 50 41 03-00 HVAC/Boiler Maint Contract	26,998.67	6,850.31	12,148.36	14,850.31	55.0%
522 50 41 06-00 Extinguisher Refill Service	750.00	0.00	0.00	750.00	100.0%
522 50 41 07-00 Fire System Contract	1,232.08	761.08	3,740.27	(2,508.19)	0.0%
522 50 41 08-00 UL Test L61	4,000.00	0.00	2,300.00	1,700.00	42.5%
522 50 41 09-00 Pest Control	13,722.54	3,373.54	5,671.90	8,050.64	58.7%
522 50 43 01-00 Travel	1,000.00	(359.74)	1,316.25	(316.25)	0.0%
522 50 45 02-00 Misc. Rentals	732.00	0.00	0.00	732.00	100.0%
522 50 45 03-00 Laundry Service - Coveralls	1,917.87	319.94	635.45	1,282.42	66.9%
522 50 47 01-00 Electricity	74,067.06	2,567.41	11,379.26	62,687.80	84.6%
522 50 47 02-00 Garbage	18,053.83	1,411.85	3,958.45	14,095.38	78.1%
522 50 47 03-00 Sewer	22,997.83	2,157.86	6,680.03	16,317.80	71.0%
522 50 47 04-00 Water	29,367.33	1,241.62	2,082.03	27,285.30	92.9%
522 50 47 05-00 Natural Gas	92,169.32	7,825.00	15,376.65	76,792.67	83.3%
522 50 47 06-00 KC Taxes / Surface Water Management	0.00	0.00	0.00	0.00	100.0%
522 50 48 01-00 Facilities Repair & Maint.	42,052.64	4,534.66	48,997.99	(6,945.35)	0.0%
522 50 48 02-00 Apparatus/Equipmnt (Rep & Maint)	3,837.77	5,057.54	31,654.16	(27,816.39)	0.0%
522 50 48 03-00 Generator Maint.	8,905.75	0.00	404.34	8,501.41	95.5%
522 50 48 04-00 Heavy Maintenance- Facilities	37,816.98	0.00	9,331.57	28,485.41	75.3%
522 50 48 07-00 Exhaust Syst. Repair & Maint.	5,500.00	0.00	0.00	5,500.00	100.0%
522 50 48 11-00 Quarterly Elevator Maintenance	5,000.00	1,612.27	1,750.15	3,249.85	65.0%
522 50 48 12-00 Overhead Doors Maintenance	15,530.82	757.62	1,236.05	14,294.77	92.0%
522 50 49 01-00 Registrations	854.62	0.00	(3,713.86)	4,568.48	534.6%
004 Services	465,538.68	44,390.20	169,947.43	295,591.25	63.5%
550 FACILITIES	1,839,912.66	188,265.31	536,974.17	1,302,938.49	70.8%
551 IT					
522 51 31 01-00 Computer Supplies	16,665.74	351.08	463.59	16,202.15	97.2%
003 Supplies	16,665.74	351.08	463.59	16,202.15	97.2%
522 51 41 01-00 Software License/Maintenance	99,259.76	7,016.42	10,306.14	88,953.62	89.6%
522 51 41 02-00 Website Services	1,000.00	0.00	0.00	1,000.00	100.0%
522 51 42 01-00 Voice/Data/Fax Lines	57,163.43	8,673.11	37,199.77	19,963.66	34.9%
522 51 42 02-00 IT Services	111,438.08	26,554.24	26,554.24	84,883.84	76.2%
522 51 42 03-00 Cell Phone Airtime	51,977.75	1,650.16	3,668.19	48,309.56	92.9%
522 51 48 01-00 Facilities Repair & Maintenance	5,000.00	0.00	1,537.77	3,462.23	69.2%
522 51 48 02-00 IT Repair and Support	1,951.69	0.00	0.00	1,951.69	100.0%
522 51 48 03-00 Copy Machines-per Copy Charges, Toners,repairs	7,837.39	1,469.42	2,722.83	5,114.56	65.3%
522 51 48 04-00 Voice/Data System Repair & Maint	0.00	0.00	0.00	0.00	100.0%
522 51 48 05-00 Server/Network Maintenance	1,050.00	0.00	0.00	1,050.00	100.0%

2025 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

Time: 14:51:48 Date: 08/26/2025

Page: 7

001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	July	YTD	Remaining	
551 IT					
004 Services	336,678.10	45,363.35	81,988.94	254,689.16	75.6%
551 IT	353,343.84	45,714.43	82,452.53	270,891.31	76.7%
560 OTHER SERVICES					
522 60 12 01-00 Overtime	22,665.57	170.91	438.06	22,227.51	98.1%
001 Salaries & Wages	22,665.57	170.91	438.06	22,227.51	98.1%
522 60 22 01-00 Wellness Physicals, Shots, Hearing Tests	13,848.50	0.00	599.00	13,249.50	95.7%
002 Personnel Benefits	13,848.50	0.00	599.00	13,249.50	95.7%
522 60 31 01-00 Safety Officer Supplies	3,920.51	0.00	71.20	3,849.31	98.2%
522 60 35 01-00 Fitness Wellness Equipment/Supplies	1,000.00	0.00	0.00	1,000.00	100.0%
003 Supplies	4,920.51	0.00	71.20	4,849.31	98.6%
522 60 41 01-00 Professional Services	1,500.00	0.00	0.00	1,500.00	100.0%
522 60 43 01-00 Travel	2,254.00	0.00	0.00	2,254.00	100.0%
522 60 48 01-00 Fitness Equip Maint/Repair	8,000.00	0.00	0.00	8,000.00	100.0%
522 60 49 01-00 Registrations	8,400.00	0.00	0.00	8,400.00	100.0%
004 Services	20,154.00	0.00	0.00	20,154.00	100.0%
560 OTHER SERVICES	61,588.58	170.91	1,108.26	60,480.32	98.2%
571 EMS/BLS					
522 71 11 01-00 Salaries- Firefighters	3,103,661.32	654,680.87	1,251,850.21	1,851,811.11	59.7%
522 71 12 01-00 Overtime	345,767.87	87,089.57	205,236.90	140,530.97	40.6%
001 Salaries & Wages	3,449,429.19	741,770.44	1,457,087.11	1,992,342.08	57.8%
522 71 21 01-00 State Retirement	194,374.24	19,282.79	57,848.37	136,525.87	70.2%
522 71 21 02-00 WA Paid Family & Medical Leave	11,033.97	897.73	2,693.19	8,340.78	75.6%
522 71 22 01-00 Med/Den/HRA VEBA/Life Ins.	588,625.00	67,778.70	145,644.90	442,980.10	75.3%
522 71 22 02-00 Medicare	55,402.75	5,558.75	16,676.25	38,726.50	69.9%
522 71 22 03-00 MERP- Med Exp Reimb Plan	27,200.00	3,100.00	9,300.00	17,900.00	65.8%
522 71 23 01-00 Disability Insurance	500.00	0.00	0.00	500.00	100.0%
522 71 24 01-00 Labor & Industries	200,400.00	16,650.00	49,950.00	150,450.00	75.1%
002 Personnel Benefits	1,077,535.96	113,267.97	282,112.71	795,423.25	73.8%
522 71 31 01-00 Supplies - EMS/BLS	61,207.01	1,811.61	18,961.32	42,245.69	69.0%
522 71 31 02-00 EMS Apparatus Parts & Supplies	49,520.33	8,073.22	8,240.66	41,279.67	83.4%
522 71 32 01-00 Fuel - BLS	26,745.87	2,182.76	6,087.88	20,657.99	77.2%
003 Supplies	137,473.21	12,067.59	33,289.86	104,183.35	75.8%
522 71 48 01-00 Repair & Maintenance	17,502.48	298.71	612.48	16,890.00	96.5%
522 71 48 02-00 EMS Apparatus Repair & Maintenance	11,575.38	0.00	0.00	11,575.38	100.0%
522 71 48 03-00 Transport Billing Office	73,705.90	10,752.63	17,586.00	56,119.90	76.1%

2025 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

Time: 14:51:48 Date: 08/26/2025

Page: 8

001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	July	YTD	Remaining	
571 EMS/BLS					
004 Services	102,783.76	11,051.34	18,198.48	84,585.28	82.3%
571 EMS/BLS	4,767,222.12	878,157.34	1,790,688.16	2,976,533.96	62.4%
591 Lease Payments					
591 22 70 01-00 Lease Payments	287.97	174.42	174.42	113.55	39.4%
591 22 70 02-00 Subscription Based IT (SBITA)	25,000.00	0.00	24,657.55	342.45	1.4%
591 Lease Payments	25,287.97	174.42	24,831.97	456.00	1.8%
Fund Expenditures:	25,541,020.41	2,663,055.72	7,965,920.10	17,575,100.31	68.8%
Fund Excess/(Deficit):	(25,541,020.41)	(2,663,055.72)	(7,965,920.10)		

July 2025

Target Percentage Remaining: 62.5%

Overall Percentage Remaining: 68.8%

Under Budget by: **6.3%**

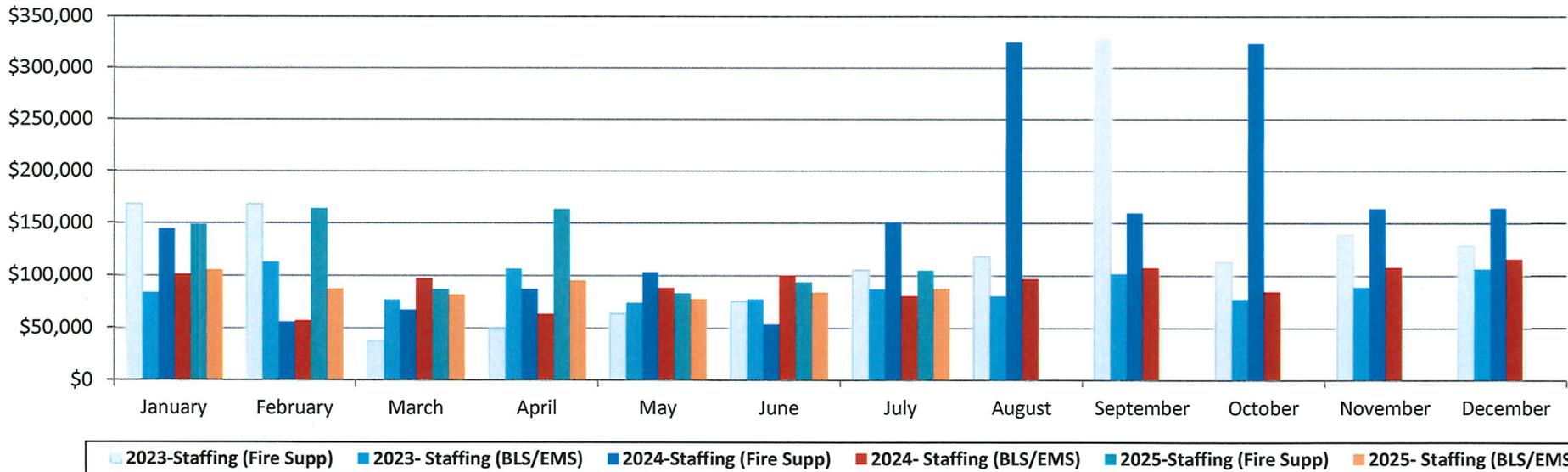
OVERTIME COST (EXP fund)- FIRE SUPPRESSION & BLS/EMS

JUL 2025

OT Budget: 522.20.12: Staffing, FF SL, Disability Vacancy, Meetings, Committee, Deployments, Comp cash out / **522.71.12:** Aid Car Prem Pay, Staffing BLS

	2023-Staffing (Fire Supp)	2023- Staffing (BLS/EMS)	2024-Staffing (Fire Supp)	2024- Staffing (BLS/EMS)	2025-Staffing (Fire Supp)	2025- Staffing (BLS/EMS)	OT Processing Period
January	\$ 167,716.70	\$ 83,651.93	\$ 144,271.86	\$ 100,992.20	\$ 148,299.84	\$ 105,095.49	Dec 13, '24 - Jan 10, '25
February	\$ 167,477.13	\$ 112,579.57	\$ 55,709.81	\$ 56,813.23	\$ 163,626.04	\$ 86,959.47	Jan 10 - Feb 14, 2025
March	\$ 37,382.47	\$ 76,487.52	\$ 67,109.34	\$ 96,709.19	\$ 86,750.13	\$ 81,612.78	Feb 14 - Mar 14, 2025
April	\$ 48,553.87	\$ 106,386.77	\$ 86,878.84	\$ 63,118.27	\$ 163,305.85	\$ 94,773.16	Mar 14 - Apr 11, 2025
May	\$ 63,363.17	\$ 73,448.12	\$ 103,038.99	\$ 87,511.59	\$ 82,984.83	\$ 77,169.26	Apr 11- May 09, 2025
June	\$ 74,803.00	\$ 77,091.20	\$ 53,462.76	\$ 99,416.93	\$ 93,434.17	\$ 83,559.12	May 09 - Jun 13, 2025
July	\$ 104,925.31	\$ 86,873.71	\$ 150,812.78	\$ 80,054.44	\$ 104,808.17	\$ 87,089.57	Jun 13 - Jul 11, 2025
August	\$ 117,843.66	\$ 80,379.77	\$ 324,779.38	\$ 96,539.92			Jul 11 - Aug 15, 2025
September	\$ 328,376.40	\$ 101,395.46	\$ 159,302.54	\$ 107,313.78			Aug 15 - Sep 12, 2025
October	\$ 112,643.94	\$ 77,020.20	\$ 323,260.74	\$ 84,364.70			Sep 12 - Oct 10, 2025
November	\$ 138,444.43	\$ 88,718.94	\$ 163,734.91	\$ 107,568.69			Oct 10 - Nov 14, 2025
December	\$ 128,225.92	\$ 106,381.75	\$ 164,126.40	\$ 115,484.02			Nov 14 - Dec 12, 2025
Total	\$ 1,489,756.00	\$ 1,070,414.94	\$ 1,796,488.35	\$ 1,095,886.96	\$ 843,209.03	\$ 616,258.85	
<i>Monthly Average</i>	<i>\$ 124,146.33</i>	<i>\$ 89,201.25</i>	<i>\$ 149,707.36</i>	<i>\$ 91,323.91</i>	<i>\$ 120,458.43</i>	<i>\$ 88,036.98</i>	

<u>JUL 2025</u>	<u>Year to Date</u>	<u>2025 Budget</u>	<u>Remaining Bal.</u>	<u>% Remaining</u>	<u>Target % remaining</u>	<u>Miscellaneous Note</u>
OT-Staffing (Fire Supp)	\$ 843,209.03	\$ 1,483,798.00	\$ 640,588.97	43.17%	41.67%	Inc. in FF staffing, sick leave, deployments
OT-Staffing (BLS/EMS)	\$ 616,258.85	\$ 711,500.00	\$ 95,241.15	13.39%	41.67%	Includes A157 Upstaffing



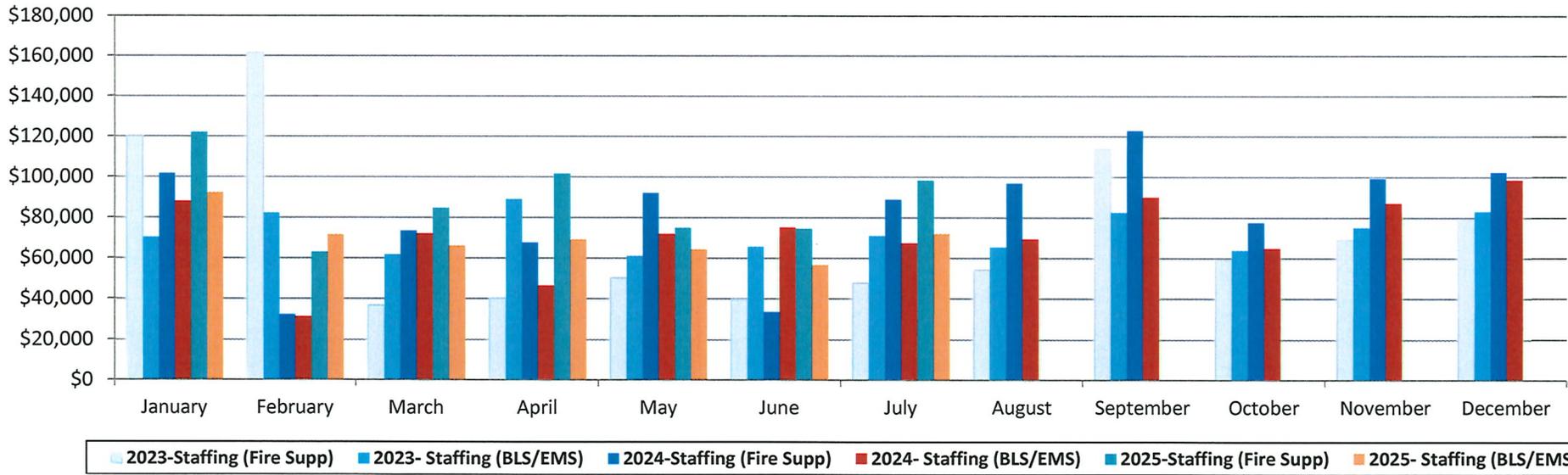
OVERTIME COST (EXP fund)- FIRE SUPPRESSION & BLS/EMS - STAFFING ONLY

JUL 2025

OT Budget: 522.20.12.01-01: Staffing, FF SL, Disability Vacancy / 522.71.12.01-01: Staffing BLS

	2023-Staffing (Fire Supp)	2023- Staffing (BLS/EMS)	2024-Staffing (Fire Supp)	2024- Staffing (BLS/EMS)	2025-Staffing (Fire Supp)	2025- Staffing (BLS/EMS)	OT Processing Period
January	\$ 119,963.66	\$ 70,348.08	\$ 101,457.42	\$ 87,812.50	\$ 122,116.00	\$ 92,008.67	Dec 13, '24 - Jan 10,'25
February	\$ 161,369.98	\$ 82,208.30	\$ 32,384.79	\$ 31,371.68	\$ 63,085.55	\$ 71,605.84	Jan 10 - Feb 14, 2025
March	\$ 36,575.73	\$ 61,743.42	\$ 73,504.88	\$ 72,124.85	\$ 84,539.09	\$ 66,119.40	Feb 14 - Mar 14, 2025
April	\$ 40,004.50	\$ 88,868.37	\$ 67,626.09	\$ 46,500.19	\$ 101,662.67	\$ 69,236.82	Mar 14 - Apr 11, 2025
May	\$ 50,236.09	\$ 61,160.72	\$ 91,932.42	\$ 71,954.21	\$ 74,974.46	\$ 64,275.80	Apr 11- May 09, 2025
June	\$ 39,499.82	\$ 65,795.46	\$ 33,649.62	\$ 75,205.13	\$ 74,645.62	\$ 56,548.52	May 09 - Jun 13, 2025
July	\$ 47,702.48	\$ 71,100.83	\$ 88,719.04	\$ 67,422.23	\$ 98,283.47	\$ 71,898.45	Jun 13 - Jul 11, 2025
August	\$ 54,228.90	\$ 65,562.63	\$ 96,742.64	\$ 69,431.03			Jul 11 - Aug 15, 2025
September	\$ 113,703.11	\$ 82,567.76	\$ 122,757.02	\$ 89,889.99			Aug 15 - Sep 12, 2025
October	\$ 59,074.43	\$ 63,895.04	\$ 77,476.25	\$ 64,888.54			Sep 12 - Oct 10, 2025
November	\$ 69,038.03	\$ 75,162.63	\$ 99,254.51	\$ 86,794.04			Oct 10 - Nov 14, 2025
December	\$ 78,699.89	\$ 83,004.55	\$ 102,251.11	\$ 98,397.59			Nov 14 - Dec 12, 2025
Total	\$ 870,096.62	\$ 871,417.79	\$ 987,755.79	\$ 861,791.98	\$ 619,306.86	\$ 491,693.50	
<i>Monthly Average</i>	<i>\$ 72,508.05</i>	<i>\$ 72,618.15</i>	<i>\$ 82,312.98</i>	<i>\$ 71,816.00</i>	<i>\$ 88,472.41</i>	<i>\$ 70,241.93</i>	

JUL 2025	Year to Date	2025 Budget	Remaining Bal.	% Remaining	Target % remaining	<i>Miscellaneous Note</i>
OT-Staffing (Fire Supp)	\$ 619,306.86	\$ 806,000.00	\$ 186,693.14	23.16%	41.67%	FF Staffing/SL, DL
OT-Staffing (BLS/EMS)	\$ 491,693.50	\$ 494,000.00	\$ 2,306.50	0.47%	41.67%	includes A157 Upstaffing



General Expense Fund- CASH ON HAND

Fund Number: 10-064-0010

8/26/2025

YEAR 2025	Beginning Cash Balance	Receipts	Disbursements	Ending Balance	
Beginning Cash Balance	\$ -				
January					
February					
March					
April					
May		10,000,000.00	2,142,499.44	7,857,500.56	high
June		2,333,868.98	3,160,364.94	7,031,004.60	
July		147,441.92	2,663,055.72	4,515,390.80	low
August					
September					
October					
November					
December					
Total	\$ -	12,481,310.90	7,965,920.10	4,515,390.80	
<i>Monthly Average</i>		<i>4,160,437</i>	<i>2,655,307</i>		

NOTES:

MAY 2025: Transferred in \$10,000,000 from Shoreline Fire District & Northshore Fire District

Shoreline Fire Department

BOARD MEETING DATE: August 21st, 2025

Chief Cowan

RFA Activity Reports

The following are noteworthy activities and/or meetings completed since the last Governing Board meeting:

Hiring/Succession Development

- Are looking into how to add finance specialist position to address workload and scope of work concerns. Will need to adjust job descriptions and work with Labor to collaborate, especially as we are moving closer to approval of administrative positions being added to Union.

Staffing

- We have 9 accepted conditional offers for entry level Firefighter positions.

Negotiations

- Union voted and approved the Uniform CBA.
- We have a tentatively agreed to Chief Officer CBA.

Contracts

- No update on NEMCO status.
- Vector Solutions work progressing well with Bothell onboarding. Vote by Bothell City Council expected on September 9th for full approval of adopting CBA and policy language.

North King County Training Consortium

- Upcoming training on EV fires, water rescue, and tech ops.
- Also will be coordinating training with KCSO for helicopter and boat operations.

Budget

- Our 2026 budget season is starting, with first meeting on September 9th.
- Have finished some of the reconciling of accounts, but still working to finish all transactions and transfer to RFA accounts.

Strategic Activity

- Station 57 Generator Replacement is ongoing and working on HVAC options.
- New ladder truck is coming along and should be to Hughes later this month, then to us later this fall for final preparation. Fire engine to follow in early 2026.

Public Records Requests

- Significant requests at this time.

Noteworthy Meetings/Activities

- August 20 – King County Fire Chief Association Meeting
 - Bi-monthly meeting to discuss regional issues.
- August 20 – Executive Team Training
 - Meeting to discuss cultural issues.

- August 26 – Labor Management Committee Meeting
 - Meeting to discuss ongoing challenges.
- August 26 – Sno10 BOC Meeting
 - Commissioner meeting.

Incorporated into the above Board meeting minutes by reference.

Submitted by: Chief, Matt Cowan

RFA Activity Highlights

Shoreline Fire Department RFA

BOARD MEETING DATE: September 4, 2025

Deputy Chief Matt Hochstein

Facilities:

- Ongoing service ticket repairs.
- First Arriving platform project underway.
- St. 51 server room suppression system being installed this week.
- St. 57 HVAC review underway.
- St. 61 server room suppression system being installed this week.
- St. 63 SCBA compressor ventilation system design work underway.
- St. 65 water heater replacement completed.

Fleet:

- Ongoing preventative maintenance of all district apparatus.
- Annual services and PMs are ongoing.
- Final inspection on the new ladder completed at Pierce.
- Upcoming:
 - Engine final inspection at Pierce.
 - Bothell ladder final inspection at Sutphen.
 - WFC Fall Fire Mechanics Conference.

IT:

- Microsoft Windows updates for August 2025
- New laptop for Katie Doll
- Preparing a large batch of computers to do a big replacement/swap project at ST63, 64, 65, and other random places.
- One more electronic door lock ready to install at ST63
- IT Budget for 2026.
- Ordering software and/or equipment that was approved for 2025.
 - Lots of research into new models of equipment that are different than what was proposed back when budget was done in 2024.
- Repairing and replacing ESO tablets as needed
- Misc tasks around stations.

Near Future:

- Critical vulnerabilities announced for VMware ESXi server - New updates need to be installed on all servers
- Researching new Remote Control software, for IT helpdesk support
- Researching new Monitoring software, for proactive monitoring of infrastructure equipment.
- Researching new Pelco / Motorola software VMS (video management system).

RFA Activity Highlights

- Network maintenance needed at ST51. Not scheduled yet – estimated 2 hour downtime.
- Network maintenance needed at ST57. Not scheduled yet – estimated 2 hour downtime.
- Network maintenance needed at ST65. Not scheduled yet – estimated 2 hour downtime.
- Network maintenance needed at ST61. Not scheduled yet – estimated 4 hour downtime.

Ongoing:

- Deploying new 5G modems to various apparatus when possible
- Continue the Windows 11 rollout

DC of Support Services:

- Weekly coordination meetings with Fire Prevention, I.T., Facilities, Fleet, Support Services Project Manager, and Executive Team.
- TCA bi-weekly check in.
- Chief Officer CBA negotiations session.
- 2026 budget planning meetings with Fleet, Facilities, IT, FMO, and Community Outreach.
- Gallatin bi-weekly check in.
- DC Hochstein vacation 8/21 – 9/1.

Regional Fire Authority Activity Highlights

Shoreline Fire Department

BOARD MEETING DATE: September 4, 2025

Deputy Chief Andres Orams

The following items of note were completed during the period of August 22 to September 4, 2025:

Deputy Chief Orams – Projects and Meetings

- Weekly Division Chief meetings
- Zone 1 Technical Rescue Committee meeting
- Executive Team meeting
- Future of Tech Rescue meeting
- Attended 2025 WA GEMT Provider Training
- MIH budget discussion
- Training Division budget meeting with Chief Cowan
- Gallatin/Shoreline bi-weekly check-In
- Attended Bothell All Officer's meeting
- ALS Working Group meeting
- NFA debrief meeting
- Electric Bus Isolation Areas Meeting

Fire Suppression (Pitts)

- Weekly Division Chief meetings
- Training Division budget meeting with Chief Cowan
- NFA debrief meeting
- Ongoing budget planning for 2026

EMS and MIH (Kennison):

- Weekly Division Chief meetings
- MIH budget discussion
- Training Division budget meeting with Chief Cowan
- Tuesday Series
- Paramedic Run Review
- ALS Training Officer's meeting
- ALS Working Group meeting
- ALS Regional Training Workshop
- Central Region EMS meeting
- NFA debrief meeting

Training (Majeed):

- Joint agency training freeway drill with Eastside Fire & Rescue - Aug 25-28
- Fire Protection Systems training - Sep 2-5
- Training budget meeting with Chief Cowan and DC Orams
- Met with MUR-70 building contractor for future mid/hi-rise training
- Met with Shoreline Community College for training on EV vehicles and two buildings
- Met with property owner of Shoreline TOD for acquired structure training with six homes



**SHORELINE FIRE DEPARTMENT
REGIONAL FIRE AUTHORITY (RFA)
Tentative Projected Agendas**

Regional Fire Authority Board meetings are held monthly on the 1st and 3rd Thursday of the month

- Items may not be in the same order as they will appear on the preliminary agenda.

D = Discussion
A = Action
PH = Public Hearing

September 4, 2025

Planned Absence: Commissioners Sullivan, Harris and Heivilin have an excused absence

5:30 PM (Public Meeting Station 61)

SUBJECT	RESOLUTION	TYPE	STAFF
September 11 - Special Meeting Pinning Ceremony at Station 61 @ 6:00 p.m. September 15 – Special Meeting at 5:30 p.m. to review 2026 Budget and Governing Board handbook.			

September 18, 2025

Planned Absence: Commissioner Byers will attend via Zoom or have an excused absence

5:30 PM (Public Meeting Station 51)

SUBJECT	RESOLUTION	TYPE	STAFF

October 2, 2025

Planned Absence: Commissioner Nye will attend via Zoom or have an excused absence

5:30 PM (Public Meeting Station 61)

SUBJECT	RESOLUTION	TYPE	STAFF

October 16, 2025

Planned Absence: Commissioner Nye will attend via Zoom or have an excused absence

5:30 PM (Public Meeting Station 51)

SUBJECT	RESOLUTION	TYPE	STAFF
October 22-25 WA Fire Commissioners Conference October 27-29 Department’s Leadership Retreat November 3 – Special Meeting to review 2026 budget at 5:30 p.m. October 16 – RFA Board Meeting / Public Hearing			

November 6, 2025

Planned Absence: _____

5:30 PM (Public Meeting Station 61)

SUBJECT	RESOLUTION	TYPE	STAFF

November 20, 2025

Planned Absence: _____

5:30 PM (Public Meeting Station 51)

SUBJECT	RESOLUTION	TYPE	STAFF
Adoption of 2026 budget and supporting Resolutions			

FUTURE DATES:

- **January 1, 2026, Board meeting – falls on Holiday**