



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

December 19, 2023

SPECIAL MEETING

BOARD OF COMMISSIONERS

at Northshore Fire Department's Headquarters Station 51
and Virtual Meeting via Zoom

I. OPEN REGULAR NORTHSHORE MEETING

1.1 Roll Call

Chair Lisa Wollum called the meeting to order at 5:00 PM.

Persons in attendance for NSFD Commissioners Josh Pratt, Tyler Byers, Rick Webster and Lisa Wollum. Also present was Deputy Chief Matt Hochstein, Board Secretary Amy Oakley, and 2 members of the public. Commissioner Eric Adman was absent.

II. PUBLIC COMMENT

2.1 None

III. APPROVAL OF THE AGENDA

Commissioner Webster moved to adopt the agenda as presented. Commissioner Byers seconded. The motion passed unanimously 4-0.

IV. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

None

V. BOARD RESOLUTIONS

None

VI. CONSENT AGENDA

6.1 Vouchers

- The General Fund Vouchers totaled \$ 705.80
- The Reserve Fund Vouchers totaled \$ 69,759.96

Commissioner Webster moved to accept the consent agenda as presented. Commissioner Pratt seconded. The motion passed unanimously 4-0.

VII. REPORTS

None

VIII. UPCOMING BOARD AGENDAS

8.1 Setting of Future Meeting Agenda(s)

The next regular meeting on January 2, 2024 meeting will include the standard agenda items as well as swearing in of Commissioner Adman, selection of Board Chair and Vice Chair, reports from subcommittee from Station 54 and subcommittee on outbuildings at Station 51, approval of Policy 1600, and discussion of tax relief for Northshore citizens related to the Fire Benefit Charge.

This meeting will be hybrid, on Zoom and in-person at Station 51.

ADJOURNMENT

The meeting adjourned at 5:04PM.

NEXT MEETING DATE

- Next Regular Meeting: Tuesday, January 2nd, 2024 at 5:00 PM

Attachments: Agenda, Public Notice, and Vouchers.

BOARD OF COMMISSIONERS



ERIC ADMAN, Member

JOSH PRATT, Member



TYLER BYERS, Member



RICK WEBSTER, Member



LISA WOLLUM, Member

ATTEST

Amy Oakley _____

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on January 2, 2024.



Northshore Fire Department Board of Commissioners

Headquarters Station 7220 NE 181st Street, Kenmore, WA

Northshore Fire Department Board of Commissioners

Special Meeting Agenda

Tuesday, December 19, 2023

5:00PM

Meeting held virtually, via Zoom, and in-person at: Station #51, 7220 NE 181st Street, Kenmore, WA 98028

To provide public comment, please see instructions at the end of the agenda.

To attend this meeting live, click the link below and enter the ID & Password provided.

A recording of this meeting will also be posted in AV Capture.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/85044713997?pwd=dW1uWDFpNldpZ1dSSU1ZYy9LSXVQQT09>

Call in to Zoom Meeting at: (253) 215-8782

Meeting ID: 850 4471 3997

Passcode: 743608

- I. **Open Regular Northshore Board Meeting**
 - 1.1 Roll Call
- II. **Public Comment**
 - 2.1 Public Comment
- III. **Approval of Agenda**
 - 3.1 Approval of the Meeting Agenda
- IV. **Board Discussion and Possible Action Items**

None
- V. **Board Resolutions**

None
- VI. **Consent Agenda**
 - 6.1 Vouchers
- VII. **Reports**



None

VIII. Upcoming Board Agendas

8.1 Setting of Future Meeting Agenda(s)

Adjournment

Next Regular Meeting: Tuesday, January 2nd, 2024 at 5:00 PM

Public Comment Procedures for Virtual Meetings:

Individuals wishing to comment may comment by appearing at the virtual meeting and “raising their hand” or the equivalent. The chair shall recognize those persons and provide them the opportunity to comment. Three minutes are allowed for comment.

If you wish to provide written public comment, you may do so by submitting a written statement to boardsecretary@northshorefire.com. Any comments received up to one hour before the posted meeting time, will be read during the public comment period.

To ensure your written comments are received and read at the proper meeting, your email must include:

- Date & Time of the meeting your comments are intended for
- Your name
- Whether or not you live in the city limits of Lake Forest Park or Kenmore
- Agenda Item and/or subject your comments refer to

Emails without this information may not be read at the meeting. And, in accordance with normal procedure, messages of an overly repetitive or inappropriate (vulgarity) nature may be declined to be read at the discretion of the meeting Chair.

Please check the District’s [AV Capture](#) for the most up-to-date information about individual meetings.

Questions? Email Board Secretary Amy Oakley at boardsecretary@northshorefire.com



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

NOTICE OF SPECIAL MEETING

DATED November 27, 2023

NOTICE IS HEREBY GIVEN that a special meeting of the Board of Commissioners of King County Fire Protection District No. 16, will be held via Zoom, and in-person at: Station #51, 7220 NE 181st Street, Kenmore, WA 98028, Tuesday the 19th day of December 2023, at 5:00PM. Meeting agenda posted separately.

WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 13:09:36 Date: 12/18/2023

12/27/2023 To: 12/27/2023

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
584	12/27/2023	Payroll	1	0	EMPLOYMENT SECURITY DEPT	91.03	Pay Cycle(s) 10/31/2023 To 10/31/2023 - PFML; Pay Cycle(s) 11/29/2023 To 11/29/2023 - PFML; Pay Cycle(s) 12/20/2023 To 12/20/2023 - PFML
585	12/27/2023	Payroll	1	0	EMPLOYMENT SECURITY DEPT	45.38	Pay Cycle(s) 10/31/2023 To 10/31/2023 - LTC; Pay Cycle(s) 11/29/2023 To 11/29/2023 - LTC; Pay Cycle(s) 12/20/2023 To 12/20/2023 - LTC
582	12/27/2023	Claims	1	0	KING COUNTY FIRE PROTECTION DISTRICT 16	194.00	PETTY CASH CHECKING REIMBURSEMENT - DEC 2023
586	12/27/2023	Payroll	1	0	LABOR & INDUSTRIES	36.18	4TH Quarter L&I: 10/01/2023 - 12/31/2023
583	12/27/2023	Claims	1	0	US BANK	339.21	CREDIT CARD CHARGES - NOV 2023

001 General Fund 10-016-0010

705.80

	Claims:	533.21
	Payroll:	172.59

WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 13:09:07 Date: 12/18/2023

12/27/2023 To: 12/27/2023

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
587	12/27/2023	Claims	4	0	ALFRED J BAKER	8,310.54	LEOFF I
588	12/27/2023	Claims	4	0	JAYMARC - AV	40,858.18	40% DEPOSIT - SALES ORDER 23-151 - CONFERENCE ROOM REVISION
589	12/27/2023	Claims	4	0	POWER ELECTRICAL SERVICES LLC	3,038.14	ST 51 EXTRACTOR
590	12/27/2023	Claims	4	0	SEAWESTERN, INC.	810.35	SCBA MASKS WITH KEVLAR HEADNET
591	12/27/2023	Claims	4	0	SHORELINE FIRE DEPARTMENT	33.95	REIMBURSMENT - CREDIT CARD CHARGE FOR OVERNIGHT SHIPPING
592	12/27/2023	Claims	4	0	SHORELINE FIRE DEPARTMENT	1,560.74	REIMBURSMENT - CREDIT CARD CHARGES TO NORTHERN TOOL FOR NEW SHP AMP AT ST 57
593	12/27/2023	Claims	4	0	TCA ARCHITECTURE - PLANNING	13,782.99	ARCHITECTURAL SERVICES - OCT 2023 - ST 54 STUDY
594	12/27/2023	Claims	4	0	TCA ARCHITECTURE - PLANNING	1,300.00	ARCHITECTURAL SERVICES - NOV 2023 - ST 54 STUDY
595	12/27/2023	Claims	4	0	UNITED PARCEL SERVICE	65.07	SHIPPING FOR CAPITAL PURHCASES
004 Reserve Fund 10-016-6010						69,759.96	
						<hr/>	Claims: 69,759.96
						69,759.96	