



# KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181<sup>st</sup> Street  
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

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## MINUTES

November 29, 2023

### **SPECIAL MEETING BOARD OF COMMISSIONERS at Shoreline Fire Department's Headquarters Station 61 and Virtual Meeting via Zoom**

#### **I. OPEN SPECIAL NORTHSHORE MEETING**

##### 1.1 Roll Call

Chair Lisa Wollum called the meeting to order at 4:30 PM.

Persons in attendance for NSFD Commissioners Eric Adman, Josh Pratt, Tyler Byers, Rick Webster and Lisa Wollum. Also present was Chief Matt Cowan, Board Secretary Amy Oakley, and 1 member of the public.

#### **II. PUBLIC COMMENT**

None

#### **III. APPROVAL OF THE AGENDA**

*Commissioner Webster moved to adopt the agenda as presented. Commissioner Adman seconded. The motion passed unanimously 5-0.*

#### **IV. BOARD RESOLUTIONS**

##### 4.1 Resolution 23-03, 2024 Tax Levy

*Commissioner Byers moved to authorize the Board to adopt a new Resolution 23-03 certifying to the King County Council a regular property tax levy in the principal amount of \$5,914,790 and the Excess Tax Levy for the Department's Bond Fund in the amount of \$1,499,500.*

*Further, I recommend that the Board authorize and direct the Treasury Division Manager of King County, Washington to collect said amount in 2024. This motion is made understanding that calculations were done using preliminary numbers provided by King County and may be adjusted by King County, if necessary. Commissioner Webster seconded. No Board discussion. The motion passed unanimously 5-0.*

#### **V. UPCOMING BOARD AGENDAS**

##### 5.1 Setting of Future Meeting Agenda(s)

The next regular meeting on December 5, 2023 meeting will include the standard agenda items as well as reports from subcommittee from Station 54 and subcommittee on outbuildings at Station 51, discussion of Policy 1600, and Station 57 generator.

The Board will hold a December 19<sup>th</sup> special meeting to approve end of year vouchers.

This meeting will be hybrid, on Zoom and in-person at Station 51.

**ADJOURNMENT**

The meeting adjourned at 4:34PM.

**NEXT MEETING DATE**

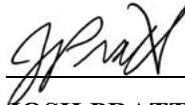
- Next Regular Meeting: Tuesday, December 5th, 2023 at 5:00 PM
- Special Meeting: Tuesday, December 19<sup>th</sup>, 2023 at 5:00 PM

Attachments: Agenda, Public Notice, Revised Resolution 23-03 Annual Property Tax and GO Bond Levy.

**BOARD OF COMMISSIONERS**



**ERIC ADMAN**, Member



**JOSH PRATT**, Member



**TYLER BYERS**, Member



**RICK WEBSTER**, Member



**LISA WOLLUM**, Member

**ATTEST**

Amy Oakley

**Amy Oakley**, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on December 5, 2023.



## Northshore Fire Department Board of Commissioners

Headquarters Station 7220 NE 181<sup>st</sup> Street, Kenmore, WA

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### Northshore Fire Department Board of Commissioners

#### Special Meeting Agenda

Wednesday, November 29, 2023

4:30PM

Meeting held virtually, via Zoom, and in-person at: and in-person at:  
Shoreline Station #61, 17525 Aurora Avenue North, Shoreline, WA 98133.

To provide public comment, please see instructions at the end of the agenda.

To attend this meeting live, click the link below and enter the ID & Password provided.

A recording of this meeting will also be posted in AV Capture.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/85044713997?pwd=dW1uWDFpNldpZ1dSSU1ZYy9LSXVQQT09>

Call in to Zoom Meeting at: (253) 215-8782

Meeting ID: 850 4471 3997

Passcode: 743608

**I. Open Special Northshore Board Meeting**

1.1 Roll Call

**II. Public Comment**

2.1 Public Comment

**III. Approval of Agenda**

3.1 Approval of the Meeting Agenda

**IV. Board Resolutions**

4.1 Resolution 23-03, 2024 Tax Levy

**V. Upcoming Board Agendas**

5.1 Setting of Future Meeting Agenda(s)

**Adjournment**

Next Regular Meeting: Tuesday, December 5<sup>th</sup>, 2023 at 5:00 PM

Special Meeting: Tuesday, December 19<sup>th</sup>, 2023 at 5:00PM



### **Public Comment Procedures for Virtual Meetings:**

Individuals wishing to comment may comment by appearing at the virtual meeting and “raising their hand” or the equivalent. The chair shall recognize those persons and provide them the opportunity to comment. Three minutes are allowed for comment.

If you wish to provide written public comment, you may do so by submitting a written statement to [boardsecretary@northshorefire.com](mailto:boardsecretary@northshorefire.com). Any comments received up to one hour before the posted meeting time, will be read during the public comment period.

To ensure your written comments are received and read at the proper meeting, your email must include:

- Date & Time of the meeting your comments are intended for
- Your name
- Whether or not you live in the city limits of Lake Forest Park or Kenmore
- Agenda Item and/or subject your comments refer to

Emails without this information may not be read at the meeting. And, in accordance with normal procedure, messages of an overly repetitive or inappropriate (vulgarity) nature may be declined to be read at the discretion of the meeting Chair.

Please check the District’s [AV Capture](#) for the most up-to-date information about individual meetings.

Questions? Email Board Secretary Amy Oakley at [boardsecretary@northshorefire.com](mailto:boardsecretary@northshorefire.com).



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KENMORE, WA 98028

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### NOTICE OF SPECIAL MEETING

DATED November 28, 2023

NOTICE IS HEREBY GIVEN that a special meeting of the Board of Commissioners of King County Fire Protection District No. 16, will be held via Zoom, and in-person at: Shoreline Station #61, 717525 Aurora Avenue North, Shoreline, WA 98133, Wednesday the 29<sup>th</sup> day of November 2023, at 4:30PM. Meeting agenda posted separately.



**KING COUNTY FIRE PROTECTION DISTRICT NO.16**  
7220 NE 181<sup>st</sup> Street  
KENMORE, WA 98028

**BUSINESS: 425-354-1780    FAX: 425-354-1781**

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**RESOLUTION NO. 23-03**  
**TAX LEVY RESOLUTION**  
*Certification of Regular Property Tax Levy and GO Bond Levy*

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**WHEREAS**, King County Fire Protection District No. 16, King County, Washington (the "Department/District") is a municipal corporation duly organized and existing under and by virtue of the laws of the State of Washington;

**WHEREAS**, the Board of Fire Commissioners of the King County Fire Protection District No. 16 (the "Board") has properly given notice at the public hearing held on November 7, 2023 to consider the Department's current revenue sources for the expense budget for the 2024 calendar year, pursuant to RCW 84.55.120; and

**WHEREAS**, the Board, after a public hearing and duly considering all relevant evidence and testimony presented, has determined that the Department requires an increase in property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and the increase resulting from annexation assessed value, in order to discharge the expected expenses and obligations of the Department and in its best interest;

**NOW THEREFORE, IT IS HEREBY FOUND, DETERMINED AND ORDERED** as follows:

**WHEREAS** the King County Assessor has notified the Board of Fire Commissioners of the King County Fire Protection District No. 16 (the "Board") that the assessed valuation of all taxable property within the boundaries of the Northshore Fire Department for the calendar year 2024 is **\$11,326,477,550**.

**WHEREAS**, the Board has determined that to maintain and pay for the costs of fire protection and medical services within the District, the King County Council must levy and the Treasury Division Manager of King County, Washington, must collect in 2024, a regular tax levy for the Department's General Expense Fund in the amount of **\$5,914,790** as described in Exhibit A (Ordinance 2152), attached hereto and by this reference incorporated herein;

**1.** This amount includes an increase in property tax revenue from the previous year and amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and \$15,421 in refunds made;

**2.** That under RCW 84.55.120, and as part of the 2024 budget adoption, an increase in the regular property tax levy is hereby authorized. The dollar amount of the increase over the actual levy from the previous year shall be \$31,725, which is a percentage increase of 0.54348 percent from the previous year.

This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state-assessed property, and any annexations that have occurred and \$15,421 in refunds made;

**WHEREAS**, the Board, by Resolution No. 07-21, adopted on December 4, 2007, ordered a special election to be held within the District for the submission to the qualified electors of the District the question of whether the Department should issue \$25,000,000 principal amount of unlimited tax general obligation bonds (the "Bonds") to provide money to construct and equip its headquarters fire station, undertake other capital projects throughout the District, refund all or part of its 2006 general obligation bond, issue not more than \$25,000,000 of general obligation bonds maturing within 20 years, and levy excess property taxes annually to repay the bonds;

**WHEREAS**, the Board has determined that to provide money to pay the 2024 principal and interest payments due on the Bonds that the King County Council must levy and the Treasury Division Manager of King County, Washington, must collect in 2024 an excess levy for the District's Bond Fund in the amount of **\$1,499,500** as described in Exhibit A attached hereto and by this reference incorporated herein;

**NOW THEREFORE, IT IS HEREBY FOUND, DETERMINED AND ORDERED** as follows:

**Section 1: CERTIFICATION OF REGULAR PROPERTY TAX LEVY**

The Board hereby certifies to the King County Council a regular property tax levy in the principal amount of \$5,914,791 for the Department's General Expense Budget, as described in Exhibit A attached hereto and by this reference incorporated herein. Further, the Board hereby authorizes and directs the Treasury Division Manager of King County, Washington, to collect said amount in 2024.

**Section 2: CERTIFICATION OF EXCESS LEVY**

The Board hereby certifies to the King County Council an excess tax levy in the principal amount of for \$1,499,500 for the Department's Bond Fund, as described in Exhibit A attached hereto and by this reference incorporated herein. Further, the Board hereby authorizes and directs the Treasury Division Manager of King County, Washington, to collect said amount in 2024.

**Section 3: EFFECTIVE DATE**

This Resolution shall be effective immediately upon its adoption and approval.

**ADOPTED AND APPROVED** by the Board of Fire Commissioners of King County Fire Protection District No. 16, King County, Washington, at a special meeting thereof, held on November 29<sup>th</sup>, 2023.

**NORTHSHORE FIRE DEPARTMENT**

King County, Washington

Attest:

\_\_\_\_\_  
LISA WOLLUM, Chair

\_\_\_\_\_  
Amy Oakley

Secretary to the Board

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ERIC ADMAN, Commissioner

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TYLER BYERS, Commissioner

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RICK WEBSTER, Commissioner

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JOSH PRATT, Commissioner

**CERTIFICATE**

I, Amy Oakley, the Secretary of the Board of Fire Commissioners of King County Fire Protection District No. 16, King County, Washington, hereby certify that the foregoing Resolution is a full, true and correct copy of a Resolution duly adopted at a special meeting of the Board of Fire Commissioners of said Department, duly held at a special meeting place thereof on November 29, 2023 of which meeting all members of said Board had due notice, and at which a majority thereof was present; and that at said meeting said Resolution was adopted by the following vote:

<b>AYES</b> , and in favor thereof, Commissioners:	0
<b>NAYS</b> , Commissioners:	0
<b>ABSENT</b> , Commissioners:	0
<b>ABSTAIN</b> , Commissioners:	0

I further certify that I have carefully compared the same with the original Resolution on file and of record in my office; that said Resolution is a full, true and correct copy of the original Resolution adopted at said meeting; and that said Resolution has not been amended, modified or rescinded since the date of its adoption, and is now in full force and effect.

**IN WITNESS WHEREOF**, I have hereunto set my hand this 29<sup>th</sup> day of November, 2023.

**NORTHSHORE FIRE DEPARTMENT**  
King County, Washington

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Amy Oakley  
Secretary to the Board of Fire Commissioners