

VII. STANDING AGENDA:

1. Warrants:

SHORELINE FIRE DEPARTMENT REGIONAL FIRE AUTHORITY
VOUCHER COVER SHEET

Second Board Meeting
AUGUST 21, 2025

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
RFA EXPENSE FUND: 10-064-0010			
Vendor Voucher(s)	250811001 - 250811038	324,057.08	8/13/25
Vendor Voucher(s)	250819001 - 250819030	101,950.08	8/20/25
Vendor Voucher(s)	250821001	26.68	8/20/25
Vendor Voucher(s)	250717001 - 25717030	46,894.70	7/30/25
Vendor Voucher(s)	250826001 - 250826028	74,811.33	8/27/25
Payroll Vouchers			will be presented at next meeting
ACH Payment Request - Payroll Direct Deposit			will be presented at next meeting
ACH Payment Request - HRA/VEBA			will be presented at next meeting
ACH Payment Request - ALERUS (457 Plan)			will be presented at next meeting
ACH Payment Request - WA DCP			will be presented at next meeting
ACH Payment Request - IAFF Local 1760 (Union Dues)			will be presented at next meeting
ACH Payment Request - Dept. of Retirement Systems			will be presented at next meeting
ACH Payment Request - DSHS			will be presented at next meeting
ACH Payment Request - Payroll Taxes			will be presented at next meeting
Interfund Transfer- OUT to RESERVE fund		No Activity	
Interfund Transfer- OUT to CAPITAL fund		No Activity	
Interfund Transfer- OUT to BENEFIT fund		No Activity	

\$ 547,739.87

RFA ALS EXPENSE FUND: 10-064-6080			
Vendor Voucher(s)	250808001 - 250808008	90,453.78	8/13/25
Vendor Voucher(s)	250810001	1,247.00	8/13/25
Vendor Voucher(s)	250815001	445.41	8/20/25
Vendor Voucher(s)	250820001	1,213.00	8/20/25
Vendor Voucher(s)	250716001-250716002	2,289.01	7/30/25
Vendor Voucher(s)	250825001 - 250825010	12,105.25	8/27/25
Payroll Vouchers			
ACH Payment Request - Payroll Direct Deposit			will be presented at next meeting
ACH Payment Request - HRA/VEBA			will be presented at next meeting
ACH Payment Request - ALERUS (457 Plan)			will be presented at next meeting
ACH Payment Request - WA DCP			will be presented at next meeting
ACH Payment Request - IAFF Local 1760 (Union Dues)			will be presented at next meeting
ACH Payment Request - Dept. of Retirement Systems			will be presented at next meeting
ACH Payment Request - Payroll Taxes			will be presented at next meeting

\$ 107,753.45

RFA ALS CAPITAL FUND: 10-064-6060			
Vendor Voucher(s)	250814001	2,494.63	8/20/25
Vendor Voucher(s)	250823001 - 250823005	20,918.78	8/27/25

\$ 23,413.41

RFA MIH EXPENSE FUND: 10-064-6070			
Vendor Voucher(s)	250807001	1,707.13	8/13/25

\$ 1,707.13

RFA CAPITAL FUND: 10-0643-010			
Vendor Voucher(s)	250813001 - 250813010	149,117.84	8/13/25
Vendor Voucher(s)	250817001 - 250817005	60,577.02	8/20/25
Vendor Voucher(s)	250715001 - 250715003	11,088.61	7/30/25

\$ 220,783.47

RFA NKCTC FUND: 10-064-0100			
Vendor Voucher(s)	250809001 - 250809002	3,472.37	8/13/25
Vendor Voucher(s)	250818001 - 250818002	23,518.37	8/20/25
Vendor Voucher(s)	250824001 - 250824002	2,303.00	8/27/25

\$ 29,293.74

RFA FIRE BENEFIT FEE: 10-064-0030			
Vendor Voucher(s)		No Activity	

\$ -

RFA BENEFITS FUND: 10-064-6050			
Vendor Voucher(s)	250812001 - 250812004	76,031.69	8/13/25
Vendor Voucher(s)	250812001 - 250812004	23,033.80	8/20/25
Vendor Voucher(s)	250822001	8,042.91	8/20/25

\$ 107,108.40

RFA DONATION FUND: 10-064-6030			
Vendor Voucher(s)		No Activity	

\$ -

RFA RESERVE FUND: 10-064-6010			
Vendor Voucher(s)		No Activity	

\$ -

MOTION

Move to accept disbursements in the amount of : **\$ 1,037,799.47**

MOTION: Commissioner Heivilin moved, and Commissioner Webster seconded a motion to accept the disbursements for \$1,037,799.47 per the detail above. The motion passed; eight ayes.

- **Reapproval of the August 7, 2025, Warrant Vouchers:**

- The warrant disbursements approved at the August 7, 2025, Board meeting has been corrected as follows:

5	ACH Payment Request - WA DCP	ACH	(80,017.67)	7/30/25
5	CORRECTED ACH Payment Request - WA DCP	ACH	38,601.71	7/31/25
	ACH Payment Request - WA DCP	ACH	(22,883.51)	7/30/25
	CORRECTED ACH Payment Request - WA DCP	ACH	9,570.04	7/31/25

Grand Total: **\$3,323,998.30** (Incorrect Amount)

\$3,166,367.69 (Correct Amount)

***MOTION:** Commissioner Heivilin moved, and Commissioner Harris seconded a motion to accept the revised disbursements in the amount of \$3,166,367.69 for the August 7, 2025, Board meeting warrant voucher approvals. The motion passed; eight ayes.*

2. Commissioners' Report:

- Commissioner Adman announced his intent to resign his term effective at the end of December 2025, citing upcoming commitments with the City Council. He requested that a discussion on procedures for appointing a replacement be added to the agenda for the next Northshore District meeting.
- Commissioner Fischer reported that she attended the King County Fire Commissioners' general meeting, where she inquired about efforts to prevent vehicle theft. The measures discussed aligned with the preventative actions already being taken by the Department. Additional information will be provided as it becomes available.

3. Financial Report

- No report.

4. Statistics Report:

- No report.

5. Strategic Activity Report:

- No report.

6. RFA Activity Reports:

- **Chief Cowan** provided a written RFA activity report, which is attached and incorporated by reference.
- **Deputy Chief Hochstein** provided a written RFA activity report, which is attached and incorporated by reference.
- **Deputy Chief Orams** provided a written RFA activity report, which is attached and incorporated by reference provided.
 - Commissioner Pratt requested an update on recent changes to federal laws regarding Ground Emergency Medical Transportation (GEMT).
 - DC Orams reported that he met with Systems Design, the Department's third-party Emergency Medical Services provider, on August 13, 2025. Topics discussed included the passage of the *Big Beautiful Bill* and the reduction in Medicare enrollment.

VIII. OLD BUSINESS:

- No Report.

IX. NEW BUSINESS:

- No Report.

X. PROJECTED AGENDA:

- Commissioners Heivilin and Harris will attend the September 4, 2025, meeting via Zoom or will be excused if absent.
- A special meeting of the Governing Board is scheduled for September 11, 2025, at 6:00 p.m. for the Department’s badge pinning ceremony.
- A Governing Board workshop is scheduled for September 15, 2025, at Station 61 to review budget and handbook changes. Commissioner Adman will not be in attendance.
- Commissioner Byers will attend the September 18, 2025, meeting via Zoom or will be excused if absent.
- The Department will host its annual Open House event on September 20, 2025, at Station 61 from 11:00 a.m. to 2:00 p.m.
- Commissioner Webster will attend the October 16, 2025, meeting via Zoom or will be excused if absent.
- The Washington Fire Commissioners’ annual fall seminar will be held October 22–25, 2025.
- The Department’s Leadership Retreat is scheduled for October 27–29, 2025.

The regular meeting of the Governing Board of Commissioners adjourned at 5:54 p.m.

Minutes prepared by: Dawn Killion

Boupha K. Siharath
 Boupha K. Siharath
 Secretary to the Governing Board



Eric Adman, Commissioner

Tyler Byers, Commissioner



Kimberly A. Fischer, Commissioner



David M. Harris, Commissioner



Rød Heivilin, Commissioner



Rick Nye, Commissioner



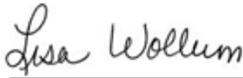
Josh Pratt, Commissioner



Barb Sullivan, Commissioner



Rick Webster, Commissioner



Lisa Wollum, Commissioner