



KING COUNTY FIRE PROTECTION DISTRICT NO.16
7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

RESOLUTION NO. 25-06

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF NORTHSHORE FIRE DEPARTMENT TO DISSOLVE THE PETTY CASH CHECKING ACCOUNT AND PETTY CASH BOX DUE TO THE TRANSITION TO THE REGIONAL FIRE AUTHORITY (RFA)

WHEREAS, the Northshore Fire Department has historically maintained a petty cash checking account and petty cash box for purposes of covering small incidental expenses; and

WHEREAS, the Northshore Fire Department is transitioning operations and financial management to the Regional Fire Authority (RFA); and

WHEREAS, with this transition, the need for a separate petty cash checking account and petty cash box has been eliminated; and

WHEREAS, it is in the best interest of the Department to formally close out and dissolve these accounts;

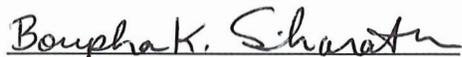
NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Northshore Fire Department, on behalf of the citizens of the Department, that:

1. The petty cash checking account maintained by the Northshore Fire Department shall be closed, and funds shall be deposited to the Expense fund.
2. The petty cash box shall be dissolved, and cash shall be deposited to the Expense fund.
3. Department staff are directed to complete all necessary steps to close and reconcile the petty cash checking account and petty cash box.
4. This resolution shall take effect immediately upon adoption.

ADOPTED by the Board of Fire Commissioners of Northshore Fire Department, King County, Washington, at the regular Board meeting held on September 18, 2025.

Attest:

THE NORTHSHORE FIRE DEPARTMENT (FIRE DISTRICT)
BOARD OF COMMISSIONERS



Bouppha K. Siharath

Tyler Byers, Chair



Josh Pratt, Vice-Chair



Eric Adman, Commissioner



Rick Webster, Commissioner



Lisa Wollum, Commissioner