



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

November 19, 2024

SPECIAL MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 and Virtual Meeting via Zoom

I. OPEN SPECIAL NORTHSHORE MEETING

1.1 Roll Call

Chair Lisa Wollum called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Eric Adman, Josh Pratt, Tyler Byers, Rick Webster, and Lisa Wollum. Also present was Chief Matt Cowan, Legal Counsel Matt Paxton, Board Secretary Amy Oakley, and 2 members of the public.

II. PUBLIC COMMENT

2.1 The Board heard public comment from David Maehren.

III. APPROVAL OF THE AGENDA

Commissioner Adman moved to adopt the agenda as presented. Commissioner Pratt seconded. The motion passed unanimously 5-0.

IV. RESOLUTION

4.1 Resolution 24-03, Certification of Imposition of the 2025 Fire Benefit Charge

Commissioner Webster moved to pass Resolution 2024-03 as stated. Commissioner Pratt seconded. The motion passed unanimously 5-0.

4.2 Resolution 24-04, Certification of Regular Property Tax Levy and GO Bond Levy

Commissioner Webster moved to pass Resolution 2024-04 as stated. Commissioner Pratt seconded. The motion passed unanimously 5-0.

4.3 Resolution 24-05, A Resolution adopting the 2025 General Expense, Capital, and Benefits budgets.

Commissioner Pratt moved to pass Resolution 2024-05 as stated. Commissioner Adman seconded. The motion passed unanimously 5-0.

4.4 Resolution 24-06, A Resolution approving a plan to form a regional fire protection service authority within the boundaries of the fire districts, effective May 1, 2025, and providing for other matters properly related thereto.

Commissioner Pratt moved to pass Resolution 2024-06 as stated. Commissioner Byers seconded. The motion passed unanimously 5-0.

ADJOURNMENT

The meeting adjourned at 5:09PM.

Attachments: Agenda, Public Notice, Resolution 2024-03, Resolution 2024-04, Resolution 2024-05, Resolution 2024-06, Tax Levy Exhibit A, Final 2025 Budget, Final RFA Plan, Ballot Explanatory Statement, Ballot Measure Title.

BOARD OF COMMISSIONERS



ERIC ADMAN, Member

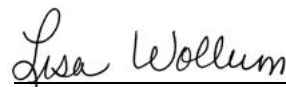
JOSH PRATT, Member



TYLER BYERS, Member



RICK WEBSTER, Member



LISA WOLLUM, Member

ATTEST

Amy Oakley _____

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on December 3, 2024.



Northshore Fire Department Board of Commissioners

Headquarters Station 7220 NE 181st Street, Kenmore, WA

Northshore Fire Department Board of Commissioners

Special Meeting Agenda

Tuesday, November 19, 2024

5:00PM

Meeting held virtually, via Zoom, and in-person at: Station #51, 7220 NE 181st Street, Kenmore, WA 98028

To provide public comment, please see instructions at the end of the agenda.

To attend this meeting live, click the link below and enter the ID & Password provided.

A recording of this meeting will also be posted in AV Capture.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/85044713997?pwd=dW1uWDFpNldlPZ1dSSU1ZYy9LSXVQQT09>

Call in to Zoom Meeting at: (253) 215-8782

Meeting ID: 850 4471 3997

Passcode: 743608

I. Open Special Northshore Board Meeting

1.1 Roll Call

II. Public Comment

2.1 Public Comment

III. Approval of Agenda

3.1 Approval of the Meeting Agenda

IV. Board Resolutions

4.1 Resolution 24-03, 2025 Fire Benefit Charge

4.2 Resolution 24-04, 2025 Tax Levy

4.3 Resolution 24-05, 2025 Budget

4.4 Resolution 24-06, RFA Plan

Adjournment

Next Regular Meeting: Tuesday, December 3, 2024 at 5:00 PM



Public Comment Procedures for Virtual Meetings:

Individuals wishing to comment may comment by appearing at the virtual meeting and “raising their hand” or the equivalent. The chair shall recognize those persons and provide them the opportunity to comment. Three minutes are allowed for comment.

If you wish to provide written public comment, you may do so by submitting a written statement to boardsecretary@northshorefire.com. Any comments received up to one hour before the posted meeting time, will be read during the public comment period.

To ensure your written comments are received and read at the proper meeting, your email must include:

- Date & Time of the meeting your comments are intended for
- Your name
- Whether or not you live in the city limits of Lake Forest Park or Kenmore
- Agenda Item and/or subject your comments refer to

Emails without this information may not be read at the meeting. And, in accordance with normal procedure, messages of an overly repetitive or inappropriate (vulgarity) nature may be declined to be read at the discretion of the meeting Chair.

Please check the District’s [AV Capture](#) for the most up-to-date information about individual meetings.

Questions? Email Board Secretary Amy Oakley at boardsecretary@northshorefire.com.



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

NOTICE OF SPECIAL MEETING

DATED November 16, 2024

NOTICE IS HEREBY GIVEN that a special meeting of the Board of Commissioners of King County Fire Protection District No. 16, will be held via Zoom, and in-person at: Station #51, 7220 NE 181st Street, Kenmore, WA 98028, **Tuesday the 19th day of November 2024, at 5:00PM.**

PURPOSE:

The purpose of the meeting is to approve the 2025 budget and accompanying resolutions and to approve the Joint Resolution with Shoreline Fire Department for the RFA Plan.



KING COUNTY FIRE PROTECTION DISTRICT NO.16
7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

RESOLUTION NO. 24-03
FIRE BENEFIT CHARGE RESOLUTION
Certification of Imposition of the 2025 Fire Benefit Charge

WHEREAS, pursuant to RCW 52.18, the Board of Fire Commissioners (“Board”) of King County Fire Protection District No. 16 (“District”) is authorized to fix and impose a fire benefit charge on personal property and improvements to real property, which are located within the District on the date specified, and which have received or will receive benefits provided by the District, to be paid by the owners of the property; and

WHEREAS, at a special election on February 12, 2019, the voters of the District authorized the imposition of a fire benefit charge for a period of six years commencing in 2020, not to exceed an amount equal to 60 percent of its operating budget; and

WHEREAS, pursuant to RCW 52.18.060(2), the Board is required to conduct an annual review of the fire benefit charge and hold a public hearing; and

WHEREAS, the Board duly noticed and held a public hearing on November 5, 2024 and

WHEREAS, at the conclusion of the public hearing on November 5, 2024 and after reviewing and considering the testimony and evidence provided, the Board determined it was necessary to impose a fire benefit charge on personal property and improvements to real property within the District for calendar year 2025; and

WHEREAS, the District’s fire benefit charge amount from the previous year was \$7,520,000.

NOW, THEREFORE, it is resolved by the Board of Fire Commissioners of King County Fire Protection No. 16:

1. That fire benefit charges take into consideration the insurance savings resulting from the provision of benefits by the District, the amount of fire protection required by the property and the special services provided to the properties by the District; and
2. That the Board determined that the methodology utilized to calculate the fire benefit charges reasonably takes into consideration the facts and circumstances of each property for which a fire benefit charge is imposed, and further that each individual fire benefit charge is reasonably proportioned to the measurable benefits to the property resulting from the services afforded by the District; and

3. That the amount of the fire benefit charge to be collected in 2025 is hereby established to not exceed \$5,475,000; and
4. That as part of the 2025 budget adoption a *decrease* in the proposed aggregate fire benefit charge is hereby authorized for 2025 in the amount of \$2,045,000, which is a percentage *decrease* of approximately 27 percent from the previous year; and
5. That the proposed fire benefit charge will be imposed on the affected properties beginning January 1, 2025; and
6. That the property owners will be notified, in writing, of the amount of the fire benefit charge to be imposed on their property prior to the implementation of the provisions of RCW 52.18.070 establishing a Fire Benefit Charge Review Board.

ADOPTED AND APPROVED by the Board of Fire Commissioners of King County Fire Protection District No. 16, King County, Washington, at a special meeting thereof, held on November 19th, 2024.

NORTHSHORE FIRE DEPARTMENT

King County, Washington

Attest:

 Amy Oakley
 Secretary to the Board

 LISA WOLLUM, Chair

 ERIC ADMAN, Commissioner

 TYLER BYERS, Commissioner

 RICK WEBSTER, Commissioner

 JOSH PRATT, Commissioner

CERTIFICATE

I, Amy Oakley, the Secretary of the Board of Fire Commissioners of King County Fire Protection District No. 16, King County, Washington, hereby certify that the foregoing Resolution is a full, true and correct copy of a Resolution duly adopted at a special meeting of the Board of Fire Commissioners of said Department, duly held at a special meeting place thereof on November 19, 2024 of which meeting all members of said Board had due notice, and at which a majority thereof was present; and that at said meeting said Resolution was adopted by the following vote:

AYES , and in favor thereof, Commissioners:	0
NAYS , Commissioners:	0
ABSENT , Commissioners:	0
ABSTAIN , Commissioners:	0

I further certify that I have carefully compared the same with the original Resolution on file and of record in my office; that said Resolution is a full, true and correct copy of the original Resolution adopted at said meeting; and that said Resolution has not been amended, modified or rescinded since the date of its adoption, and is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this 19th day of November, 2024.

NORTHSHORE FIRE DEPARTMENT
King County, Washington

Amy Oakley
Secretary to the Board of Fire Commissioners



KING COUNTY FIRE PROTECTION DISTRICT NO.16
7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

RESOLUTION NO. 24-04
TAX LEVY RESOLUTION
Certification of Regular Property Tax Levy and GO Bond Levy

WHEREAS, King County Fire Protection District No. 16, King County, Washington (the "Department/District") is a municipal corporation duly organized and existing under and by virtue of the laws of the State of Washington;

WHEREAS, the Board of Fire Commissioners of the King County Fire Protection District No. 16 (the "Board") has properly given notice at the public hearing held on November 5, 2024 to consider the Department's current revenue sources for the expense budget for the 2025 calendar year, pursuant to RCW 84.55.120; and

WHEREAS, the Board, after a public hearing and duly considering all relevant evidence and testimony presented, has determined that the Department requires an increase in property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and the increase resulting from annexation assessed value, in order to discharge the expected expenses and obligations of the Department and in its best interest;

NOW THEREFORE, IT IS HEREBY FOUND, DETERMINED AND ORDERED as follows:

WHEREAS the King County Assessor has the Board of Fire Commissioners of the King County Fire Protection District No. 16 (the "Board") that the assessed valuation of all taxable property within the boundaries of the Northshore Fire Department for the calendar year 2025 is **\$12,869,015,311**.

WHEREAS, the Board has determined that to maintain and pay for the costs of fire protection and medical services within the District, the King County Council must levy and the Treasury Division Manager of King County, Washington, must collect in 2025, a regular tax levy for the Department's General Expense Fund in the amount of **\$9,008,311** as described in Exhibit A (Ordinance 2152), attached hereto and by this reference incorporated herein;

1. This amount includes an increase in property tax revenue from the previous year and amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and \$19,790 in refunds made;

2. That under RCW 84.55.120, and as part of the 2025 budget adoption, an increase in the regular property tax levy is hereby authorized. The dollar amount of the increase over the actual levy from the previous year shall be \$3,093,521, which is a percentage increase of 0.52301 percent from the previous

year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state-assessed property, and any annexations that have occurred and \$19,790 in refunds made;

WHEREAS, the Board, by Resolution No. 07-21, adopted on December 4, 2007, ordered a special election to be held within the District for the submission to the qualified electors of the District the question of whether the Department should issue \$25,000,000 principal amount of unlimited tax general obligation bonds (the "Bonds") to provide money to construct and equip its headquarters fire station, undertake other capital projects throughout the District, refund all or part of its 2006 general obligation bond, issue not more than \$25,000,000 of general obligation bonds maturing within 20 years, and levy excess property taxes annually to repay the bonds;

WHEREAS, the Board has determined that to provide money to pay the 2025 principal and interest payments due on the Bonds that the King County Council must levy and the Treasury Division Manager of King County, Washington, must collect in 2025 an excess levy for the District's Bond Fund in the amount of **\$1,568,750** as described in Exhibit A attached hereto and by this reference incorporated herein;

NOW THEREFORE, IT IS HEREBY FOUND, DETERMINED AND ORDERED as follows:

Section 1: CERTIFICATION OF REGULAR PROPERTY TAX LEVY

The Board hereby certifies to the King County Council a regular property tax levy in the principal amount of \$9,008,311 for the Department's General Expense Budget, as described in Exhibit A attached hereto and by this reference incorporated herein. Further, the Board hereby authorizes and directs the Treasury Division Manager of King County, Washington, to collect said amount in 2025.

Section 2: CERTIFICATION OF EXCESS LEVY

The Board hereby certifies to the King County Council an excess tax levy in the principal amount of \$1,568,750 for the Department's Bond Fund, as described in Exhibit A attached hereto and by this reference incorporated herein. Further, the Board hereby authorizes and directs the Treasury Division Manager of King County, Washington, to collect said amount in 2025.

Section 3: EFFECTIVE DATE

This Resolution shall be effective immediately upon its adoption and approval.

ADOPTED AND APPROVED by the Board of Fire Commissioners of King County Fire Protection District No. 16, King County, Washington, at a special meeting thereof, held on November 19th, 2024.

NORTHSHORE FIRE DEPARTMENT

King County, Washington

Attest:

LISA WOLLUM, Chair

Amy Oakley

Secretary to the Board

ERIC ADMAN, Commissioner

TYLER BYERS, Commissioner

RICK WEBSTER, Commissioner

JOSH PRATT, Commissioner

CERTIFICATE

I, Amy Oakley, the Secretary of the Board of Fire Commissioners of King County Fire Protection District No. 16, King County, Washington, hereby certify that the foregoing Resolution is a full, true and correct copy of a Resolution duly adopted at a special meeting of the Board of Fire Commissioners of said Department, duly held at a special meeting place thereof on November 19, 2024 of which meeting all members of said Board had due notice, and at which a majority thereof was present; and that at said meeting said Resolution was adopted by the following vote:

AYES , and in favor thereof, Commissioners:	0
NAYS , Commissioners:	0
ABSENT , Commissioners:	0
ABSTAIN , Commissioners:	0

I further certify that I have carefully compared the same with the original Resolution on file and of record in my office; that said Resolution is a full, true and correct copy of the original Resolution adopted at said meeting; and that said Resolution has not been amended, modified or rescinded since the date of its adoption, and is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this 19th day of November, 2024.

NORTHSHORE FIRE DEPARTMENT
King County, Washington

Amy Oakley
Secretary to the Board of Fire Commissioners



KING COUNTY FIRE PROTECTION DISTRICT NO.16
7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

RESOLUTION NO. 24-05

A Resolution of the Board of Commissioners of King County Fire Protection District No. 16 adopting the 2025 General Expense, Capital, and Benefits budgets.

WHEREAS, the Board of Commissioners have reviewed the proposed budget for Fiscal Year 2025 (January 1–December 31), which serves as a financial plan that matches proposed expenditures with anticipated revenues; and

WHEREAS, the proposed budget was developed on the basis of need, and through cooperation with department managers, elected officials, and staff;

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of King County Fire Protection District No. 16 approve the 2025 proposed budget in the amount of **\$14,622,598** as follows:

<u>Expenditure Division Budget Amount</u>	
<u>Budget</u>	<u>Amount</u>
General Expense*	\$ 12,830,230
Capital	\$ 1,604,350
Benefits	\$ 188,018
TOTAL	\$ 14,622,598

**General Expense budget does not include Interfund Transfers Out.*

ADOPTED at the regular meeting of the Board of Commissioners of King County Fire Protection District No. 16, this 19th day of November, 2024.

NORTHSHORE FIRE DEPARTMENT

King County, Washington

Attest:

Amy Oakley
Secretary to the Board

LISA WOLLUM, Chair

ERIC ADMAN, Commissioner

Tyler Byers, Commissioner

Rick Webster, Commissioner

Josh Pratt, Commissioner

CERTIFICATE

I, Amy Oakley, the Secretary of the Board of Fire Commissioners of King County Fire Protection District No. 16, King County, Washington, hereby certify that the foregoing Resolution is a full, true and correct copy of a Resolution duly adopted at a special meeting of the Board of Fire Commissioners of said Department, duly held at a special meeting place thereof on November 19, 2024 of which meeting all members of said Board had due notice, and at which a majority thereof was present; and that at said meeting said Resolution was adopted by the following vote:

AYES , and in favor thereof, Commissioners:	0
NAYS , Commissioners:	0
ABSENT , Commissioners:	0
ABSTAIN , Commissioners:	0

I further certify that I have carefully compared the same with the original Resolution on file and of record in my office; that said Resolution is a full, true and correct copy of the original Resolution adopted at said meeting; and that said Resolution has not been amended, modified or rescinded since the date of its adoption, and is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this 19th day of November, 2024.

NORTHSHORE FIRE DEPARTMENT
King County, Washington

Amy Oakley
Secretary to the Board of Fire Commissioners

JOINT RESOLUTION

SHORELINE FIRE DEPARTMENT
RESOLUTION NO. 24-08

NORTHSHORE FIRE DEPARTMENT
RESOLUTION NO. 24-06

A JOINT RESOLUTION of the Board of Commissioners of Shoreline Fire Department, a fire protection district, and the Board of Commissioners of Northshore Fire Department, a fire protection district, providing for the submission to the qualified electors of both fire districts, at the February 11, 2025 election a proposition that, pursuant to Chapter 52.26 of the Revised Code of Washington, approves a plan to form a regional fire protection service authority within the boundaries of the fire districts, effective May 1, 2025, and providing for other matters properly related thereto.

RECITALS

A. Providing an effective fire protection and emergency medical service system requires a collaborative partnership and responsibility among local and regional governments and the private sector.

B. There are efficiencies that can be gained by regional fire protection and emergency medical service delivery, while maintaining local control.

C. Shoreline Fire Department, a fire protection district (“Shoreline Fire District”) and Northshore Fire Department, a fire protection district (“Northshore Fire District”) have a long history of a cooperative approach to meeting the needs of their citizens.

D. On March 15th and 21st, 2024, the Boards of Commissioners of the Shoreline Fire District and Northshore Fire District, respectively, formed a Planning Committee to explore the feasibility of forming a regional fire authority and to draft a regional fire authority plan in accordance with the provisions of Chapter 52.26 RCW.

E. The Planning Committee met and prepared a Plan to create a regional fire protection service authority named the “Shoreline Fire Department” and to govern and finance its operation. The Shoreline Fire Department Regional Fire Authority Plan is being formally approved and adopted by each entity pursuant to this Joint Resolution “the Plan.” A copy of the Plan is attached as **Exhibit A** and incorporated by this reference. Copies are also available from the administrative offices of Shoreline Fire District and Northshore Fire District.

F. The authority to form a Regional Fire Protection Service Authority is established by Chapter 52.26 RCW and requires that the voters in the area affected by the Plan must approve the Plan and establish the Regional Fire Protection Service Authority.

G. Therefore, in accordance with the Plan and state law, it is appropriate to place before voters within Shoreline Fire District and Northshore Fire District (the proposed service boundaries of the Shoreline Fire Department RFA) at an election to be held on February 11, 2025 a proposition calling for the approval of the Plan and the creation of the regional fire authority known as the Shoreline Fire Department, to be initially funded by a property tax not to exceed \$.70 per thousand of assessed valuation and a fire benefit charge.

NOW THEREFORE, THE BOARD OF COMMISSIONERS OF SHORELINE FIRE DISTRICT AND THE BOARD OF COMMISSIONERS OF NORTHSHORE FIRE DISTRICT, DO HEREBY RESOLVE AS FOLLOWS:

RESOLUTION

SECTION 1. – *Adoption of the Plan for the regional fire authority known as the Shoreline Fire Department.* The Board of Commissioners of Shoreline Fire District and the Board of Commissioners of Northshore Fire District hereby formally adopt the Shoreline Fire Department Plan, a true and correct copy of which is attached as **Exhibit A** and incorporated by this reference.

SECTION 2. – Findings of Board of Commissioners of Shoreline Fire District and Northshore Fire District. The Board of Commissioners of Shoreline Fire District and the Board of Commissioners of Northshore Fire District hereby find that it is in the best interests of Shoreline Fire District and Northshore Fire District to submit to the qualified electors of Shoreline Fire District and Northshore a Fire District at the election to be held on February 11, 2025, a proposition to approve the Plan and to create the regional fire authority known as Shoreline Fire Department. The Plan authorizes the Shoreline Fire Department RFA to be initially funded by a property tax not to exceed \$.70 per thousand and a fire benefit service charge

If approved by a 60% majority of the voters within the boundaries of the proposed Shoreline Fire Department RFA voting on the ballot proposition in accordance with RCW 52.26.060, this proposition would create a regional fire protection service authority as provided in chapter 52.26 RCW called the “Shoreline Fire Department,” with boundaries coextensive with the boundaries of Shoreline Fire District and Northshore Fire District, effective May 1, 2025, initially funded as set forth in this Section 2.

SECTION 3. - Proposition for Voter Submittal. There shall be submitted to the qualified electors of Shoreline Fire District and Northshore Fire District for their ratification or rejection, at the February 11, 2025 election the question of whether or not a regional fire authority known as the Shoreline Fire Department should be created in accordance with the Plan. The Board of Commissioners of Shoreline Fire District and the Board of Commissioners of Northshore Fire District hereby request the Auditor of King County, as *ex-officio* Supervisor of Elections, to call such election and to submit to the voters of Shoreline Fire District and Northshore Fire District the following proposition at such election, in the form of a ballot title, pursuant to RCW 52.26.060, as follows:

**SHORELINE FIRE DEPARTMENT
NORTHSHORE FIRE DEPARTMENT
PROPOSITION 1**

The Shoreline and Northshore Fire Departments have adopted a Joint Resolution approving the Shoreline Fire Department Regional Fire Authority Plan (“Plan”) creating a Regional Fire Authority (“RFA”).

This proposition would approve the Plan to create the Shoreline Fire Department RFA, effective May 1, 2025, to provide fire protection and emergency medical services. The RFA funding is based on a property tax of \$.70 per thousand of assessed value, and a fire benefit charge. The funding would replace the current property tax levies and fire benefit charges collected by the Shoreline and Northshore fire districts.

Should the Plan to create the Shoreline Fire Department Regional Fire Authority be approved?

YES []

NO []

SECTION 4. – *Authorize Continued Acts of Regional Fire Authority Planning Committee.* The Board of Commissioners of Shoreline Fire District and the Board of Commissioners of Northshore Fire District hereby authorize the Regional Fire Authority Planning Committee to continue operating on an as needed basis until the effective date of the Shoreline Fire Department RFA. The Planning Committee shall function as the governing board for the purposes of carrying out the requirements of Chapter 52.26 RCW until such time as Shoreline Fire Department RFA governing board is established pursuant to the Plan on May 1, 2025.

SECTION 5. – *Voter Approval Requirement.* Pursuant to RCW 52.26.060, the measure requires a 60% (+1) favorable majority vote to be approved.

SECTION 6. – *Voters Pamphlet.* The Board of Commissioners of Shoreline Fire District and the Board of Commissioners of Northshore Fire District find and declare that

it is in the best interest of the Districts to have information regarding the ballot measure included in the local voters' pamphlet. Furthermore, that the appropriate costs thereof shall be paid for by the Districts. The Board of Commissioners further authorize and direct the Fire Chief to provide such information to the County Elections department for inclusion and to take other actions as necessary to that end.

SECTION 7. - *Designation of Individuals to Receive Notices re: Ballot Title.* For purposes of receiving notice of any matters related to the ballot title, as provided in RCW 29A.36.080, the Board of Commissioners of Shoreline Fire District and the Board of Commissioners of Northshore Fire District hereby designates the Shoreline Fire District and Northshore Fire District Fire Chief as the individual to whom the County Auditor shall provide such notice.

SECTION 8.- *Implementation.* The Shoreline Fire District and Northshore Fire District Fire Chief is authorized to implement such administrative procedures as may be necessary to carry out the directives of this legislation, including modifying the text of the "Shoreline Fire Department Plan" and the text of the ballot title and any other text, language and/or descriptions relative thereto necessary to conform such ballot title, text, language and/or descriptions to the intent of the parties, consistent with the objectives of this resolution. No substantive modifications, to the ballot title, text, language and/or descriptions of any document shall be made without the approval of the Boards of Commissioners of each District.

SECTION 9. *Copies Filed with the County Auditors.* The Shoreline Fire District and Northshore Fire District Fire Chief or designee, is hereby authorized and directed, no later than December 13, 2024, to provide to the County Auditors certified copies of this resolution and the proper District officials are authorized to perform such other duties or take such other actions as are necessary or required by law to the end that the proposition described in this resolution appear on the ballot before the voters of the proposed Shoreline Fire Department RFA at the February 11, 2025 election.

SECTION 10 – *Severability*. If any section, subsection, paragraph, sentence, clause or phrase of this resolution or the Plan is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this resolution or the Plan.

SECTION 11. - *Ratification*. Any act consistent with the authority and prior to the effective date of this resolution is hereby ratified and affirmed.

SECTION 12. - *Effective Date*. This resolution shall take effect and be in force immediately upon its passage.

ADOPTED by the Board of Commissioners of Shoreline Fire Department, King County, Washington, at an open public meeting of such Board on the 21st day of November, 2024, the below Commissioners being present and voting.

Kim Fischer, Commissioner

Rod Heivilin, Commissioner

Ken Callahan, Commissioner

Barb Sullivan, Commissioner

David Harris, Commissioner

ATTEST:

Boupha Siharath, Secretary to the Board

ADOPTED by the Board of Commissioners of Northshore Fire Department, King County, Washington, at an open public meeting of such Board on the 19th day of November, 2024, the below Commissioners being present and voting.

Lisa Wollum, Commissioner

Tyler Byers, Commissioner

Rick Webster, Commissioner

Josh Pratt, Commissioner

Eric Adman, Commissioner

ATTEST:

Amy Oakley, Secretary to the Board

2025 PRELIMINARY Budget Summary

Personnel

Operations	Adding 8 Entry Level Firefighters. Anticipating known vacancies this will increase suppression shift staffing to 28 (+2) assigned.
ALS	We have 3 candidates in Paramedic training to graduate in August of 2025 and expect to send 2 or 3 more in 2025 to start their training.
Administration	Continuing to contract for social media and communication work, but will be re-evaluating in 2025 for continuation or hiring our own specialists. Will be considering the filling of a data analyst position in 2025 for a 2026 hiring.
Support Services	Adding a Mechanic position at end of 2024 in anticipation of two fleet contracts. Adding a Facilities position in early 2025 as either a Technician or Facilities Manager, depending on qualifications.

Funds

Reserve Funds	Maintain a minimum of 5% of our annual operating expenses (15% between SFD and NFD reserves). We have approximately \$12.1 million including all total cash on hand and reserve funds.
Carryover	Maintain a carryover target of at least 35% of operating expenses, minus average revenues, plus \$300 thousand for unanticipated expenses. We are currently anticipating that we have about \$752 thousand in unallocated general funds above the necessary level to start 2025.
General Benefits Fund	We will be transferring funds to cover anticipated liabilities and retirement cash outs. We ensure full coverage of all anticipated and potential liabilities by maintaining a reserve at approximately \$2.2 million.
General Capital Fund	Transferring funds into Capital Fund as part of our annual commitment to cover annual and future purchases. Will be increasing the fund in 2025 in anticipation of increased capital project expenditures.

Budget

Assessed Valuations	Current estimates for assessed valuations indicate a 10.5% increase in Shoreline, and about 8.4% in Northshore.
Expenses	Overall decrease in expenses of approximately 8%, totalling \$1.5 million. Primarily due to starting to catch up on capital purchases and projects.
Revenues	We continue to look for efficiencies and are anticipating an overall decrease in our equivalent levy rate (Tax levy and FBC) of about \$.007, or a .6% decrease.
Budget	Currently our anticipated tax levy revenue will be approximately \$9,008,311, and the FBC at approximately \$5,445,000.

Financial Outlook for 2025

ANNUAL EXPENSES	2025	2024	% Change
Expense Budget	\$ 386,527	\$ 363,678	6.28%
NFD Portion of SFD Operations Cost*	\$ 13,822,094	\$ 13,651,070	1.25%
Transfer to SFD MIH (direct transfer to SFD)	\$ 118,531	\$ 112,053	5.78%
Transfer to Reserve Fund	\$ -	\$ -	
Transfer to Benefits Fund	\$ 188,018	\$ 448,808	-58.11%
Transfer to Capital Fund	\$ 1,604,350	\$ 3,108,797	-48.39%
GO Bond Payment	\$ 1,568,750	\$ 1,499,500	4.62%
Total Expenses	\$ 17,688,270	\$ 19,183,906	-7.80%
ANNUAL REVENUES			
BLS Transports**	\$ 300,000	\$ 335,000	-10.45%
GEMT (incr. transport fees & true up)**	\$ 550,000	\$ 740,000	-25.68%
KCEMS BLS Allocation (not core, MIH, QI)**	\$ 559,671	\$ 534,890	4.63%
Portion of SFD Contract Revenue	\$ 87,250		
Transfer out of Reserve Fund	\$ -	\$ 950,000	-100.00%
Transfer out of General Fund	\$ -	\$ 1,550,000	-100.00%
2024 General Fund Interest	\$ 130,000	\$ 130,000	0.00%
Miscellaneous Revenue	\$ 10,000	\$ 10,000	0.00%
Allowable Tax Levy Revenue	\$ 9,008,311	\$ 5,914,790	52.30%
Fire Benefit Charge	\$ 5,475,000	\$ 7,520,000	-27.19%
2025 GO Bond Excess Levy	\$ 1,568,750	\$ 1,499,500	4.62%
Total Revenue	\$ 17,688,982	\$ 19,184,180	-7.79%
Net Annual Budget	\$ 712	\$ 274	
Effective 2024 Tax Rate Incl GO Bond	\$1.247	\$1.258	-0.85%
Equivalent Operational Levy Rate	\$1.125	\$1.132	-0.58%

Notes:

* NFD portion, but net transfer is reduced by revenues collected by SFD. The net transfer is \$12,325,173

** These revenues are collected by SFD for NFD and are shown to identify the decrease of net transfer to SFD.

The Equivalent Levy Rate represented above is provided solely for demonstrative value for comparative analysis. The number is the product of the following formula $ELR = ((FBC + Levy) * 1000) / AV$.

If Juridicional Assessed Valuation (AV) increases when we receive the final levy limit worksheet in December, that would reduce the Equivalent Levy Rates. Currently, those figures are based on the total Jurisdictional AV on the most up to date levy limit worksheet.

Fund Balances

Description	Beginning Balance	YTD Exp. Thru 9-30	Remaining as of 10-25	Proj. Year End	Balance Needed	2025 Budget	2025 Transfer	Proj. End of 2025	Notes
Reserve Fund									
Unplanned Loss of Revenue	\$ 2,501,800	\$ -	\$ 2,594,983	\$ 2,000,000	\$ 1,920,601	\$ -		\$ 2,000,000	Target is at least 5% of SFD Exp. Budget.

Estimated (5% of SFD Exp)

Benefits Fund									
LEOFF I OPEB	\$ 2,100,000	\$ 114,514	\$ 2,435,486	\$ 2,200,000	\$ 2,200,000	\$ -	\$ -	\$ 2,200,000	Minimum is defined by GASB
Retiree Payouts	\$ 94,009	\$ 94,009	\$ -	\$ -	\$ -	\$ 188,018	\$ 188,018	\$ -	Combining 2025 & 2026 Payment
Total							\$ 188,018	\$ 2,200,000	

Capital Fund									
Apparatus, Fac., Equip, IT	\$ 2,199,865	\$ 338,740	\$ 2,461,125	\$ 2,300,000	\$ 1,900,000	\$ 1,604,350	\$ 1,604,350	\$ 2,800,794	Prepare for R151 purchase in 2026.

Description	2024 Carryover*	2024 Revenue Budget	2024 Expense Budget	Proj. Year End	2025 Balance Needed	2025 Transfer to Capital	Proj. Start of 2025	2026 Balance Needed	Notes
General Expense Fund	\$ 3,741,582	\$ 13,588,203	\$ 12,516,511	\$ 5,600,000	\$ 4,856,387	\$ (500,794)	\$ 5,099,206	\$5,099,206	Target is at least 35% of Exp. Budget plus \$300k
<i>Estimated (35%+\$300k)</i>						Balance	\$ 242,819	\$ (0)	<i>Assumes 5% cost increase</i>

Other Revenues

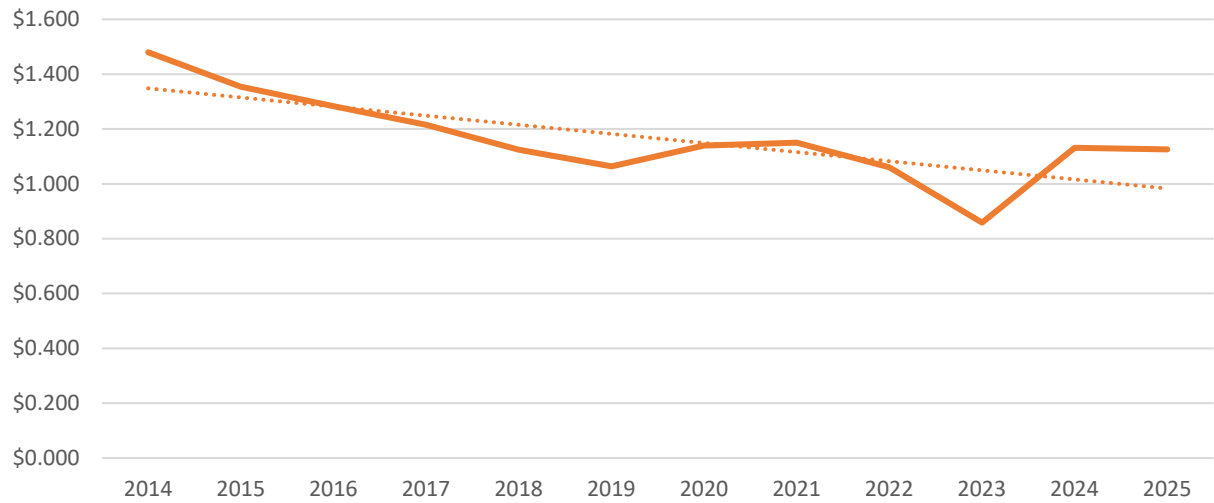
2024 Budget

NKCTC Office Rental & Facility Investment Fee*				\$ 40,166
Reserve Fund Interest & Fees				\$ 160,000
Total				\$ 200,166

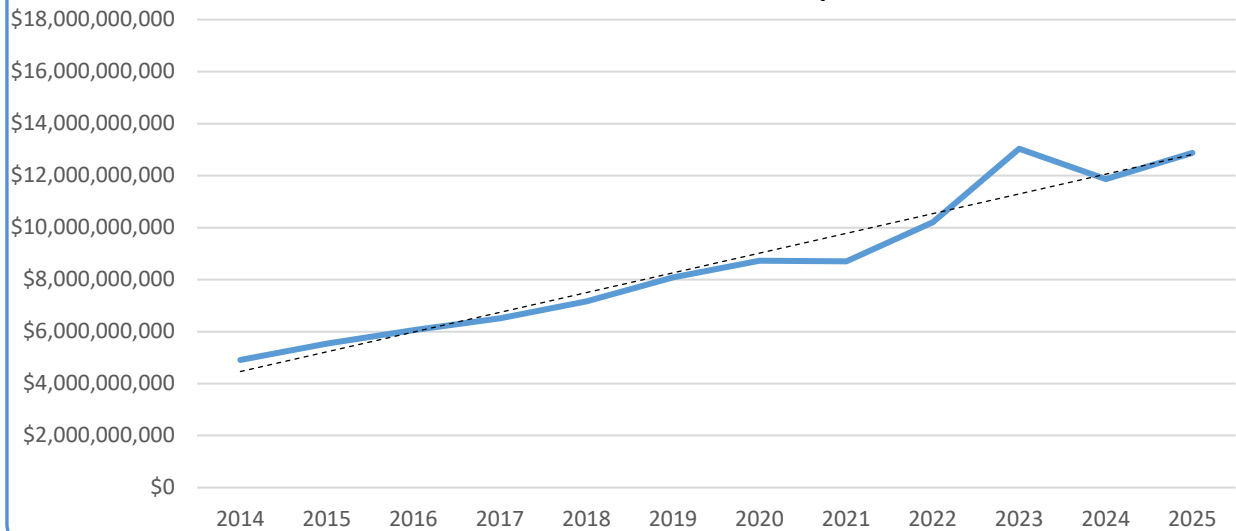
* Facility investment fee assumes 20 students annually and is an estimate only.

Year	Assessed Valuation	AV Change	Levy Collection	Levy Rate	FBC	FBC Rate	Equiv Rate	% FBC	Other Income	Total Revenue	Rev % Change	Expense Budget	Budget Change
2014	\$ 4,909,399,732	6.34%	\$ 4,765,499	\$0.97	\$ 2,500,000	\$ 0.51	\$ 1.48	32.75%	\$ 472,004	\$ 7,737,503	5.19%	\$ 7,634,460	3.48%
2015	\$ 5,535,748,036	12.76%	\$ 4,848,229	\$0.88	\$ 2,650,000	\$ 0.48	\$ 1.35	33.57%	\$ 477,864	\$ 7,976,093	3.08%	\$ 7,893,977	3.40%
2016	\$ 6,054,273,196	9.37%	\$ 4,969,884	\$0.82	\$ 2,800,000	\$ 0.46	\$ 1.28	34.10%	\$ 485,000	\$ 8,254,884	3.50%	\$ 8,210,980	4.02%
2017	\$ 6,515,548,648	7.62%	\$ 5,118,579	\$0.79	\$ 2,800,000	\$ 0.43	\$ 1.22	33.31%	\$ 515,719	\$ 8,434,298	2.17%	\$ 8,405,431	2.37%
2018	\$ 7,161,521,894	9.91%	\$ 5,253,974	\$0.73	\$ 2,800,000	\$ 0.39	\$ 1.12	32.39%	\$ 525,629	\$ 8,579,603	1.72%	\$ 8,644,995	2.85%
2019	\$ 8,085,320,023	12.90%	\$ 5,398,451	\$0.67	\$ 3,200,000	\$ 0.40	\$ 1.06	34.99%	\$ 571,044	\$ 9,169,495	6.88%	\$ 9,145,326	5.79%
2020	\$ 8,726,665,321	7.93%	\$ 5,508,006	\$0.63	\$ 4,440,000	\$ 0.51	\$ 1.14	43.46%	\$ 706,376	\$ 10,654,382	16.19%	\$10,216,712	11.72%
2021	\$ 8,707,216,466	-0.22%	\$ 5,599,961	\$0.64	\$ 4,413,338	\$ 0.51	\$ 1.15	42.06%	\$ 610,742	\$ 10,624,041	-0.28%	\$10,492,279	2.70%
2022	\$ 10,208,191,650	17.24%	\$ 5,710,000	\$0.56	\$ 5,115,506	\$ 0.50	\$ 1.06	45.85%	\$ 642,937	\$ 11,468,443	7.95%	\$11,156,437	6.33%
2023	\$ 13,033,452,076	27.68%	\$ 5,837,426	\$0.45	\$ 5,353,610	\$ 0.41	\$ 0.86	47.84%	\$500,000	\$ 11,691,036	1.94%	\$11,191,036	0.31%
2024	\$ 11,869,020,636	16.27%	\$ 5,914,790	\$0.50	\$ 7,520,000	\$ 0.63	\$ 1.132	60.09%	\$140,000	\$ 13,574,790	16.11%	\$12,515,310	11.83%
2025	\$ 12,869,015,311	8.43%	\$ 9,008,311	\$0.70	\$ 5,475,000	\$ 0.43	\$ 1.125	42.06%	\$140,000	\$ 14,623,311	7.72%	\$13,018,248	4.02%
10 YEAR AVG		11.81%		\$0.67	\$ 4,233,405	\$ 0.47	\$ 1.14	40.88%			6.09%		5.03%

Equivalent Levy Rate Comparison



Assessed Valuation Comparison



2025 NFD BOC Budget - GEN EXPENSE Fund

Last Update: November 16, 2024

Budget Line	Budget Title	2024 BUDGET	2025 PROPOSED	% Change 2024 to 2025	NOTES
SALARY & WAGES- ADMINISTRATION					
522.10.11.01-00	SALARIES- ADMINISTRATION	\$4,400.00	\$5,900.00	34.09%	
01	Salaries- Administration	\$4,400.00	\$5,900.00	34.09%	Part-time Board Secretary \$35.07/hr
	Administration: Salary & Wages	\$4,400.00	\$5,900.00	34.09%	
PERSONNEL BENEFITS- ADMINISTRATION					
522.10.21.02-00	WA PAID FAMILY & MEDICAL LEAVE	\$256.60	\$258.85	0.88%	
01	WA Paid Family & Medical Leave	\$256.60	\$258.85	0.88%	WA State Family and Medical Leave Premiums -ER portion
522.10.22.02-00	SOCIAL SECURITY & MEDICARE	\$63.80	\$451.35	607.45%	
01	Medicare	\$63.80	\$451.35	607.45%	Base pay+OT @1.45%
522.10.24.01-00	LABOR & INDUSTRIES	\$1,800.00	\$500.00	-72.22%	
01	Labor and Industries	\$1,800.00	\$500.00	-72.22%	Reportable regular hours + OT hours multiplied by L&I rate (Admin, \$.12)
	Administration: Personnel Benefits	\$2,120.40	\$1,210.20	-42.93%	
	Total- 10, Administration Salary & Benefits	\$6,520.40	\$7,110.20	9.05%	
SUPPLIES- ADMINISTRATION					
522.10.31.01-00	OPERATING SUPPLIES	\$500.00	\$500.00	0.00%	
01	Office Supplies	\$500.00	\$500.00	0.00%	General office supplies for BOC activities
	Administration: Supplies	\$500.00	\$500.00	0.00%	
SERVICES & CHARGES- ADMINISTRATION					
522.10.41.01-00	LEGAL SERVICES	\$25,000.00	\$25,950.00	3.80%	
01	General Legal Services	\$25,000.00	\$25,950.00	3.80%	Unpredictable expense
522.10.41.03-00	CONSULTING SERVICES	\$14,000.00	\$16,800.00	20.00%	
03	Interface Systems Management (FBC)	\$14,000.00	\$16,800.00	20.00%	\$8k fee + \$3.5k postage + \$580 other
522.10.43.03-00	TRAVEL- LEADERSHIP TEAM RETREAT	\$650.00	\$650.00	0.00%	

Budget Line	Budget Title	2024 BUDGET	2025 PROPOSED	% Change 2024 to 2025	NOTES
01	Travel- Leadership Team Retreat	\$650.00	\$650.00	0.00%	Costs for per diem, lodging, mileage, parking, etc. for Chair of the BOC
522.10.43.07-00	MEETING MEALS	\$100.00	\$100.00	0.00%	
01	Meeting Meals	\$100.00	\$100.00	0.00%	Snacks or food for BOC meetings
522.10.46.01-00	INSURANCE	\$8,000.00	\$8,500.00	6.25%	
01	Insurance (Liability)	\$8,000.00	\$8,500.00	6.25%	6% increase
522.10.49-09-00	STATE AUDIT	\$12,000.00	\$19,000.00	58.33%	
01	State Audit	\$12,000.00	\$19,000.00	58.33%	Will go down significantly in 2024
522.10.49.10-00	KING COUNTY FINANCE- INVESTMENT/TAXES FEES	\$107,500.00	\$140,500.00	30.70%	
01	Ad Valorem tax, Tax adjustments, Misc.	\$10,000.00	\$20,000.00	100.00%	Charges for KC investment fees, tax adjustments, chas management fee. Increase is based on past and current year charges
02	FBC Collection Fee	\$80,000.00	\$100,000.00	25.00%	FBC Collection fee (1%) King County Finance contract (payment due in Jan & Jun)
02	Cash Management Fee	\$3,500.00	\$4,000.00	14.29%	FBC Collection fee (1%) King County Finance contract (payment due in Jan & Jun)
02	Property Tax	\$12,500.00	\$15,000.00	20.00%	FBC Collection fee (1%) King County Finance contract (payment due in Jan & Jun)
02	Leashold Excise Tax	\$1,000.00	\$1,000.00	0.00%	FBC Collection fee (1%) King County Finance contract (payment due in Jan & Jun)
02	Bank Service Charges	\$500.00	\$500.00	0.00%	FBC Collection fee (1%) King County Finance contract (payment due in Jan & Jun)
SERVICES & CHARGES- IT SERVICES					
522.51.41.01-00	SOFTWARE LICENSE/MAINTENANCE	\$10,000.00	\$12,456.00	24.56%	
02	BIAS Annual Maintenance	\$10,000.00	\$12,456.00	24.56%	
522.45.49.03-00	SOFTWARE LICENSE/MAINTENANCE	\$3,500.00	\$4,750.00	35.71%	
01	AV Capture	\$3,000.00	\$3,500.00	16.67%	For 2023 should be \$3k for AV, also need adobe pdf for \$250
	Zoom	\$250.00	\$250.00	0.00%	
	Mail Chimp	\$0.00	\$0.00		No charge
	Other	\$250.00	\$1,000.00	300.00%	
522.51.42.03-00	CELL PHONE AIRTIME	\$600.00	\$600.00	0.00%	
522 51 42 03-01	Cell Phone- Airtime	\$600.00	\$600.00	0.00%	need to re-imburse SFD
Administration: Services & Charges		\$181,350.00	\$229,306.00	26.44%	

Budget Line	Budget Title	2024 BUDGET	2025 PROPOSED	% Change 2024 to 2025	NOTES
	Grand Total- 10, Administration	\$188,370.40	\$236,916.20	25.77%	\$48,545.80
SALARY & WAGES- LEGISLATIVE SERVICES					
522.11.11.01-00	SALARIES- COMMISSIONERS	\$30,000.00	\$30,000.00	0.00%	
01	Salaries- Commissioners	\$30,000.00	\$30,000.00	0.00%	Annual compensation= \$12,228 per year: increase every five years, less meetings in 2023
	Legislative: Salary & Wages	\$30,000.00	\$30,000.00	0.00%	
PERSONNEL BENEFITS- LEGISLATIVE SERVICES					
522.11.22.00-00	SOCIAL SECURITY	\$2,132.80	\$2,225.80	4.36%	
01	State Retirement (DRS)	\$2,132.80	\$2,225.80	4.36%	???
522.11.22.01-00	MEDICARE	\$435.00	\$435.00	0.00%	
01	Medicare/Social Security Tax	\$435.00	\$435.00	0.00%	
522.11.22.02-00	WA PAID FAMILY & MEDICAL LEAVE	\$100.00	\$100.00	#VALUE!	
01	WA Paid Family & Medical Leave	\$100.00	\$100.00	0.00%	WA State Family and Medical Leave Premiums -ER portion
522.11.24.01-00	LABOR & INDUSTRIES	\$300.00	\$300.00	#VALUE!	
01	Labor and Industries	\$300.00	\$300.00	0.00%	No change
522.11.27.01-00	CLOTHING ALLOWANCE	\$750.00	\$750.00	#VALUE!	
01	Clothing Allowance	\$750.00	\$750.00	0.00%	\$150 per Comm/per year (no carry over)
	Legislative: Personnel Benefits	\$3,717.80	\$3,810.80	2.50%	
	Total- 11, Legislative Salary & Benefits	\$33,717.80	\$33,810.80	0.28%	
SERVICES & CHARGES- LEGISLATIVE SERVICE					
522.11.43.01-00	TRAVEL- COMMISSIONER CONFERENCES,	\$5,000.00	\$5,000.00	0.00%	
01	Travel-Comm. Conferences, Seminars	\$5,000.00	\$5,000.00	0.00%	WFCA Seminar Chelan, State (Tulalip), etc.
522.11.43.02-00	KCFCA- MEETING FOOD	\$350.00	\$500.00	42.86%	
01	KCFCA- Meeting Food	\$350.00	\$500.00	42.86%	

Budget Line	Budget Title	2024 BUDGET	2025 PROPOSED	% Change 2024 to 2025	NOTES
522.11.49.01-00	MISC. REGISTRATION- WFCA	\$3,000.00	\$5,000.00	66.67%	
01	Misc. Registration-WFCA Conf./Seminars	\$3,000.00	\$5,000.00	66.67%	\$850/Com
522.11.49.03-00	MEMBERSHIPS	\$43,240.00	\$15,300.00	-64.62%	
01	WA Fire Comm Association (WFCA)	\$0.00	\$0.00	#DIV/0!	???
02	KCFCA- Other	\$300.00	\$300.00	0.00%	
03	NEMCO	\$42,940.00	\$15,000.00	-65.07%	
522.11.49.04-00	ELECTIONS- EDUCATION INFORMATION	\$10,000.00	\$10,000.00	0.00%	
01	Elections- Education Information	\$10,000.00	\$10,000.00	0.00%	one Comm election in Nov 2023, another measure in 2024
522.11.49.05-00	ELECTIONS- COUNTY FEE	\$80,000.00	\$80,000.00	0.00%	
01	Elections- County Fee	\$80,000.00	\$80,000.00	0.00%	one election in 2023, charges in 2024, another measure in 2024
Legislative: Legislative Services		\$141,590.00	\$115,800.00	-18.21%	
Grand Total- 11, Legislative		\$175,307.80	\$149,610.80	-14.66%	(\$25,697.00)
INTERFUND TRANSFERS FROM OPERATIONS BUDGET					
597.00.00.01-00	INTERFUND TRANSFER OUT TO RESERVE FUND	\$0.00	\$0.00	#DIV/0!	
000	Reserve Fund	\$0.00	\$0.00	#DIV/0!	
597.00.02.00-00	INTERFUND TRANSFER OUT TO CAPITAL FUND	\$3,108,797.00	\$1,604,350.00	-48.39%	
000	Capital Project-Apparatus, Equip., Facilities	\$3,108,797.00	\$1,604,350.00	-48.39%	Transfer into Capital Fund
597.00.03.00-00	INTERFUND TRANSFER OUT TO BENEFITS FUND	\$448,808.00	\$188,018.00	-58.11%	
000	LEOFF 1 & Retirement Liabilities	\$332,119.00	\$0.00	-100.00%	Transfer into Benefits Fund for LEOFF1 liabilities
000	Retirement Payouts	\$116,689.00	\$188,018.00	61.13%	Transfer into Benefits Fund for NFD retiree payouts
597.00.03.00-00	TRANSFER OUT - SHORELINE FIRE DEPARTMENT	\$12,041,180.00	\$12,325,172.00	2.36%	
000	Annual Payment	\$12,041,180.00	\$12,325,172.00	2.36%	Net transfer out reflecting credits for BLS/GEMT/KCEMS revenues
597.00.03.00-00	TRANSFER OUT - SHORELINE FIRE DEPARTMENT	\$112,053.00	\$118,531.00	5.78%	
000	MIH Fund	\$112,053.00	\$118,531.00	5.78%	Transfer of MIH fund in addition to KCEMS allocation
TOTAL - BOARD OF COMMISSIONERS		\$363,678.20	\$386,527.00	6.28%	

Budget Line	Budget Title	2024 BUDGET	2025 PROPOSED	% Change 2024 to 2025	NOTES
	TOTAL - TRANSFERS	\$15,710,838.00	\$14,236,071.00	-9.39%	
	TOTAL BUDGET	\$16,074,516.20	\$14,622,598.00	-9.03%	
Change from 2021 to 2022 Proposed Budget- OVERALL BUDGET					
	Difference in Dollars (\$) - change from 2022 to 2023	(\$1,451,918.20)			
	Difference in Percentage (%) - change from 2022 to 2023	-9.0%			
Budget Worksheet Legend:					
PINK= Delete					
ORANGE= New or Re-titled					
YELLOW= Note for Chief, need to go back (pending)					
GREEN= Budget reallocation					

2024 Budget Development Document- CAPITAL Fund (10-004-0020)

Last Update: **November 16, 2024**

Budget Line	Budget Title	2024 PROPOSED	2024 BUDGET	2025 PROPOSED	2025 BUDGET	Updated Notes
594.22.64.13-51	APPARATUS	\$0	\$0	\$609,000	\$609,000	
	Rescue 151			\$500,000	\$500,000	Allocation to build capital fund to prepare for purchase in 2026.
	Staff Vehicles			\$100,000	\$100,000	Replace 4051 and 4081, Trailblazers
	Wireless Installation			\$9,000	\$9,000	
594.22.64.14-51	IT EQUIPMENT	\$134,300	\$100,600	\$78,700	\$64,700	
	Computers	\$5,000	\$5,000			Keep this line as \$0, next purchase will be in 2026
	Monitors	\$1,000	\$1,000	\$800	\$800	\$200/each
	MDT Tablets			\$2,500	\$2,500	iPads and docking stations = \$2500 per set
	ESO Tablets Surface	\$5,000	\$5,000	\$3,000	\$3,000	Dell tablets and rugged keyboard = \$3000 per set
	Printers	\$500	\$500	\$500	\$500	One HP printer
	Laptops	\$0	\$0			
	CISCO Warranty on Hardware	\$15,000	\$15,000	\$15,000	\$15,000	Cisco warranty renewal for firewalls and switches at 51 and 57
	ESO Record Retention	\$800	\$800			
	Modems	\$6,000	\$6,000	\$9,000	\$9,000	Need to replace, no support
	Security Cameras	\$6,000	\$6,000	\$7,000	\$7,000	3 cameras and hardware: ST51 181st east lobby, tower camera to see lower parking lot. ST57 east parking
	Electronic Door Locks	\$15,000	\$12,500	\$22,000	\$8,000	Panic bar for external door by MIH. Records Room. 8 offices downstairs. 2 offices upstairs. 2 Portal Gateways. Locks = 1240e x10 = \$12400. Labor = 300e x10 = \$3000. Portal = 2200e x2 = \$4400. +Tax.
57	Backup Batteries	\$2,000	\$2,000	\$1,000	\$1,000	Station 57
52	First Arriving Software			\$3,400	\$3,400	
52	First Arriving Hardware			\$2,500	\$2,500	
52	CISCO Power Supplies			\$12,000	\$12,000	
52	LCD Projector/Displays	\$78,000	\$46,800			
594.22.64.16-51	EQUIPMENT - SCBA	\$224,820	\$69,210	\$750	\$750	
52	SCBAs	\$89,000	\$44,500			5 new packs (frame only), NFD portion of overall purchase.

Budget Line	Budget Title	2024 PROPOSED	2024 BUDGET	2025 PROPOSED	2025 BUDGET	Updated Notes
52	Cylinder and valve assembly	\$30,000	\$15,000			5 new and 5 replacement, NFD portion of overall purchase.
52	Cylinder sleeves	\$3,800	\$1,900			for bottles without sleeves, NFD portion of overall purchase.
52	New Hire Masks	\$1,200	\$400	\$750	\$750	New hires, split with SFD
53	Chest Strap	\$820	\$410			5 new packs
54	Mask Blue Tooth Communication	\$93,000	\$0			all new masks
69	SEEK TIC	\$6,000	\$6,000			Units for SCBA's
53	SCBA Bracket Replacement	\$1,000	\$1,000			Replace fatigued bracket on frame, NFD portion of overall purchase.

594.22.64.20-51	EQUIPMENT -GENERAL	\$0	\$0	\$0	\$0	
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594.22.64.21-51	FACILITIES	\$1,642,500	\$890,000	\$929,900	\$929,900	
52	St 51 HVAC/Boiler Replacement	\$45,000	\$45,000			waiting until 2026?
71	St 51 Lighting Project	\$10,000	\$0	\$20,000	\$20,000	Bay lighting upgrades. Rollover from 2023.
	St. 51 Server Room Suppression	\$25,000	\$25,000	\$45,000	\$45,000	Install a non-water based extinguishing system
	St 51 Outbuilding	\$500,000	\$500,000			waiting until 2026?
	St 51 Carport	\$100,000	\$100,000	\$150,000	\$150,000	
	St. 51 Generator Fuel Tank	\$20,000	\$20,000			Approved for replacement. Waiting until 2026? (\$200k?)
	St. 51 Fueling Station	\$80,000	\$0			waiting until 2026? (\$125k?)
	St. 57 Generator Replacement	\$150,000	\$100,000	\$400,000	\$400,000	Approved for replacement. (more in 2026)
	St. 57 Refrigerator	\$2,500	\$0	\$5,000	\$5,000	4th fridge (one for each shift)
	St. 57 Workstation modification	\$10,000	\$0			With the added staff at station 57 we can make some modifications to the existing desk/workstations in the front workroom to accommodate six computer stations. We can remove a few sections of base cabinets/drawers to accommodate the new work stations. I would anticipate this would have a maximum cost of \$10,000 to make the updates. waiting until 2026?
	St. 57 HVAC Upgrade	\$600,000	\$100,000			waiting until 2026?

Budget Line	Budget Title	2024 PROPOSED	2024 BUDGET	2025 PROPOSED	2025 BUDGET	Updated Notes
	A&E Contract Fees (St. 57 2nd Floor, 51 carport, etc.)	\$100,000	\$0	\$76,400	\$76,400	Work in 2025 for evaluating future facility work
	Station 51 SCBA Compressor			\$165,000	\$165,000	Replacement
	Station 51 SCBA Decon Washer			\$51,000	\$51,000	
	Station 51 Locker Room Upgrade			\$17,500	\$17,500	

594.22.64.22.51	OTHER EXPENDITURES	\$0	\$0	\$0	\$0	
52	KC- Ad Valorem Tax Refunds, Misc. fees					King County Treasury fees for ad valorem tax refunds and misc. cash management svcs. Fees (Boupha)

Grand Total- CAPITAL	\$2,001,620.00	\$1,059,810	\$1,618,350.00	\$1,604,350.00
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EXHIBIT "A"

By Ordinance 2152 of the Metropolitan King County Council, Junior Taxing Districts are required annually to submit the following information regarding their tax levies for the ensuing year as part of a formal resolution of the Board of Commissioners

THE KING COUNTY ASSESSOR HAS NOTIFIED THE COMMISSIONERS OF NORTSHORE FIRE DEPARTMENT THAT THE ASSESSED VALUATION OF PROPERTY LYING WITHIN THE BOUNDARIES OF SAID DISTRICT FOR THE YEAR 2024 IS:

\$ **12,869,015,311**

REGULAR (STATUTORY) LEVY (AS APPLICABLE):

EXPENSE FUND \$ **8,988,521**

RESERVE FUND \$ **-**

NON-VOTED G.O. BOND (Limited) \$ **-**

CAPITAL REPLACEMENT FUND \$ **-**

REFUNDS (noted on worksheet) \$ **19,790**

TOTAL REGULAR LEVY \$ **9,008,311**

EXCESS (VOTER APPROVED) LEVIES:

G.O. BONDS FUND LEVY \$ **1,568,750**

SPECIAL LEVIES (INDICATE PURPOSE AND DATE OF ELECTION AT WHICH APPROVED):

\$ **-**

TOTAL TAXES REQUESTED:

\$ **10,577,061**

THE ABOVE IS A TRUE AND COMPLETE LISTING OF LEVIES FOR SAID DISTRICT FOR THE YEAR 2023 AND THEY ARE WITHIN THE MAXIMUMS ESTABLISHED BY LAW.

AUTHORIZED SIGNATURE

DATE

Authorized Signature: Lisa Wollum

11/16/2024

PROPOSITION NO. 1
PROPOSED FORMATION OF SHORELINE FIRE DEPARTMENT REGIONAL FIRE
AUTHORITY

BALLOT ISSUE EXPLANATORY STATEMENT
(250 Word Limit)

After many decades of working cooperatively to provide fire and emergency medical services in the Shoreline, Lake Forest Park, and Kenmore communities, the Shoreline and Northshore Fire Departments Boards of Commissioners jointly prepared and approved a plan to formally create and merge fire, rescue, and emergency medical operations of both Fire Districts into a Regional Fire Authority (“RFA”) under chapter 52.26. RCW.

If voters approve Proposition 1, the Shoreline and Northshore Fire Departments will create the Shoreline Fire Department Regional Fire Authority (“SHFD”) as a RFA effective May 1, 2025. The SHFD will operate under a single governing board consisting of ten governing board members initially filled by the seated fire Commissioners of the two fire districts.

The SHFD will be funded by a fire benefit charge, and a property tax not to exceed \$.70 per thousand of assessed valuation to be levied in 2025 and collected in 2026. The SHFD property tax and fire benefit charge will replace the regular property tax levies and existing fire benefit charges of the Shoreline and Northshore Fire Departments.

The SHFD is designed to improve levels of service across all three communities, create financial and logistical efficiencies and savings, and ensure local geographical representation on the RFA governing board. The RFA has been discussed for many years and not only provides an opportunity for emergency service improvements, but will also support long-term sustainability and allow for future partnership opportunities. To view the complete SHFD RFA Plan, please visit: <https://shorelinefire.com/news/regional-fire-authority-ballot-measure>.

**SHORELINE FIRE DEPARTMENT
NORTHSHORE FIRE DEPARTMENT
PROPOSITION 1**

The Shoreline and Northshore Fire Departments have adopted a Joint Resolution approving the Shoreline Regional Fire Authority Plan (“Plan”) creating a Regional Fire Authority (“RFA”).

This proposition would approve the Plan to create the Shoreline Fire Department RFA, effective May 1, 2025, to provide fire protection and emergency medical services. The RFA funding is based on a property tax of \$.70 per thousand of assessed value, and a fire benefit charge. The funding would replace the current property tax levies and fire benefit charges collected by the Shoreline and Northshore fire districts.

Should the Plan to create the Shoreline Fire Department Regional Fire Authority be approved?

YES []

NO []



SHORELINE AND NORTHSHORE FIRE DEPARTMENT REGIONAL FIRE PLAN

November 12, 2024

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	SECTION 1	BACKGROUND & NEEDS STATEMENTS
	<i>Adopted</i>	<i>May 1, 2025</i>

For many decades the Shoreline Fire Department (SHFD) and Northshore Fire Department (NSFD) have talked off and on about some type of regionalization. These discussions have included options such as a service contract, merger, and regional fire authority (RFA). These efforts have received more attention especially over the past eight years, which included the potential of multiple fire departments across north King County joining together in a RFA. Ultimately, it was decided to start smaller and build into something bigger. One of the more obvious consolidations was between SHFD and NSFD.

In 2022 the NSFD entered into a contract, or an interlocal agreement (ILA), with SHFD to provide full services to the Cities of Lake Forest Park and Kenmore. The SHFD is an all-hazards fire department providing the following services through different Divisions:

- Administrative Services,
- Emergency Medical Services (BLS),
- Emergency Medical Services (ALS),
- Fire Suppression,
- Training as part of the North King County Training Consortium,
- Fire Marshal Services,
- Public Information and Education through Community Outreach,
- Technical Rescue (Low/High Angle, Confined Space, Trench, Surface Water),
- Hazardous Materials Operations,
- Mobile Integrated Health Care,
- Maintenance (Fleet, Facilities), and
- Emergency Management as part of the City of Shoreline Fire.

The ILA included the transfer of all NSFD employees to SHFD as the two Departments would be operating as one. The NSFD still exists with a Board of Fire Commissioners and District Secretary, who ensure that the ILA is being executed properly, and the Department still owns the existing fire stations and apparatus. They also have taxing authority, receiving revenues from the fire tax levy and fire benefit charge (FBC), which they use to pay the contract with SHFD and NSFD centric expenses. This ILA resulted in many benefits including improved levels of service as described below:

- Improved depth in dedicated administrative positions.
- Succession development.
- Increased Fire Marshal Office capabilities.
- Expanded PIO and PEO services.
- Improved Mobile Integrated Healthcare integration, including a peer support program.
- Increased BLS unit coverage.

- BLS transport patient continuity of care.
- Access for professional career growth in the ALS program.
- Improved ALS personnel integration into suppression activities.
- Improved Firefighter safety.
- Improved driver training and competency.
- Improved truck training, operations, and coverage.
- Information Technology.
- Improved fleet maintenance.
- Improved facilities maintenance.
- Better coordinated emergency management.
- Improved health and safety officer coverage and management.
- Diversified revenue sources.
- Increased experience in developing other revenue sources.
- Experience with other public funding opportunities.

While the ILA provides many benefits and efficiencies, it is not a full consolidation. It has been an expectation that after showing success of consolidating under an ILA, that there would be an opportunity for something more complete, such as a merger or RFA. Either a merger or RFA would allow for accessing the remaining efficiencies; financial, operational, and logistical. The two Departments are already accomplishing many of the things that a RFA will formalize; one administration, one labor group representation, one training division, and all employees working as one organization. After deliberation by both Department's Board of Commissioners it was decided to pursue a RFA.

There are many advantages of joining the two Departments together in a RFA, including overall financial savings as it removes the last pieces of redundancy. However, one of the more significant reasons pertains to governance. Establishing a RFA is similar to starting a new fire district in which you establish the governance model you prefer. This allows for NSFD Commissioners to sit on the new RFA governing board and have the opportunity for direct input. Currently, NSFD has authority over NSFD assets and the execution of the ILA, but not over the strategic operation of the SHFD. A RFA would also remove some barriers and allow other organizations to potentially join the new organization with governing board approval in the future.

Regionalization in whatever form has been an industry trend for decades. It has been wholeheartedly embraced in other States, and even in other counties around Washington. The King County area has been slower to move in this direction, but is gaining much momentum. The biggest reason is the service needs and expectations for fire departments continue to increase every year, while there is also increased pressure on taxes that residents pay. A RFA will allow for highest level of service and provide the best efficiencies, ensuring the people we serve will have the best service while stretching their tax dollars as far as possible.

The following is a summary of our needs and challenges:

1. The ability to respond to emergency situations by fire protection and emergency services jurisdictions has not kept up or progressed with the community's needs and special service demands. Anticipated increase in population will likely exacerbate this problem.

2. Providing fire protection and emergency medical service system requires a collaborative partnership and responsibility among local and regional governments, the private sector, and the communities we serve.
3. There are efficiencies to be gained by regional fire protection and emergency medical service delivery, while maintaining local control.
4. Timely development of critical, significant projects can best be achieved through enhanced funding options for regional fire protection, emergency services, specialized rescue, hazardous material mitigation, and other services.
5. Northshore and Shoreline have a long history of a cooperative approach to meeting the needs of their citizens. The Districts have operationally worked together on a daily basis for many decades, all IAFF Union employees are represented by one body, the Departments have engaged in a joint training consortium since 2020, they have been led by one Fire Chief and administration, functionally operating as a single provider since 2022.
6. On March 14, 2024, the Boards of Commissioners of each District authorized the formation of a Planning Committee to explore the feasibility of forming a regional fire authority and to draft a regional fire authority plan.
7. On approval of this Plan by both District's Boards of Commissioners, the Districts will then be asking its citizens to consider combining all functions and services currently provided by the two jurisdictions into a single entity, called a Regional Fire Authority.

RFA Plan Revision Disposition:

The NEEDS STATEMENT section of the RFA Plan is subject to amendment by a majority vote of the RFA Governance Board.

	SECTION 2	DEFINITIONS	
	<i>Adopted</i>	<i>May 1, 2025</i>	
	<i>Revision</i>	The DEFINITIONS section of The RFA Plan is subject to amendment by a majority vote of the RFA Governance Board.	
	<i>Revised</i>		

1. The definitions in this section apply throughout this RFA Plan, unless the context clearly requires otherwise.
 - 1.1. "**Board**", "**Governance Board**" or "**Governing Board**" means the Governance body of a regional fire protection service authority.
 - 1.2. "**Northshore**" means the existing Northshore Fire Department, a fire protection district.
 - 1.3. "**Shoreline**" means the existing Shoreline Fire Department, a fire protection district.
 - 1.4. "**Effective Date**" means May 1, 2025 pending approval of the RFA Plan by voters of the Participating Jurisdictions.
 - 1.5. "**Participating Jurisdictions**" means Northshore and Shoreline.
 - 1.6. "**RCW**" means Revised Code of Washington.
 - 1.7. "**Regional Fire Protection Service Authority**" or "**Regional Fire Authority**" or "**RFA**" means a regional fire protection service authority formed pursuant to chapter 52.26 RCW. An RFA is a municipal corporation, an independent taxing authority within the meaning of Article VII, Section 1 of the state Constitution, and a taxing district within the meaning of Article VII, Section 2 of the state Constitution.
 - 1.8. "**Regional Fire Authority Planning Committee**" or "**Planning Committee**" means the committee created under RCW 52.26.030 to create and propose to Northshore and Shoreline the Regional Fire Authority Plan.
 - 1.9. "**Regional Fire Authority Plan**," "**RFA Plan**" or "**Plan**" means this Regional Fire Protection Service Authority Plan, drafted and approved in accordance with chapter 52.26 RCW for the development, financing and operation of the Shoreline Fire Department as a Regional Fire Authority.

1.10. “Shoreline Fire Department” or “SHFD” means the Regional Fire Protection Service Authority defined in this plan whose boundaries are coextensive with Northshore and Shoreline.

RFA Plan Revision Disposition:

The DEFINITIONS section of the RFA Plan is subject to amendment or revision only by a majority vote of the RFA Governance Board.

	SECTION 3	FORMATION AUTHORITY	
	<i>Adopted</i>	<i>May 1, 2025</i>	
	<i>Revision</i>	The FORMATION AUTHORITY section of the RFA Plan is subject to amendment or revision only by submission of a revised RFA Plan to the electorate for approval.	
	<i>Revised</i>		

A. REGIONAL FIRE PROTECTION SERVICE AUTHORITY.

1. Chapter 52.26 RCW provides statutory authority for the formation of a Regional Fire Authority by Northshore and Shoreline.

B. PLANNING COMMITTEE AUTHORITY.

1. RCW 52.26.030 and RCW 52.26.040 provides statutory authority to form and operate a Planning Committee.
2. The Participating Jurisdictions formed a Planning Committee consisting of three (3) members of the Northshore Board of Commissioners and three (3) Commissioners of Shoreline Board of Commissioners.
3. The Planning Committee developed and presented to the elected officials of each Participating Jurisdiction the RFA Plan.

C. RFA PLAN APPROVAL AUTHORITY.

1. The legislative body of each Participating Jurisdiction reviewed and approved the RFA plan by Joint Resolution and called for an election to approve the RFA Plan.
2. The RFA Plan is being submitted to the voters of each District as a single ballot measure that must be approved by a 60% majority vote.
3. The Planning Committee has authority to take all necessary actions on behalf of the Participating Jurisdictions, perform all necessary duties as required to place the RFA Plan before the voters and to comply with the public hearing requirements contained in RCW 52.26.230.

4. Should the RFA Plan be approved by a 60% majority of the voters of the Participating Jurisdictions, the Shoreline Fire Department, a Regional Fire Authority shall be formed on, May 1, 2025, in accordance with RCW 52.26.070.
5. Upon voter approval of the RFA Plan, the Districts shall continue to exist as Washington State Municipal Corporations. The exclusive purpose of the continued existence of the Districts shall be to levy and collect taxes and/or other fire protection district revenue to be transferred to the RFA until such time as the RFA collects its own revenues and to provide representation to the newly formed RFA Governance Board.
6. If the RFA Plan is not approved by a 60% majority of the voters, then operations relating to the services set forth herein shall remain unchanged.

RFA Plan Revision Disposition:

The FORMATION AUTHORITY section of the RFA Plan is subject to amendment or revision only by submission of a revised RFA Plan to RFA Governing Board for approval.

	SECTION 4	JURISDICTIONAL BOUNDARIES	
	<i>Adopted</i>	<i>May 1, 2025</i>	
	<i>Revision</i>	The JURISDICTIONAL BOUNDARIES section of the RFA Plan is subject to amendment or revision only by a majority vote of the RFA Governance Board.	
	<i>Revised</i>		

A. JURISDICTIONAL BOUNDARIES ON DATE OF FORMATION.

1. On the Effective Date, the jurisdictional boundaries of the RFA shall be the legal boundaries of the Participating Jurisdictions.

B. CHANGES IN JURISDICTIONAL BOUNDARIES AFTER FORMATION OF RFA.

1. Boundary Changes that do not require a RFA Plan amendment.
 - 1.1. **Annexation of a portion of a District by a City outside the jurisdictional boundaries of the RFA.** On the effective date of such annexation, the territory annexed shall automatically be removed from the boundaries of the RFA. In this situation the RFA shall not be obligated to transfer employees or assets of the RFA and the annexing city shall be restricted solely to assets and employees of the District, if any.
 - 1.2. **RFA Annexations.** Pursuant to RCW 52.26.090(g), the RFA shall have the authority to conduct annexations of unincorporated territory adjacent to the RFA pursuant to the statutory authority and procedures set forth in Chapter 52.04.001 through RCW 52.04.051.
 - 1.3. **RFA Partial Mergers.** Pursuant to RCW 52.26.090(g), the RFA shall have the authority to participate in the partial merger process under the authority and pursuant to the procedures set forth in RCW 52.06.090 and .100.
2. Boundary Changes that require a RFA Plan Amendment.
 - 2.1. **Annexations of Adjacent Fire Protection Jurisdictions.** The boundaries of the RFA may be expanded to include adjacent fire protection jurisdictions through the Plan Amendment and annexation procedures set forth at RCW 52.26.300.

RFA Plan Revision Disposition:

The JURISDICTIONAL BOUNDARIES section of the RFA Plan is subject to amendment or revision only by a majority vote of the RFA Governance Board.

	SECTION 5	GOVERNANCE and ORGANIZATIONAL STRUCTURE	
	<i>Adopted</i>	<i>May 1, 2025</i>	
	<i>Revision</i>	The GOVERNANCE and ORGANIZATIONAL STRUCTURE section of the RFA Plan is subject to amendment or revision only by submission of a revised RFA Plan to the electorate for approval.	
	<i>Revised</i>		

A. GOVERNING BOARD STRUCTURE AND OPERATION.

1. **Governing Board.** As provided by RCW 52.26.080, the RFA Governing Board shall be established consistent with the terms of this Section and shall have authority as of the Effective Date.
2. **Composition of Governing Board.** As provided by RCW 52.26.080, the governing board shall include 10 voting members consisting of the 5 current, seated members from Northshore and 5 current, seated members from Shoreline.
3. **Governing Rules.** The RFA Governing Board shall develop and adopt governance policies and rules for the RFA Governing Board to conduct business in accordance with RCW 52.26.080.
4. **Authority.** The RFA Governing Board shall have all the power and authority granted governing boards under Washington State law and shall include the power and authority to make any decisions appropriate for the RFA and for matters related to Title 52 RCW.
5. **Compensation of Governing Board.** Commissioners of the Governing Board will receive compensation in the same manner and under the same conditions as provided by law for commissioners of a fire protection district organized under Title 52 RCW.

RFA Plan Revision Disposition:

The GOVERNANCE and ORGANIZATIONAL STRUCTURE section of the Plan may be amended by a majority vote of the RFA Governance Board.

	SECTION 6	FUNDING and FINANCE	
	<i>Adopted</i>	<i>May 1, 2025</i>	
	<i>Revision</i>	The FUNDING and FINANCE section of the RFA Plan is subject to amendment or revision by the Governing Board except when voter approval is required by statute.	
	<i>Revised</i>		

A. INTERIM RFA FINANCES

1. The operation and administration of the RFA for the remainder of 2025 shall be funded by the funds budgeted for fire department services in the budgets of each Participating Jurisdiction of the RFA for the 2025 calendar year.

B. RFA REVENUES:

1. **Tax Levies.** The RFA is authorized to levy up to \$1.00 per thousand of assessed valuation and collect taxes in accordance with RCW 52.26.050 (1) (b). However, in the first year the RFA shall levy and collect taxes at the tax levy rate of \$.70 per thousand of assessed valuation.
2. **Benefit Charge.** The RFA shall be authorized to impose a benefit charge on all improved properties within the RFA service area, initially based upon the general formula and methodology provided in Appendix A in accordance RCW 52.26.050(1)(a).
3. **Service Contracts.** To the extent permitted by law, the RFA Governance Board shall have the authority to pursue and contract with agencies and entities exempt from property taxes in accordance with RCW 52.30.020 and related statutes.
4. **Impact and Mitigation Fees.** The RFA shall have the authority to impose impact and mitigation fees in the manner authorized by law.
5. **Additional Revenue Options.** The RFA Governing Board shall have the authority to pursue, subject to any applicable statutory voter approval requirements and RFA Plan Amendment, if required, all additional revenue sources authorized by law including but not limited to revenue sources specifically identified in Title 52 RCW and Title 84 RCW that are not otherwise addressed in chapter 52.26 RCW.

C. TRANSFER OF ASSETS.

1. **Northshore and Shoreline Assets.** On the Effective Date, Northshore and Shoreline shall immediately transfer any remaining and future assets to the RFA. Such assets shall include all real property and personal property, including but not limited to furniture, office equipment, motor vehicles, reports, documents, surveys, books, records, files, papers, or written material owned by or in the possession of the District.
2. On the date of the formation of the RFA, Northshore and Shoreline shall transfer to the RFA all funds held with King County together with all future property tax and contractual payments received at the time of receipt.

D. LIABILITIES.

1. **District Debt.** On the Effective Date, the RFA shall assume all outstanding liabilities of Northshore and Shoreline. Voter approved debt, such as Unlimited Tax Obligation (UTGO) bonds, shall remain with the originating jurisdiction's voters.
2. **Future District Expenses.** All future expenses incurred by the Northshore and Shoreline fire districts beginning in 2025 shall be the responsibility of the RFA.

RFA Plan Revision Disposition:

The FUNDING AND FINANCE section of the RFA Plan is subject to amendment or revision by the Governing Board except when voter approval is required by statute.

	SECTION 7	ORGANIZATIONAL STRUCTURE - PERSONNEL - ADMINISTRATION	
	<i>Adopted</i>	<i>May 1, 2025</i>	
	<i>Revision</i>	The ORGANIZATIONAL STRUCTURE - PERSONNEL - ADMINISTRATION section of the RFA Plan is subject to amendment by a majority vote of the RFA Governance Board.	
	<i>Revised</i>		

A. ORGANIZATIONAL STRUCTURE.

- 1. Organizational Chart.** The RFA shall be organized as provided in Appendix B of the RFA Plan.

B. PERSONNEL.

- 1. Fire Chief.** On the Effective Date, the Fire Chief of Shoreline shall serve as the Fire Chief of the RFA. The Fire Chief shall at all times be appointed and serve at the pleasure of the Governance Board.
- 2. Personnel.** The existing personnel of Northshore and Shoreline shall transfer to the RFA to fulfill assigned duties as outlined in the organizational structure in Appendix A. All Northshore and Shoreline personnel shall be transferred on the Effective Date at their current rank, grade and seniority.
- 3. Agreements.** All current employee agreements, personal service contracts, and any other contracts or agreements pertaining to work, duties, services or employment with Northshore and Shoreline shall be transferred over with all personnel on the Effective Date.

C. ADMINISTRATION.

- 1. Administration.** The administrative staff of the RFA shall be the current members of Shoreline administrative staff. All current administrative and business functions, agreements, documents, operations, and policies and procedures from Northshore and Shoreline shall transfer over to the RFA unless otherwise noted in this plan.
- 2. Seamless Transition.** Unless otherwise noted in the RFA Plan, the transfer of authority and the administration and management of the RFA shall be seamless and shall initially

model the current administrative and management components of the current Shoreline.

RFA Plan Revision Disposition:

The ORGANIZATIONAL STRUCTURE – PERSONNEL - ADMINISTRATION section of The RFA Plan is subject to amendment by a majority vote of the RFA Governance Board.

	SECTION 8	OPERATIONS AND SERVICES	
	<i>Adopted</i>	<i>May 1, 2025</i>	
	<i>Revision</i>	The OPERATIONS AND SERVICES section of The RFA Plan is subject to amendment by a majority vote of the RFA Governance Board.	
	<i>Revised</i>		

A. FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES.

1. On the effective date, the RFA shall become the service provider for all fire protection, fire suppression, emergency medical services and for the protection of life and property within the areas currently served by Northshore and Shoreline.
2. The RFA Governing Board shall determine staffing models, standards of coverage, deployment standards, field operations, command staffing, and operational policies and procedures for the RFA and shall, within budgetary limitations work to maintain or improve service levels.
3. All current automatic aid and mutual aid agreements, and any other contractual services agreements, documents, or memorandums currently in place with Northshore and Shoreline shall be transferred over on to RFA on the Effective Date to provide continuous, seamless readiness and emergency services coverage.

RFA Plan Revision Disposition:

The OPERATIONS AND SERVICES section of The RFA Plan is subject to amendment by a majority vote of the RFA Governance Board.

APPENDIX A
Fire Benefit Charge Data
Subject to Modification by elected RFA Governance Board

Shoreline Northshore RFA Factors and Totals for 2025 - 30% Spr										
Fire District	64	Factor	Max Sq Ft	Factor	Max Sq Ft	Commercial Subtotals				
Residential 1		0.42	5,000	Commercial - 1	3	4,000	196	Commercial 1	\$314,244.19	457,465
Residential 2		0.52	6,500	Commercial - 2	4	10,000	163	Commercial 2	\$559,038.29	1,066,768
Residential 3		0.62	8,000	Commercial - 3	5	20,000	71	Commercial 3	\$414,664.26	995,675
Residential 4		0.72	10,000	Commercial - 4	6.2	50,000	40	Commercial 4	\$417,318.56	1,218,675
Residential 5		0.82	15,000	Commercial - 5	7.4	100,000	27	Commercial 5	\$456,211.65	1,809,461
Residential 6		0.92	20,000	Commercial - 6	8.6	200,000	10	Commercial 6	\$265,678.84	1,216,136
Residential 7		1	No Max	Commercial - 7	9.8	No Max	4	Commercial 7	\$205,911.07	1,180,762
Multi Unit		0.66		Cost Per Gallon	76.1		# Parcels FBC \$ Square Feet			
Sprinkler		0.7		Balancing Factor	0.00841712445		Residential Subtotals			
# Parcels		FBC \$		Square Feet						
30,533	Residential	\$6,827,402.80	73,450,416			29,872	Residential 1	\$6,477,949.30	68,960,407	
511	Commercial	\$2,633,066.87	7,944,942			477	Residential 2	\$201,321.02	2,630,155	
51	Mobile Home	\$0.00	0			84	Residential 3	\$47,659.48	592,330	
242	Multi Unit	\$1,485,732.33	8,378,923			46	Residential 4	\$34,552.81	413,202	
31,337	Total District	\$10,946,202.00	89,774,281			35	Residential 5	\$34,916.51	411,520	
						14	Residential 6	\$19,998.25	254,080	
						5	Residential 7	\$11,005.42	188,722	

APPENDIX B Organizational Structure

SHORELINE FIRE DEPARTMENT ORGANIZATIONAL CHART 2025 7-18-24

