



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

September 3, 2024

REGULAR MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 and Virtual Meeting via Zoom

I. OPEN REGULAR NORTHSHORE BOARD MEETING

1.1 Roll Call

Commissioner Lisa Wollum called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Lisa Wollum, Tyler Byers, Eric Adman, and Rick Webster. Also present was Chief Matt Cowan, Legal Counsel Matt Paxton, Board Secretary Amy Oakley, and 4 members of the public. Commissioner Josh Pratt was absent.

II. PUBLIC COMMENT

2.1 The Board heard public comment from David Maehren.

III. APPROVAL OF THE AGENDA

Commissioner Webster moved to approve the agenda as presented. Commissioner Byers seconded. The motion passed unanimously 4-0.

IV. NORTHSHORE BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

4.1 Report from Subcommittee for Station 54

- Chief Cowan updated the Board on the demolition status of Station 54 is delayed to next week.

4.2 Report from RFA Planning Committee

- Chief Cowan updated the Board on the status of the draft RFA Plan, discussion on equivalent levy rate, fire benefit charge evaluation, 20-year capital replacement plan, date for a public information/open house session.

4.3 Update on levy lid lift ballot measure

- Chief Cowan updated the Board on the certification of the levy lid lift measure.

4.4 Discussion on updating Financial Policy 6200

- Chief Cowan updated the Board on the status of updating Financial Policy 6200, draft policy will be ready next week.

4.5 Discussion on updating Policy 1450- Commissioner Meeting Minutes

- The Board discussed amending Policy 1450 to exclude “Board learning, work, and/or training sessions” from being recorded.
- Legal Counsel Paxton provided input and context.

Commissioner Adman moved to temporarily amend Policy 1450 to not record the upcoming DEIB Listening Session on September 10th, given that the listening session will have no decisions made and will strictly be a training opportunity. Commissioner Webster seconded. The motion passed unanimously 4-0.

4.6 Discussion of Board DEIB Listening Session

- The Board discussed hosting a workshop with the DEIB Committee. Possible Board workshop on September 10th at 5:00pm.

V. BOARD RESOLUTIONS

6.1 None

VI. CONSENT AGENDA

6.1 Vouchers

- The Benefit Fund Vouchers totaled \$ 15,922.95
- The General Fund Vouchers totaled \$ 7,282.27
- The Capital Fund Vouchers totaled \$ 58,501.55

6.2 Commissioner Compensation

6.3 Meeting Minutes: 08/06/2024

Commissioner Webster moved to accept the consent agenda as presented. Commissioner Adman seconded. The motion passed unanimously 4-0.

VII. REPORTS

7.1 Fire Chief Report

- Chief Cowan updated the Board on the 2024 budget and financials status.
- Chief Cowan updated the Board on the status of bids to replace the generator at Station 57.
- Chief Cowan updated the Board on the status of NEMCO. The Chief will meet with NEMCO on Thursday.

7.2 Commissioner Reports

- No update.

7.3 Legal Counsel Reports

- No update.

VIII. UPCOMING BOARD AGENDAS

8.1 Setting of Future Meeting Agenda(s)

- 8.2 The next regular meeting scheduled for October 1, 2024 will include the standard agenda items as well as update from the subcommittee on Station 54, update from subcommittee on RFA Committee, update finance policy discussion, update on Policy 1450. This meeting will be hybrid, on Zoom and in-person at Station 51.

ADJOURNMENT

The meeting adjourned at 5:28PM.

NEXT MEETING DATE

Next Regular meeting Tuesday, October 1, 2024 at 5:00PM.

Special meeting Tuesday, September 10, 2024 at 5:00PM to participate in DEIB Listening Tour.

Special meeting Tuesday, October 29, 2024 at 5:00PM to discuss 2025 budget.

Attachments: Agenda, Policy 1450, Vouchers, Commissioner Compensation, Meeting Minutes 8/6/2024, Chief's Report.

BOARD OF COMMISSIONERS



ERIC ADMAN, Member



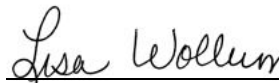
JOSH PRATT, Member



TYLER BYERS, Member

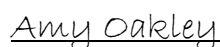


RICK WEBSTER, Member



LISA WOLLUM, Member

ATTEST



Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on October 1, 2024.



Northshore Fire Department Board of Commissioners

Headquarters Station 7220 NE 181st Street, Kenmore, WA

Northshore Fire Department Board of Commissioners

Regular Meeting Agenda

Tuesday, September 3, 2024

5:00PM

Meeting held virtually, via Zoom, and in-person at: Station #51, 7220 NE 181st Street, Kenmore, WA 98028

To provide public comment, please see instructions at the end of the agenda.

To attend this meeting live, click the link below and enter the ID & Password provided.

A recording of this meeting will also be posted in AV Capture.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/85044713997?pwd=dW1uWDFpNldlPZ1dSSU1ZYy9LSXVQQT09>

Call in to Zoom Meeting at: (253) 215-8782

Meeting ID: 850 4471 3997

Passcode: 743608

I. Open Regular Northshore Board Meeting

1.1 Roll Call

II. Public Comment

2.1 Public Comment

III. Approval of Agenda

3.1 Approval of the Meeting Agenda

IV. Board Discussion and Possible Action Items

4.1 Report from subcommittee from Station 54

4.2 Report from RFA Planning Committee

4.3 Update on levy lid lift ballot measure

4.4 Discussion on updating Financial Policy 6200

4.5 Discussion on updating Policy 1450- Commissioner Meeting Minutes

4.6 Discussion on Board DEI Listening Session



V. Board Resolutions

None

VI. Consent Agenda

- 6.1 Vouchers
- 6.2 Commissioner Compensation
- 6.3 Meeting Minutes: Regular Meeting 8/6/2024

VII. Reports

- 7.1 Fire Chief Report
- 7.2 Commissioner Reports
- 7.3 Legal Counsel Report

VIII. Upcoming Board Agendas

- 8.1 Setting of Future Meeting Agenda(s)

Adjournment

Next Regular Meeting: Tuesday, October 1st, 2024 at 5:00 PM

Public Comment Procedures for Virtual Meetings:

Individuals wishing to comment may comment by appearing at the virtual meeting and “raising their hand” or the equivalent. The chair shall recognize those persons and provide them the opportunity to comment. Three minutes are allowed for comment.

If you wish to provide written public comment, you may do so by submitting a written statement to boardsecretary@northshorefire.com. Any comments received up to one hour before the posted meeting time, will be read during the public comment period.

To ensure your written comments are received and read at the proper meeting, your email must include:

- Date & Time of the meeting your comments are intended for
- Your name
- Whether or not you live in the city limits of Lake Forest Park or Kenmore
- Agenda Item and/or subject your comments refer to

Emails without this information may not be read at the meeting. And, in accordance with normal procedure, messages of an overly repetitive or inappropriate (vulgarity) nature may be declined to be read at the discretion of the meeting Chair.

Please check the District’s [AV Capture](#) for the most up-to-date information about individual meetings. Questions? Email Board Secretary Amy Oakley at boardsecretary@northshorefire.com

NORTHSHORE FIRE DEPARTMENT

ADMINISTRATIVE POLICY AND PROCEDURES/GUIDELINES

SUBJECT: Commissioner Meeting Minutes

Policy Number:	1450	Approved By:	Board of Commissioners
Effective Date:	July 1, 2008	Revision Date:	February 7, 2023
Pages:	2	Attachments:	0

1 PURPOSE

- 1.1 To outline the policy and procedure for the creating, approving, and retaining of the official Board of Commissioners meeting minutes.

2 REFERENCES

- 2.1 RCW 42.30.030, *Minutes*
- 2.2 RCW 40.14.070, *Destruction of Local Records*
- 2.3 RCW 42.30.220 Recording or online streaming encouraged.

3 RESPONSIBILITY

- 3.1 Board meeting minutes shall be developed and maintained in accordance with this policy.
- 3.2 The District Secretary or designee shall record and develop a permanent set of minutes for the Board meetings as required by policy and applicable law.
- 3.3 Board meetings shall be recorded in audio format or audiovisual format in accordance with this policy.

4 DEFINITIONS

5 POLICY

- 5.1 Northshore Fire Department shall promptly develop a written set of minutes for all regular and special Board meetings.
 - 5.1.1 Exception: discussions held during executive sessions shall not be recorded or documented in the meeting minutes.
- 5.2 Board meeting minutes shall be a record of the items discussed and the actions taken by the Board. The minutes should contain the following:
 - 5.2.1 Date, time and location of the meeting.
 - 5.2.2 The presiding officer.
 - 5.2.3 Board members, District employees, legal advisor, consultants and as available, the number of visitors who are present.
 - 5.2.4 Items discussed during the meeting and the results of any voting that occurred.
 - 4.2.4.1 Voting shall be recorded by name when the vote is not unanimous.
 - 5.2.5 Documentation of action items and/or assignments, the due dates and person(s) assigned.
 - 5.2.6 Documentation of executive sessions with a general statement of the

purpose, RCW citation and duration of each session.

5.2.7 Next meeting agenda items will be listed.

5.2.8 Time of adjournment.

5.2.9 Documentation of meeting minutes attachments.

5.3 Except for executive sessions, Board meetings shall be recorded using AV Capture or similar. However, the District cannot guarantee that the quality of the audio recording will be continuous and fault free.

5.3.1 The recordings are for information purposes only. The approved minutes of each meeting shall serve as the official record of the meeting.

5.3.2 At the commencement of each meeting, there should be an announcement that the meeting is being recorded.

5.3.3 The retention of audio recordings shall be in accordance with RCW 40.14.070 and the retention schedules established by the Washington State Archives. Access to archived audio recordings shall be in accordance to Chapter 42.56 RCW.

6 PROCEDURES/GUIDELINES

6.1 The Secretary or designee shall be present at Board meetings and will document the proceedings in preparation for the development of official minutes.

6.2 The Secretary will complete and distribute a draft version of the minutes via e-mail to the Board members, and Fire Chief within three calendar days for their review and suggested modifications.

6.2.1 Suggested modifications shall be emailed to the Board Secretary, Board Chair, and Fire Chief within seven days of the board meeting.

6.3 The Secretary shall incorporate the suggested modifications received from the reviewers into the draft minutes. Modifications that require board discussion shall be highlighted; and include the name of the requestor, added and deleted text shall be indicated.

6.4 Draft meeting minutes shall be provided to the Board with the meeting materials of the next subsequent regular meeting.

6.5 Formal approval of minutes shall be made during an open Board meeting.

6.6 Approved minutes, along with attachments of any documents that were distributed or discussed at the meeting, shall be posted to the department website and maintained in accordance with state law.

6.7 Approved resolutions shall be documented in the minutes, posted to the department website and maintained in accordance with state law.

6.8 Audio recordings (or audiovisual recordings if available) will be posted to the department website along with meeting minutes.

WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 16:33:04 Date: 08/30/2024

09/11/2024 To: 09/11/2024

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
391	09/11/2024	Claims	5	0	ALFRED J BAKER	7,865.04	LEOFF I
392	09/11/2024	Claims	5	0	GARY PEDERSEN	192.20	LEOFF I
393	09/11/2024	Claims	5	0	TOM TAYLOR	5,461.86	LEOFF I
394	09/11/2024	Claims	5	0	WASHINGTON COUNTIES INSURANCE FUND	2,403.85	LEOFF I MEDICAL PREMIUMS - SEPTEMBER 2024
005 Benefit Fund 10-016-6090						15,922.95	
						15,922.95	Claims: 15,922.95

WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 18:04:55 Date: 08/30/2024

09/11/2024 To: 09/11/2024

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
395	09/11/2024	Claims	301	0	CDW GOVERNMENT	259.19	AC ADAPTOR FOR 5G ROUTER
396	09/11/2024	Claims	301	0	SHORELINE FIRE DEPARTMENT	525.24	REIMBURSEMENT FOR CHARGES ON SHFD CREDIT CARD FOR CAPITAL PURCHASES
403	09/11/2024	Claims	301	0	SHORELINE FIRE DEPARTMENT	57,717.12	Reimbursement for SCBA & Cylinders purchased for Northshore by Shoreline
301 Capital Fund 10-016-3010						58,501.55	
						<hr/> 58,501.55	Claims: 58,501.55

WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 16:32:20 Date: 08/30/2024

09/11/2024 To: 09/11/2024

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
397	09/11/2024	Claims	1	0	SHORELINE FIRE DEPARTMENT	5,426.00	REIMBURSEMENT FOR VFIS INSURANCE INVOICE PAID WITH PETTY CASH CHECK
398	09/11/2024	Claims	1	0	SNURE LAW OFFICE PSC	240.00	LEGAL FEES - RFA
399	09/11/2024	Claims	1	0	US BANK	706.27	CREDIT CARD CHARGES - JULY 2024
400	09/11/2024	Claims	1	0	WASHINGTON FIRE COMMISSIONERS ASSOCIATIO	910.00	REGISTRATION FEE 2024 ANNUAL CONFERENCE - WOLLUM
001 General Fund 10-016-0010						7,282.27	
						<hr/> 7,282.27	Claims: 7,282.27

Northshore Fire Department
Fire Commissioner Request for Compensation

[illegible]

I certify by signing this request for compensation that I have acted on behalf of the Northshore Fire Department in the fulfillment of my duties as an elected Fire Commissioner and that this request for compensation is in compliance with the Northshore Fire Department policy and State Law.

Signature

Date _____

Northshore Fire Department
Fire Commissioner Request for Compensation

[illegible]

I certify by signing this request for compensation that I have acted on behalf of the Northshore Fire Department in the fulfillment of my duties as an elected Fire Commissioner and that this request for compensation is in compliance with the Northshore Fire Department policy and State Law.

Tyler Byers

Signature

Date _____

Northshore Fire Department
Fire Commissioner Request for Compensation

[illegible]

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Tyler Byers

Signature

Date _____

Northshore Fire Department
Fire Commissioner Request for Compensation

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Fire Commissioner Request for Compensation

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Signature

Date _____

[illegible]

Date _____



NORTHSHORE FIRE DEPARTMENT

FIN 312-A - Commissioner's RFA Committee Payroll Accounting Form

NAME: Josh Pratt

RFA PLANNING COMMITTEE MEETINGS - \$70.00 per day not to exceed \$700.00 per year		
DATE	DESCRIPTION / LOCATION	ACTUAL HOURS
7/15/2024	RFA Planning/ station51	1.00
TOTAL		1.00

I CERTIFY BY SIGNING THIS PAYROLL FORM THAT I HAVE ACTED ON BEHALF OF THE SHORELINE FIRE DEPARTMENT IN THE FULFILLMENT OF MY DUTIES AS AN ELECTED FIRE COMMISSIONER AS NOTED UNDER STATE LAW AS A DAY OF SERVICE. I ALSO CERTIFY THAT I AM ELIGIBLE TO RECEIVE THIS PAYMENT UNDER THE REGULATIONS STATED BY THE KING COUNTY ELECTIONS BOARD UNDER WHICH I WAS ELECTED .

RCW 52.26.030:(2) Each governing body of the fire protection jurisdictions participating in planning under this chapter shall appoint three elected officials to the authority planning committee. Members of the planning committee **may receive compensation of seventy dollars per day**, or portion thereof, **not to exceed seven hundred dollars per year**, for attendance at planning committee meetings and for performance of other services in behalf of the authority, and may be reimbursed for travel and incidental expenses at the discretion of their respective governing body.


Josh Pratt

8/28/2024

Commissioner Signature

Date

Northshore Fire Department
Fire Commissioner Request for Compensation

Month: 7&8 Year: 2024 Name: Rick Webster		
Date	Description of Activity	Hours
7/19/2024	Special Commissioners Mtg	2
8/5/2024	Prep for Board of Commissioners Mtg	2
8/6/2024	Commissioners Mtg	2
<p><i>I certify by signing this request for compensation that I have acted on behalf of the Northshore Fire Department in the fulfillment of my duties as an elected Fire Commissioner and that this request for compensation is in compliance with the Northshore Fire Department policy and State Law.</i></p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"><div style="text-align: center;"> _____ <i>Signature</i></div><div style="text-align: right;">8-25-2024 <i>Date</i></div></div>		



NORTHSHORE FIRE DEPARTMENT

FIN 312-A - Commissioner's RFA Committee Payroll Accounting Form

NAME: Rick Webster

RFA PLANNING COMMITTEE MEETINGS - \$70.00 per day not to exceed \$700.00 per year		
DATE	DESCRIPTION / LOCATION	ACTUAL HOURS
7/12/2024	Prep for Meeting	2.00
7/15/2024	RFA Meeting	2.00
8/17/2024	Prep for Meeting	2.00
8/19/2024	RFA Meeting	2.00
TOTAL		8.00

I CERTIFY BY SIGNING THIS PAYROLL FORM THAT I HAVE ACTED ON BEHALF OF THE SHORELINE FIRE DEPARTMENT IN THE FULFILLMENT OF MY DUTIES AS AN ELECTED FIRE COMMISSIONER AS NOTED UNDER STATE LAW AS A DAY OF SERVICE. I ALSO CERTIFY THAT I AM ELIGIBLE TO RECEIVE THIS PAYMENT UNDER THE REGULATIONS STATED BY THE KING COUNTY ELECTIONS BOARD UNDER WHICH I WAS ELECTED .

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Rick Webster

8/25/2024

Commissioner Signature

Date



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

August 6, 2024

REGULAR MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 and Virtual Meeting via Zoom

I. OPEN REGULAR NORTHSHORE BOARD MEETING

1.1 Roll Call

Commissioner Lisa Wollum called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Lisa Wollum, Eric Adman, Josh Pratt, and Rick Webster. Also present was Chief Matt Cowan, Legal Counsel Matt Paxton, Board Secretary Amy Oakley, and 4 members of the public. Commissioner Tyler Byers was absent.

II. PUBLIC COMMENT

2.1 The Board heard public comment from David Maehren.

III. APPROVAL OF THE AGENDA

Commissioner Webster moved to approve the agenda as presented. Commissioner Adman seconded. The motion passed unanimously 4-0.

IV. NORTHSHORE BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

4.1 Report from Subcommittee for Station 54

- Deputy Chief Matt Hochstein updated the Board on the demolition status of Station 54 and the water saturation issue on the property.

4.2 Report from RFA Planning Committee

- Commissioner Pratt updated the Board on the July 15th meeting of the RFA Planning Committee.
- Chief Cowan updated the Board on plans to present a draft RFA document for the August meeting and planned public hearing in September.
- Chief Cowan updated the Board on his meeting with Kenmore City Council and members of the public.

4.3 Discussion of next steps for August levy lid lift ballot measure

- Chief Cowan updated the Board on public inquiries about the lid lift. The Shoreline Area News and Lake Forest Park Town Crier featured articles about the lid lift. The election is today.

- 4.4 Discussion on updating Financial Policy 6200
 - Legal Counsel Paxton will provide a draft policy to update the financial policy to reflect updates to the law regarding thresholds for public bidding for large purchases and public works.
- 4.5 Discussion of Board DEIB Listening Session
 - Chief Cowan updated the Board on the status of Listening Tour of DEIB Committee.
 - The Board discussed hosting a workshop with the DEIB Committee. Possible Board workshop on September 10th at 5:00pm. Chief Cowan will confirm date this week.

V. BOARD RESOLUTIONS

- 6.1 None

VI. CONSENT AGENDA

- 6.1 Vouchers
 - The Benefit Fund Vouchers totaled \$ 10,169.05
 - The General Fund Vouchers totaled \$ 899.17
 - The Capital Fund Vouchers totaled \$ 706.12
- 6.2 Commissioner Compensation: None
- 6.3 Meeting Minutes: 07/09/2024

*Commissioner Webster moved to accept the consent agenda as presented.
Commissioner Adman seconded. The motion passed unanimously 4-0.*

VII. REPORTS

- 7.1 Fire Chief Report
 - Chief Cowan will have an update next week on the status of NEMCO and the new ILA.
 - Chief Cowan updated the Board on the status of ALS agreements to support the City of Seattle with special events and softening the border at 145th Street.
 - Deputy Chief Matt Hochstein provided the Board with an update on 2024/2025 Capital Projects.
 - Chief Cowan and Deputy Chief Matt Hochstein updated the Board on the status of proposals for contracting with a public relations firm for strategic communications to grow and enhance outreach with the community.
- 7.2 Commissioner Reports
 - No update.
- 7.3 Legal Counsel Reports
 - No update.

VIII. UPCOMING BOARD AGENDAS

- 8.1 Setting of Future Meeting Agenda(s)

The next regular meeting scheduled for September 3, 2024 will include the standard agenda items as well as update from the subcommittee on Station 54, update from

Adopted at a Regular Meeting of the Board of Commissioners on September 3, 2024.

DRAFT

Shoreline Fire Department
BOARD MEETING DATE: September 3rd, 2024
Chief Cowan

District Activity Highlights

The following District activities and/or meetings of note were completed during the report period:

Succession development

- The BFD DivC of Operations has been filled by BC Kelly Cross. She will assume the role on August 16th and a process is underway to fill her vacant position.

Strategic Planning

- Work continuing on RFA process, the draft plan has been written and currently working on capital needs for the next 20 years and a new FBC computation.
- The Department will be submitting a Request for Qualifications (RFQ) to Architectural firms for general consulting work such as; feasibility evaluation for Station 62, Station 57 generator, and Station 51 carport projects.

Staffing

- We have prepared a job announcement for an additional mechanic position to address current and future needs with the anticipation of an ILA with BFD for fleet work. Start date will likely be January 1, 2025.
- We have started a hiring process for the January academy and have made conditional offers to eight candidates.
- PFML still continues to cause staffing level issues.

Negotiations

- Full CBA negotiations started on April 3rd, we have had eight meetings so far.

Contracts

- Working on evaluating future of NEMCO. Kenmore has indicated an interest in withdrawing from NEMCO at end of 2025, but we have a meeting scheduled on September 5 to discuss further.

North King County Training Consortium

- Finished up light rail training for going “live” on August 30th.

Budget

- We have gained ground again and are now .2% under budget through July. Still expect to lose ground due to overtime costs over August and September.

Capital Projects

- Station 54 - Station demolition has been completed.
- Station 57 – Generator replacement is a challenge. We received only one bid that was very high. We are working on getting more, but it is a priority to be moving forward on this quickly.
- Station 51 – Generator tank replacement is also a challenge. Bids were due and we did not receive any. We did get one cost estimate that was very high. We are working on getting more pricing and re-evaluating the project.

Public Records Requests

- Some requests at this time.

Noteworthy Meetings

- August 19 – RFA Planning Meeting
 - Reviewed draft RFA plan.
 - Continued discussion on financial impacts and on upcoming Open House to foster more communication.
- August 20 – Uniform CBA Negotiation #8
 - Continued negotiations for 2025-2027 contract.
- August 21 – KCFCA Meeting
 - Bi-monthly Chiefs Association meeting.
 - Discussed legislative issues, wildland fire deployments, and disability impacts on L&I.
- August 27 – Seattle PM Needs
 - Met again to discuss Seattle needs.
 - Have a draft contract going through final review.
- August 27 – Chief Hughes Retirement Lunch
 - Celebration of Jerry Hughes retirement after 35 years of service.
- August 27-28 – New FF Interviews
 - Interviewed 12 candidates and made conditional offers to 8.
- August 27 – Sno10 BOC Meeting
 - Discussed contract with Bothell and potentially a fleet contract with Shoreline.
 - Discussed the upcoming remodel work and scope.
- August 28 – City Manager Stannert Meeting
 - Monthly meeting to discuss ongoing projects and any concerns with ILA.
- August 29 – Ready Rebound Meeting
 - Received update from Ready Rebound on efforts to get our employees faster evaluations and treatments when hurt.
 - Has saved the Department, conservatively, over \$500k in impacts.
- August 30 – Lynnwood Link Sound Transit Grand Opening
 - The Lynnwood link is live!
 - Assistant Chief Orams attended ceremony for grand opening.

Incorporated into the above Board meeting minutes by reference.

Submitted by: Chief, Matt Cowan