



**Shoreline Fire Department**  
*Dedicated to the Protection of Life and Property*  
*Serving our Communities for Over 85 Years, Since 1939*

**FIRE CHIEF**  
Matt Cowan

**COMMISSIONERS**  
Ken Callahan      Rod Heivilin  
Kim Fischer      Barb Sullivan  
David Harris      Eric Adman  
Tyler Byers      Rick Webster  
Lisa Wollum      Josh Pratt

**SHORELINE FIRE DEPARTMENT**  
**(Regional Fire Authority)**

**RESOLUTION 25-03**

*Establishing Policies and Procedures*

A RESOLUTION of the Shoreline Fire Department, a regional fire authority Governing Board adopting the Shoreline Fire Department, a fire protection district policies and procedures as the policies and procedures of Shoreline Fire Department, a regional fire authority.

**WHEREAS** On February 11, 2025, the voters of Shoreline Fire Department, a fire protection district, and Northshore Fire Department, a fire protection district approved the formation of the Shoreline Fire Department, a regional fire authority "RFA" effective May 1, 2025 in accordance with the Shoreline and Northshore Regional Fire Department Plan "RFA Plan";

**WHEREAS**, as a new municipal corporation with a legal existence separate from the Shoreline Fire Department, a fire protection district, and the Northshore Fire Department, a fire protection district, it is necessary for Shoreline Fire Department, a regional fire authority, to establish its own policies and procedures;

**WHEREAS**, the Shoreline Fire Department, a fire protection district, has policies and procedures that currently apply to the management and operation of the fire department and that allow for a seamless transition of operations to the Shoreline Fire Department, a regional fire authority.

**RESOLUTION:** NOW, THEREFORE, BE IT RESOLVED, that the Governing Board of the Shoreline Fire Department, a regional fire authority, hereby

1. Adopts all current policies, standard operating procedures and applicable administrative guidelines of the Shoreline Fire Department, a fire protection district, as its policies and procedures; and

2. Authorizes the Fire Chief or designees to update and modify the adopted policies and procedures to reflect the adoption by the Shoreline Fire Department, a regional fire authority.

**Adoption:** Adopted by the Governing Board of the Shoreline Fire Department, at a special open public meeting of such Board on the 1st day of May, 2025 the following Board Members being present and voting:

Attest:

*Boupha K. Siharath*  
Boupha K. Siharath  
Secretary to the Board

BOARD OF COMMISSIONER OF THE SHORELINE FIRE  
DEPARTMENT REGIONAL FIRE AUTHORITY (RFA)

*Eric Adman*  
Eric Adman, Commissioner

Tyler Byers, Commissioner

Kenneth G. Callahan, Commissioner

*Kimberly A. Fischer*  
Kimberly A. Fischer, Commissioner

*David M. Harris*  
David M. Harris, Commissioner

*Rod Heivilin*  
Rod Heivilin, Commissioner

*Josh Pratt*  
Josh Pratt, Commissioner

*Barb Sullivan*  
Barb Sullivan, Commissioner

*Rick Webster*  
Rick Webster, Commissioner

*Lisa Wollum*  
Lisa Wollum, Commissioner