



# KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181<sup>st</sup> Street  
KENMORE, WA 98028

BUSINESS: 425-354-1780    FAX: 425-354-1781

## MINUTES

December 17, 2024

### **SPECIAL MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 and Virtual Meeting via Zoom**

#### **I. OPEN SPECIAL NORTHSHORE MEETING**

##### 1.1 Roll Call

Chair Lisa Wollum called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Eric Adman, Josh Pratt, Tyler Byers, Rick Webster, and Lisa Wollum. Also present was Board Secretary Amy Oakley, and 0 members of the public.

#### **II. PUBLIC COMMENT**

##### 2.1 No public comments.

#### **III. APPROVAL OF THE AGENDA**

*Commissioner Webster moved to adopt the agenda as presented. Commissioner Pratt seconded. The motion passed unanimously 5-0.*

#### **IV. CONSENT AGENDA**

##### 4.1 Vouchers

*Commissioner Webster moved to approve the consent agenda as presented. Commissioner Pratt seconded. The motion passed unanimously 5-0.*

#### **ADJOURNMENT**

The meeting adjourned at 5:02PM.

Attachments: Agenda, Public Notice, Vouchers.

**BOARD OF COMMISSIONERS**



**ERIC ADMAN**, Member



**JOSH PRATT**, Member



**TYLER BYERS**, Member

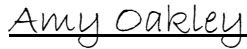


**RICK WEBSTER**, Member



**LISA WOLLUM**, Member

**ATTEST**



**Amy Oakley**, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on January 7, 2025.



## Northshore Fire Department Board of Commissioners

Headquarters Station 7220 NE 181<sup>st</sup> Street, Kenmore, WA

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### Northshore Fire Department Board of Commissioners

#### Special Meeting Agenda

Tuesday, December 17, 2024

5:00PM

Meeting held virtually, via Zoom, and in-person at: Station #51, 7220 NE 181st Street, Kenmore, WA 98028

To provide public comment, please see instructions at the end of the agenda.

To attend this meeting live, click the link below and enter the ID & Password provided.

A recording of this meeting will also be posted in AV Capture.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/85044713997?pwd=dW1uWDFpNldpZ1dSSU1ZYy9LSXVQQT09>

Call in to Zoom Meeting at: (253) 215-8782

Meeting ID: 850 4471 3997

Passcode: 743608

**I. Open Regular Northshore Board Meeting**

1.1 Roll Call

**II. Public Comment**

2.1 Public Comment

**III. Approval of Agenda**

3.1 Approval of the Meeting Agenda

**IV. Consent Agenda**

4.1 Vouchers

**Adjournment**

Next Regular Meeting: Tuesday, January 7th, 2025 at 5:00 PM

**Public Comment Procedures for Virtual Meetings:**



Individuals wishing to comment may comment by appearing at the virtual meeting and “raising their hand” or the equivalent. The chair shall recognize those persons and provide them the opportunity to comment. Three minutes are allowed for comment.

If you wish to provide written public comment, you may do so by submitting a written statement to [boardsecretary@northshorefire.com](mailto:boardsecretary@northshorefire.com). Any comments received up to one hour before the posted meeting time, will be read during the public comment period.

To ensure your written comments are received and read at the proper meeting, your email must include:

- Date & Time of the meeting your comments are intended for
- Your name
- Whether or not you live in the city limits of Lake Forest Park or Kenmore
- Agenda Item and/or subject your comments refer to

Emails without this information may not be read at the meeting. And, in accordance with normal procedure, messages of an overly repetitive or inappropriate (vulgarity) nature may be declined to be read at the discretion of the meeting Chair.

Please check the District’s [AV Capture](#) for the most up-to-date information about individual meetings.

Questions? Email Board Secretary Amy Oakley at [boardsecretary@northshorefire.com](mailto:boardsecretary@northshorefire.com)



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### NOTICE OF SPECIAL MEETING

DATED December 5, 2024

NOTICE IS HEREBY GIVEN that a special meeting of the Board of Commissioners of King County Fire Protection District No. 16, will be held via Zoom, and in-person at: Station #51, 7220 NE 181st Street, Kenmore, WA 98028, **Tuesday the 17<sup>th</sup> day of December 2024, at 5:00PM.**

PURPOSE:

The purpose of the meeting is to approve year-end vouchers.



# WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 10:34:01 Date: 12/16/2024

12/26/2024 To: 12/26/2024

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
575	12/26/2024	Claims	301	0	L. N. CURTIS & SONS	7,502.78	Strut with Attached Ratchet Strap and Hook Cluster
576	12/26/2024	Claims	301	0	L. N. CURTIS & SONS	2,857.02	Altair 5X Multigas Detector Kit
577	12/26/2024	Claims	301	0	SHORELINE FIRE DEPARTMENT	2,680.55	R151 Compartment Retrofit - Reimb ShFD CC Purchases
301 Capital Fund 10-016-3010						13,040.35	
						<hr/>	Claims: 13,040.35
						13,040.35	

# WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 10:33:18 Date: 12/16/2024

12/26/2024 To: 12/26/2024

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
571	12/26/2024	Payroll	1	0	EMPLOYMENT SECURITY DEPT	112.98	Pay Cycle(s) 10/31/2024 To 10/31/2024 - PFML; Pay Cycle(s) 11/27/2024 To 11/27/2024 - PFML; Pay Cycle(s) 12/19/2024 To 12/19/2024 - PFML
572	12/26/2024	Payroll	1	0	EMPLOYMENT SECURITY DEPT	72.51	Pay Cycle(s) 10/31/2024 To 10/31/2024 - LTC; Pay Cycle(s) 11/27/2024 To 11/27/2024 - LTC; Pay Cycle(s) 12/19/2024 To 12/19/2024 - LTC
573	12/26/2024	Payroll	1	0	LABOR & INDUSTRIES	34.92	4TH Quarter L&I: 10/01/2024 - 12/31/2024
569	12/26/2024	Claims	1	0	SNURE LAW OFFICE PSC	888.00	Legal Fees - RFA
570	12/26/2024	Claims	1	0	US BANK	940.99	Credit Card Reconciliation - Nov 2024
001 General Fund 10-016-0010						2,049.40	
						2,049.40	Claims: 1,828.99 Payroll: 220.41