



SHORELINE FIRE DISTRICT BOARD OF COMMISSIONERS MEETING

REGULAR MEETING MINUTES June 12, 2025

Chair Sullivan called the regular meeting of the Board of Commissioners to order at 5:00 p.m. on June 12, 2025. Station 61, located at 17525 Aurora Avenue N., Shoreline, Washington, 98133.

PRESENT:	Barb Sullivan, Chair	Matt Hochstein, Deputy Chief (DC)
	Rod Heivilin, Vice-Chair	Matt Cowan, Chief
	Kimberly Fischer, Commissioner	Andres Orams, Deputy Chief (DC)
	David Harris, Commissioner	Boupha Siharath, Board Secretary (BS)

I. PLEDGE OF ALLEGIANCE

II. CALL TO ORDER

III. PUBLIC COMMENT:

- None.

IV. CONSIDERATION OF AGENDA:

- The agenda topic, Board Attendance and Communication Protocols, was removed from discussion and added to the Regional Fire Authority Governing Board agenda.

V. SWEARING IN CEREMONY FOR NEWLY APPOINTED COMMISSIONER

- At the May 15 District Board meeting, the Commissioners nominated Rick Nye for appointment to Commissioner Position #5. Commissioner Nye will serve in this role until the position is filled through November 2025 general election.
- Boupha Siharath, District Board Secretary, swore in Rick Nye, as Commissioner Position 5 and administered the oath of office. The following was read into the record:
 - *I, Rick Nye, having been duly elected to the office of Shoreline Fire Department Commissioner Position No.5, do solemnly swear that I will faithfully and impartially discharge the duties of this office as prescribed by law and to the best of my ability and that I will support and maintain the Constitution of the State of Washington and of the United States of America.*

VI. STANDING AGENDA

- **APPROVAL OF PAST MEETING MINUTES:**

MOTION: Commissioner Fischer moved, and Commissioner Heivilin seconded a motion to approve the May 15, 2025, District regular meeting minutes. The motion passed; four ayes.

MOTION: Commissioner Fischer moved, and Commissioner Heivilin seconded a motion to approve the June 2, 2025, District special meeting minutes. The motion passed; four ayes.

VII. FINANCIAL REPORT

- A summary of the April 2025 Financial Summary Report was provided, which is listed below and included by reference.

FINANCIAL SUMMARY REPORT: APRIL 2025

Regular Board Meeting: June 12, 2025

ALL FUNDS- FUND RESOURCES AND USES ARISING FROM CASH TRANSACTIONS (Statement C-4)

This report identifies the beginning cash balance, revenues, expenditures and other increases and decreases

End of APR Balance	\$	29,832,392.30
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General Expense Fund - BUDGET OVERVIEW (BIAS- budget position report)

Data as of APR 2025		Notes
Percentage Remaining	67.0%	
Targeted Percentage Remaining	66.7%	
Over/Under Targeted Budget Remaining	0.3%	Under Budget

General Expense Fund- OVERTIME COSTS

Data as of APR 2025		Notes
Total Overtime	\$ 258,079.01	
Firefighting Staffing Overtime	\$ 163,305.85	Overtime processing period: Mar 14, 2025 - Apr 11, 2025
BLS/EMS Staffing Overtime	\$ 94,773.16	Overtime processing period: Mar 14, 2025 - Apr 11, 2025

General Expense Fund- CASH ON HAND

Data as of APR 2025		Notes
Cash on hand, end of APR balance	\$ 14,356,007.33	

Interfund Transfers: NO ACTIVITY

FUND NAME	TRANSFERS-OUT	TRANSFERS-IN	Purpose
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VIII. Board Attendance and Communication Protocols:

- The agenda topic was removed from discussion.

IX. EXECUTIVE SESSION:

➤ None.

The Commissioners adjourned the regular meeting at 5:09 p.m.

MOTION: Commissioner Fischer moved, and Commissioner Heivilin seconded, a motion to adjourn the regular meeting of the Board of Commissioners at 5:09 p.m. The motion passed; four ayes.

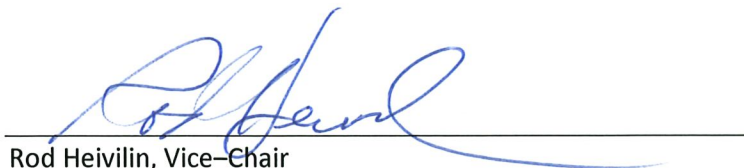
Minutes prepared by: Beatriz Goldsmith



Bouppha K. Siharath
Secretary to the Board



Barb Sullivan, Chair



Rod Heivilin, Vice-Chair



David M. Harris, Commissioner



Kimberly A. Fischer, Commissioner