



# KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181<sup>st</sup> Street  
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

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## MINUTES

November 21, 2023

### **SPECIAL MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 and Virtual Meeting via Zoom**

#### **I. OPEN SPECIAL NORTHSHORE MEETING**

##### 1.1 Roll Call

Chair Lisa Wollum called the meeting to order at 5:00 PM.

Persons in attendance for NSFD Commissioners Eric Adman, Josh Pratt, Tyler Byers, Rick Webster and Lisa Wollum. Also present was Chief Matt Cowan, Legal Counsel Matt Paxton, Board Secretary Amy Oakley, and 9 members of the public.

#### **II. PUBLIC COMMENT**

2.1 The Board heard public comments from Stacy Valenzuela and David Maehren.

#### **III. APPROVAL OF THE AGENDA**

*Commissioner Webster moved to adopt the agenda as presented. Commissioner Adman seconded. The motion passed unanimously 5-0.*

#### **IV. BOARD RESOLUTIONS**

##### 4.1 Resolution 23-02, 2024 Fire Benefit Charge

*Commissioner Pratt moved to authorize the Board to adopt Resolution 23-02 establishing the fire benefit charge for the calendar year 2024 at \$7,520,000. Commissioner Adman seconded. No Board discussion. The motion passed unanimously 5-0.*

##### 4.2 Resolution 23-03, 2024 Tax Levy

*Commissioner Adman moved to authorize the Board to adopt Resolution 23-03 certifying to the King County Council a regular property tax levy in the principal amount of \$5,914,790 and the Excess Tax Levy for the Department's Bond Fund in the amount of \$1,499,500. Further, I recommend that the Board authorize and direct the Treasury Division Manager of King County, Washington to collect said amount in 2024. This motion is made understanding that calculations were done using preliminary numbers provided by King County and may be adjusted by King County, if necessary. Commissioner Pratt seconded. No Board discussion. The motion passed unanimously 5-0.*

##### 4.3 Resolution 23-04, 2024 Budget

***Commissioner Pratt moved to authorize the Board to adopt Resolution 23-04 approving the 2024 budget, (General Expense, Capital, Benefits budgets), in the amount of \$16,011,815. Commissioner Byers seconded. No Board discussion. The motion passed unanimously 5-0.***

4.4 Resolution 23-05, 2024 Defining Fund Policies

***Commissioner Webster moved to authorize the Board to adopt Resolution 23-05, replacing Resolution 20-10, decreasing the target minimum to 5% of the Shoreline Fire Department annual operating expenses. Commissioner Adman seconded. No Board discussion. The motion passed unanimously 5-0.***

4.5 Resolution 23-06, 2024 Benefits Fund

***Commissioner Pratt moved to authorize the Board to adopt Resolution 23-06 authorizing the establishment of a new, Benefits Fund and an interfund transfer from the Reserve Fund to the Benefits Fund of \$2,100,000. Commissioner Byers seconded. No Board discussion. The motion passed unanimously 5-0.***

4.6 Resolution 23-07, 2024 Capital Fund

***Commissioner Adman moved to authorize the Board to adopt Resolution 23-07 authorizing the establishment of a new, Capital Fund and an interfund transfer from the General Expense Fund to the Capital Fund of \$1,550,000. Commissioner Pratt seconded. No Board discussion. The motion passed unanimously 5-0.***

## **V. UPCOMING BOARD AGENDAS**

### **5.1 Setting of Future Meeting Agenda(s)**

The next regular meeting on December 5, 2023 meeting will include the standard agenda items as well as reports from subcommittee from Station 54 and subcommittee on outbuildings at Station 51, discussion of Policy 1600.

The Board will hold a December 19<sup>th</sup> special meeting to approve end of year vouchers.

This meeting will be hybrid, on Zoom and in-person at Station 51.

## **ADJOURNMENT**

The meeting adjourned at 5:15PM.

## **NEXT MEETING DATE**

- Next Regular Meeting: Tuesday, December 5th, 2023 at 5:00 PM
- Special Meeting: Tuesday, December 19<sup>th</sup>, 2023 at 5:00 PM

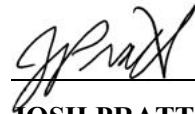
Attachments: Agenda, Public Notice, 2024 Final Budget, Resolution 23-02 Fire Benefit Charge, Resolution 23-03 Annual Property Tax and GO Bond Levy, Resolution 23-04 Budget, Resolution 23-05 Defining Fund Policies, Resolution 23-06 Benefits Fund, Resolution 23-07 Capital Fund.

## **BOARD OF COMMISSIONERS**



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**ERIC ADMAN**, Member



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**JOSH PRATT**, Member



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**TYLER BYERS**, Member



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**RICK WEBSTER**, Member



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**LISA WOLLUM**, Member

**ATTEST**

Amy Oakley

**Amy Oakley**, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on December 5, 2023.



## Northshore Fire Department Board of Commissioners

Headquarters Station 7220 NE 181<sup>st</sup> Street, Kenmore, WA

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### Northshore Fire Department Board of Commissioners

#### Special Meeting Agenda

Tuesday, November 21, 2023

5:00PM

Meeting held virtually, via Zoom, and in-person at: Station #51, 7220 NE 181st Street, Kenmore, WA 98028

To provide public comment, please see instructions at the end of the agenda.

To attend this meeting live, click the link below and enter the ID & Password provided.

A recording of this meeting will also be posted in AV Capture.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/85044713997?pwd=dW1uWDFpNldlPZ1dSSU1ZYy9LSXVQQT09>

Call in to Zoom Meeting at: (253) 215-8782

Meeting ID: 850 4471 3997

Passcode: 743608

- I. Open Special Northshore Board Meeting**
  - 1.1 Roll Call
- II. Public Comment**
  - 2.1 Public Comment
- III. Approval of Agenda**
  - 3.1 Approval of the Meeting Agenda
- IV. Board Resolutions**
  - 4.1 Resolution 23-02, 2024 Fire Benefit Charge
  - 4.2 Resolution 23-03, 2024 Tax Levy
  - 4.3 Resolution 23-04, 2024 Budget
  - 4.4 Resolution 23-05, Defining Fund Policies
  - 4.5 Resolution 23-06, Benefits Fund
  - 4.6 Resolution 23-07, Capital Fund



## V. Upcoming Board Agendas

### 5.1 Setting of Future Meeting Agenda(s)

#### Adjournment

Next Regular Meeting: Tuesday, December 5<sup>th</sup>, 2023 at 5:00 PM

#### **Public Comment Procedures for Virtual Meetings:**

Individuals wishing to comment may comment by appearing at the virtual meeting and “raising their hand” or the equivalent. The chair shall recognize those persons and provide them the opportunity to comment. Three minutes are allowed for comment.

If you wish to provide written public comment, you may do so by submitting a written statement to [boardsecretary@northshorefire.com](mailto:boardsecretary@northshorefire.com). Any comments received up to one hour before the posted meeting time, will be read during the public comment period.

To ensure your written comments are received and read at the proper meeting, your email must include:

- Date & Time of the meeting your comments are intended for
- Your name
- Whether or not you live in the city limits of Lake Forest Park or Kenmore
- Agenda Item and/or subject your comments refer to

Emails without this information may not be read at the meeting. And, in accordance with normal procedure, messages of an overly repetitive or inappropriate (vulgarity) nature may be declined to be read at the discretion of the meeting Chair.

Please check the District’s [AV Capture](#) for the most up-to-date information about individual meetings.

Questions? Email Board Secretary Amy Oakley at [boardsecretary@northshorefire.com](mailto:boardsecretary@northshorefire.com).



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**7220 NE 181<sup>st</sup> Street  
KENMORE, WA 98028**

**BUSINESS: 425-354-1780    FAX: 425-354-1781**

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**NOTICE OF SPECIAL MEETING**

DATED November 4, 2023

NOTICE IS HEREBY GIVEN that a special meeting of the Board of Commissioners of King County Fire Protection District No. 16, will be held via Zoom, and in-person at: Station #51, 7220 NE 181st Street, Kenmore, WA 98028, Tuesday the 21<sup>st</sup> day of November 2023, at 5:00PM. Meeting agenda posted separately.

# 2024 Budget Summary

## Divisions

Operations	Adding 12 Firefighters. We will be adding an additional Firefighter/EMT to our Mobile Integrated Health (MIH) team.
ALS	We have six candidates in Paramedic training to graduate in August of 2024.
Administration	Adding an additional administrative position, primarily for HR duties, funds for a part-time position, or contract, for a Social Media Coordinator and Data Analyst. Also preparing for a potential support services role, at a Captain, BC, or DivC rank.

## Funds

Reserve Funds	Maintain a minimum of 5% of SFD annual operating expenses (15% between SFD and NFD reserves). In 2023 we did not transfer funds to the Reseve Fund, so that we have better flexibility. Will be transferring funds to establish new Benefits and Capital Funds.
Carryover	Maintain a carryover target of at least 25% of operating expenses, plus \$300 thousand for unanticipated expenses. As noted above we are carrying over extra cash on hand, so funds will be transferred in 2024 to the Capital Fund.
Benefits Fund	We will be transferring funds to cover anticipated liabilities and retirement cash outs. We ensure full coverage of all anticipated and potential liabilities by maintaining a reserve at approximately \$2 million.
Capital Fund	Due to delayed and needed purchases we need significant funds to cover capital purchases. We will be transferring funds into the new Capital Fund from multiple other funds for 2024 and will be delaying some purchases until 2025. Will be increasing the Capital Fund to approximately \$1.1 million by end of 2024. Capital purchases for 2024 are anticipated to be approximately \$1.42 million.

## Budget

Assessed Valuations	Current estimates for assessed valuations indicate a 9.4% decrease overall for the District.
Expenses	Overall increase in SFD expenses of approximately 8.65%, totalling \$36.95 million (not including ALS and MIH). Increases are primarily due to additional staffing, CPI of 4.6%, and high inflationary costs for equipment and supplies.
Revenues	We continue to look for efficiencies and are anticipating an overall operational equivalent levy rate increase to approximately \$1.13.
Budget	Currently our anticipated tax levy revenue will be approximately \$5,914,790, and the FBC at approximately \$7,520,000.

# Financial Outlook for 2024

## ANNUAL EXPENSES

2024 Expense Budget	\$	363,678
NFD Portion of SFD Operations Cost*	\$	13,651,070
Transfer to SFD MIH	\$	112,053
Transfer to Reserve Fund	\$	-
Transfer to Benefits Fund	\$	448,808
Transfer to Capital Purchases	\$	3,108,797
GO Bond Payment	\$	1,499,500
<b>Total Expenses</b>	\$	<b>19,183,906</b>

## ANNUAL REVENUES

BLS Transports**	\$	335,000
GEMT (incr. transport fees & true up)**	\$	740,000
KCEMS BLS Allocation (not core, MIH, QI)**	\$	534,890
2024 Transfer out of Reserve Fund	\$	950,000
2024 Transfer out of General Fund	\$	1,550,000
2024 General Fund Interest	\$	130,000
Miscellaneous Revenue	\$	10,000
2024 Allowable Levy	\$	5,914,790 <i>from levy worksheet</i>
2024 Benefit Charge	\$	7,520,000
2024 GO Bond Excess Levy	\$	1,499,500
<b>Total Revenue</b>	\$	<b>19,184,180</b>
<b>Net Annual Budget</b>	\$	<b>274</b>

Effective 2024 Tax Rate Incl GO Bond **\$1.26**

Equivalent Operational Levy Rate **\$1.13**

### Notes:

\* NFD portion, but net transfer is reduced by revenues collected by SFD. The net transfer is \$12,041,180

\*\* These revenues are collected by SFD for NFD and are shown to identify the decrease of net transfer to SFD.

The effective tax rate (ETR) represented above is provided solely for demonstrative value for comparative analysis. The number is the product of the following formula  $ETR = (FBC + Levy + GO Bond) / (AV \times 1000)$ .

If Jusidicional Assessed Valuation (AV) increases when we receive the final levy limit worksheet in December, that would reduce the Effective Tax Rate/AV and the Effective AV-Levy + FBC rates. Currently, those figures are based on the total Jurisdictional AV on the levy limit worksheet received on November 15, 2023.



# Fund Balances

Description	Beginning Balance	YTD Thru 9-3	Remaining as of 9-30	Proj. Year End Balance	Min. Balance Needed	2024 Budget	2024 Transfer	Proj. End of 2024 Balance	Difference	Notes
<b>Reserve Fund</b>										
Unplanned Loss of Revenue	\$ 2,950,000	\$ -	\$ 2,950,000	\$ 2,950,000	\$ 1,839,044	\$ -	\$ (950,000)	\$ 2,000,000	\$ 160,956	Target is at least 5% of SFD Exp. Budget.

*Estimated (5% of SFD Exp)*

**Total \$ (950,000) \$ 2,000,000**

Benefits Fund										
LEOFF I OPEB	\$ 2,055,259	\$ 131,654	\$ 1,923,605	\$ 1,888,605	\$ 2,070,724	\$ 150,000	\$ 332,119	\$ 2,070,724	\$ -	Minimum is defined by GASB
Employee Retiree Payouts	\$ 71,329	\$ 94,009	\$ (22,680)	\$ (22,680)	\$ -	\$ 94,009	\$ 116,689	\$ -	\$ -	Transfer \$94,009 until 2027.
						<b>Total \$ 448,808</b>		<b>\$ 2,070,724</b>		

Capital Fund										
Apparatus	\$ 105,187	\$ 862,987	\$ (757,800)	\$ (293,607)	\$ 1,100,000	\$ 143,500	\$ 1,537,107	\$ 1,100,000	\$ -	Transfer needed for R151 purchase in 2026.
Facilities	\$ 180,756	\$ 213,465	\$ (32,709)	\$ (62,199)	\$ 250,000	\$ 1,012,500	\$ 1,324,699	\$ 250,000	\$ -	Transfer to maintain reserve fund.
Equipment	\$ -	\$ 15,556	\$ (15,556)	\$ (151,648)	\$ 50,000	\$ 167,580	\$ 369,228	\$ 50,000	\$ -	Transfer to maintain reserve fund.
Information Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,600	\$ 100,600	\$ -	\$ -	Transfer needed for annual expenses.
						<b>Totals \$ 1,424,180</b>	<b>\$ 3,331,634</b>	<b>\$ 1,400,000</b>		
						<b>Other Revenues \$ 222,837</b>				
						<b>Total Transfer Needed \$ 3,108,797</b>				
						<b>Total Res/Ben/Capital Funds \$ 5,470,724</b>		<b>42% (% of Annual Budget)</b>		

Description	2023 Carryover	Revenue Budget	Expense Budget	Proj. Year End Balance	Min. Balance Needed	2024 Transfer	Proj. End of 2024 Balance	Difference	Notes
<b>General Expense Fund</b>	\$ 5,006,258	\$ 11,191,036	\$ 10,739,074	\$ 5,131,932	\$ 3,541,430	\$ (1,550,000)	\$ 3,581,932	\$ 40,502	Target is at least 25% of Exp. Budget plus \$300k

Estimated (25%+\$300k)

Transfer Out \$ 1,550,000 \$ 3,581,932

**Other Revenues**

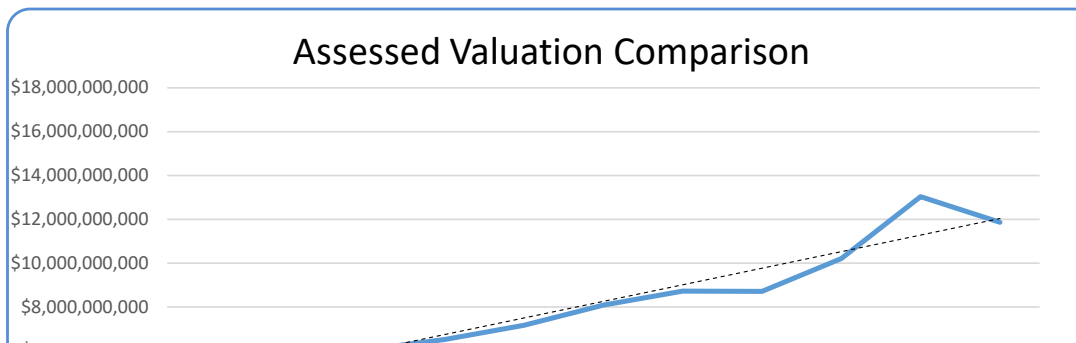
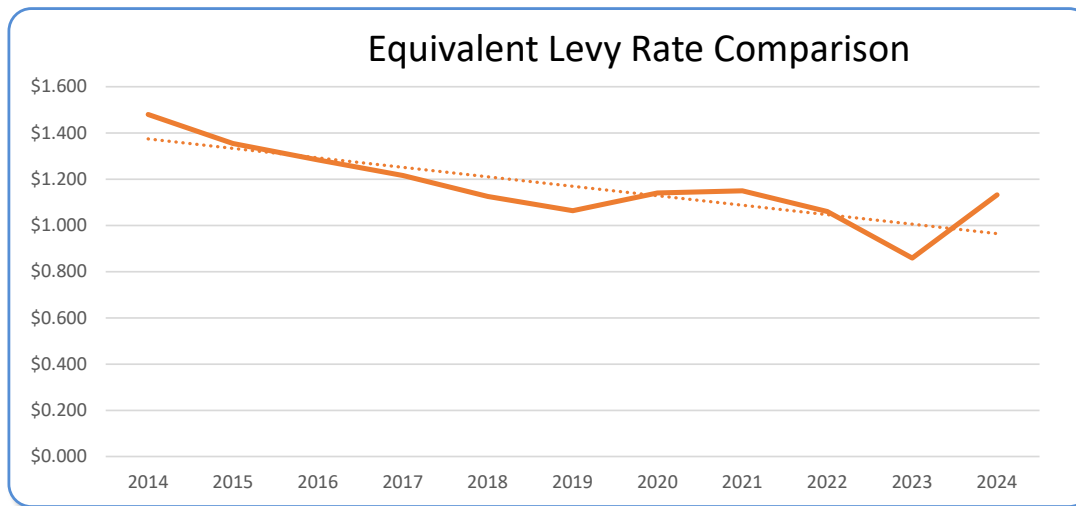
**2024 Budget**

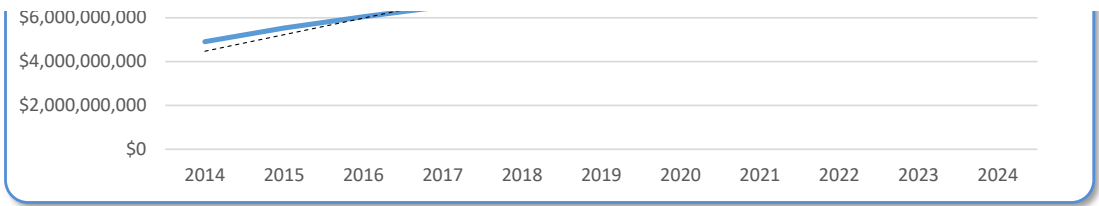
NKCTC Office Rental & Facility Investment Fee*				\$ 62,837
Reserve Fund Interest & Fees				\$ 160,000
			<b>Total</b>	<b>\$ 222,837</b>

\* Facility investment fee assumes 20 students annually and is an estimate only.

Year	Assessed Valuation	AV Change	Levy Collection	Levy Rate	FBC	FBC Rate	Equiv Rate	% FBC	Other Income	Total Revenue	Rev % Change	Expense Budget	Budget Change
2014	\$ 4,909,399,732	6.34%	\$ 4,765,499	\$0.97	\$ 2,500,000	\$ 0.51	\$ 1.48	32.75%	\$ 472,004	\$ 7,737,503	5.19%	\$ 7,634,460	3.48%
2015	\$ 5,535,748,036	12.76%	\$ 4,848,229	\$0.88	\$ 2,650,000	\$ 0.48	\$ 1.35	33.57%	\$ 477,864	\$ 7,976,093	3.08%	\$ 7,893,977	3.40%
2016	\$ 6,054,273,196	9.37%	\$ 4,969,884	\$0.82	\$ 2,800,000	\$ 0.46	\$ 1.28	34.10%	\$ 485,000	\$ 8,254,884	3.50%	\$ 8,210,980	4.02%
2017	\$ 6,515,548,648	7.62%	\$ 5,118,579	\$0.79	\$ 2,800,000	\$ 0.43	\$ 1.22	33.31%	\$ 515,719	\$ 8,434,298	2.17%	\$ 8,405,431	2.37%
2018	\$ 7,161,521,894	9.91%	\$ 5,253,974	\$0.73	\$ 2,800,000	\$ 0.39	\$ 1.12	32.39%	\$ 525,629	\$ 8,579,603	1.72%	\$ 8,644,995	2.85%
2019	\$ 8,085,320,023	12.90%	\$ 5,398,451	\$0.67	\$ 3,200,000	\$ 0.40	\$ 1.06	34.99%	\$ 571,044	\$ 9,169,495	6.88%	\$ 9,145,326	5.79%
2020	\$ 8,726,665,321	7.93%	\$ 5,508,006	\$0.63	\$ 4,440,000	\$ 0.51	\$ 1.14	43.46%	\$ 706,376	\$ 10,654,382	16.19%	\$10,216,712	11.72%
2021	\$ 8,707,216,466	-0.22%	\$ 5,599,961	\$0.64	\$ 4,413,338	\$ 0.51	\$ 1.15	42.06%	\$ 610,742	\$ 10,624,041	-0.28%	\$10,492,279	2.70%
2022	\$ 10,208,191,650	17.24%	\$ 5,710,000	\$0.56	\$ 5,115,506	\$ 0.50	\$ 1.06	45.85%	\$ 642,937	\$ 11,468,443	7.95%	\$11,156,437	6.33%
2023	\$ 13,033,452,076	27.68%	\$ 5,837,426	\$0.45	\$ 5,353,610	\$ 0.41	\$ 0.86	47.84%	\$500,000	\$ 11,691,036	10.04%	\$11,191,036	0.31%
2024	\$ 11,869,020,636	-8.93%	\$ 5,914,790	\$0.50	\$ 7,520,000	\$ 0.63	\$ 1.13	58.00%	\$140,000	\$ 13,574,790	18.37%	\$12,965,719	15.86%
10 YEAR AVG		9.62%	\$ 0.67	\$ 4,109,245	\$ 0.47	\$ 1.14	40.56%				6.96%		5.53%

% of Budget	
Tax	FBC
45.62%	58.00%





# 2023 NFD BOC Budget - GEN EXPENSE Fund

Last Update: November 20, 2023

Budget Line	Budget Title	2023 BUDGET	YTD thru XXX	Remaining Amount as of XXX	% Remaining	2024 PROPOSED	% Change 2023 to 2024	NOTES
<b>SALARY &amp; WAGES- ADMINISTRATION</b>								
522.10.11.01-00	SALARIES- ADMINISTRATION	\$12,607.20	\$0.00	\$12,607.20	100.00%	\$4,400.00	-65.10%	
01	Salaries- Administration	\$12,607.20	\$0.00	\$12,607.20	100.00%	\$4,400.00	-65.10%	Part-time Board Secretary \$35.07/hr
	<b>Administration: Salary &amp; Wages</b>	<b>\$12,607.20</b>	<b>\$0.00</b>	<b>\$12,607.20</b>	<b>100.00%</b>	<b>\$4,400.00</b>	<b>-65.10%</b>	
<b>PERSONNEL BENEFITS- ADMINISTRATION</b>								
522.10.21.02-00	WA PAID FAMILY & MEDICAL LEAVE	\$268.91	\$0.00	\$268.91	100.00%	\$256.60	-4.58%	
01	WA Paid Family & Medical Leave	\$268.91	\$0.00	\$268.91	100.00%	\$256.60	-4.58%	WA State Family and Medical Leave Premiums -ER portion
522.10.22.02-00	MEDICARE	\$182.80	\$0.00	\$182.80	100.00%	\$63.80	-65.10%	
01	Medicare	\$182.80	\$0.00	\$182.80	100.00%	\$63.80	-65.10%	Base pay+OT @1.45%
522.10.24.01-00	LABOR & INDUSTRIES	\$1,800.00	\$0.00	\$1,800.00	100.00%	\$1,800.00	0.00%	
01	Labor and Industries	\$1,800.00	\$0.00	\$1,800.00	100.00%	\$1,800.00	0.00%	Reportable regular hours + OT hours multiplied by L&I rate (Admin, \$.12)
	<b>Administration: Personnel Benefits</b>	<b>\$2,251.72</b>	<b>\$0.00</b>	<b>\$2,251.72</b>	<b>100.00%</b>	<b>\$2,120.40</b>	<b>-5.83%</b>	
	<b>Total- 10, Administration Salary &amp; Benefits</b>	<b>\$14,858.92</b>	<b>\$0.00</b>	<b>\$14,858.92</b>	<b>100.00%</b>	<b>\$6,520.40</b>	<b>-56.12%</b>	
<b>SUPPLIES- ADMINISTRATION</b>								
522.10.31.01-00	OPERATING SUPPLIES	\$500.00	\$0.00	\$500.00	100.00%	\$500.00	0.00%	
01	Office Supplies	\$500.00	\$0.00	\$500.00	100.00%	\$500.00	0.00%	General office supplies for BOC activities
	<b>Administration: Supplies</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$500.00</b>	<b>100.00%</b>	<b>\$500.00</b>	<b>0.00%</b>	
<b>SERVICES &amp; CHARGES- ADMINISTRATION</b>								
522.10.41.01-00	LEGAL SERVICES	\$25,000.00	\$0.00	\$25,000.00	100.00%	\$25,000.00	0.00%	
01	General Legal Services	\$25,000.00	\$0.00	\$25,000.00	100.00%	\$25,000.00	0.00%	Unpredictable expense
522.10.41.03-00	CONSULTING SERVICES	\$12,500.00	\$0.00	\$12,500.00	100.00%	\$14,000.00	12.00%	
03	Interface Systems Management (FBC)	\$12,500.00	\$0.00	\$12,500.00	100.00%	\$14,000.00	12.00%	\$8k fee + \$3.5k postage + \$580 other

Budget Line	Budget Title	2023 BUDGET	YTD thru XXX	Remaining Amount as of XXX	% Remaining	2024 PROPOSED	% Change 2023 to 2024	NOTES
522.10.43.03-00	TRAVEL- LEADERSHIP TEAM RETREAT	\$650.00	\$0.00	\$650.00	100.00%	\$650.00	0.00%	
01	Travel- Leadership Team Retreat	\$650.00	\$0.00	\$650.00	100.00%	\$650.00	0.00%	Costs for per diem, lodging, mileage, parking, etc. for Chair of the BOC
522.10.43.07-00	MEETING MEALS	\$100.00	\$0.00	\$100.00	100.00%	\$100.00	0.00%	
01	Meeting Meals	\$100.00	\$0.00	\$100.00	100.00%	\$100.00	0.00%	Snacks or food for BOC meetings
522.10.46.01-00	INSURANCE	\$6,000.00	\$0.00	\$6,000.00	100.00%	\$8,000.00	33.33%	
01	Insurance (Liability)	\$6,000.00	\$0.00	\$6,000.00	100.00%	\$8,000.00	33.33%	6% increase
522.10.49.09-00	STATE AUDIT	\$12,000.00	\$0.00	\$12,000.00	100.00%	\$12,000.00	0.00%	
01	State Audit	\$12,000.00	\$0.00	\$12,000.00	100.00%	\$12,000.00	0.00%	Will go down significantly in 2024
522.10.49.10-00	KING COUNTY FINANCE- INVESTMENT/TAXES FEES	\$80,000.00	\$0.00	\$80,000.00	100.00%	\$107,500.00	34.38%	
01	Ad Valorem tax, Tax adjustments, Misc.	\$10,000.00	\$0.00	\$10,000.00	100.00%	\$10,000.00	0.00%	Charges for KC investment fees, tax adjustments, chas management fee. Increase is based on past and current year charges
02	FBC Collection Fee	\$70,000.00	\$0.00	\$70,000.00	100.00%	\$80,000.00	14.29%	FBC Collection fee (1%) King County Finance contract (payment due in Jan & Jun)
02	Cash Management Fee			\$0.00	#DIV/0!	\$3,500.00	#DIV/0!	FBC Collection fee (1%) King County Finance contract (payment due in Jan & Jun)
02	Property Tax			\$0.00	#DIV/0!	\$12,500.00	#DIV/0!	FBC Collection fee (1%) King County Finance contract (payment due in Jan & Jun)
02	Leashold Excise Tax			\$0.00	#DIV/0!	\$1,000.00	#DIV/0!	FBC Collection fee (1%) King County Finance contract (payment due in Jan & Jun)
02	Bank Service Charges			\$0.00	#DIV/0!	\$500.00	#DIV/0!	FBC Collection fee (1%) King County Finance contract (payment due in Jan & Jun)
<b>SERVICES &amp; CHARGES- IT SERVICES</b>								
522.51.41.01-00	SOFTWARE LICENSE/MAINTENANCE	\$3,250.00	\$0.00	\$3,250.00	100.00%	\$10,000.00	207.69%	
02	BIAS Annual Maintenance	\$3,250.00	\$0.00	\$3,250.00	100.00%	\$10,000.00	207.69%	
522.45.49.03-00	SOFTWARE LICENSE/MAINTENANCE	\$2,750.00	\$0.00	\$2,750.00	100.00%	\$3,500.00	27.27%	
01	AV Capture	\$2,750.00	\$0.00	\$2,750.00	100.00%	\$3,000.00	9.09%	For 2023 should be \$3k for AV, also need adobe pdf for \$250
	Zoom	\$250.00		\$250.00	100.00%	\$250.00	0.00%	
	Mail Chimp	\$0.00		\$0.00	#DIV/0!	\$0.00	#DIV/0!	No charge?
	Other			\$0.00	#DIV/0!	\$250.00	#DIV/0!	No charge?
522.51.42.03-00	CELL PHONE AIRTIME	\$480.00	\$0.00	\$480.00	100.00%	\$600.00	25.00%	
522 51 42 03-01	Cell Phone- Airtime	\$480.00		\$480.00	100.00%	\$600.00	25.00%	need to re-imburse SFD

Budget Line	Budget Title	2023 BUDGET	YTD thru XXX	Remaining Amount as of XXX	% Remaining	2024 PROPOSED	% Change 2023 to 2024	NOTES
	Administration: Services & Charges	\$142,855.00	\$0.00	\$142,250.00	99.58%	\$181,350.00	26.95%	
	<b>Grand Total- 10, Administration</b>	<b>\$158,213.92</b>	<b>\$0.00</b>	<b>\$157,608.92</b>	<b>99.62%</b>	<b>\$188,370.40</b>	<b>19.06%</b>	\$30,156.48
<b>SALARY &amp; WAGES- LEGISLATIVE SERVICES</b>								
522.11.11.01-00	SALARIES- COMMISSIONERS	\$35,000.00	\$0.00	\$35,000.00	100.00%	\$30,000.00	-14.29%	
01	Salaries- Commissioners	\$35,000.00	\$0.00	\$35,000.00	100.00%	\$30,000.00	-14.29%	Annual compensation= \$12,228 per year: increase every five years, less meetings in 2023
	<b>Legislative: Salary &amp; Wages</b>	<b>\$35,000.00</b>	<b>\$0.00</b>	<b>\$35,000.00</b>	<b>100.00%</b>	<b>\$30,000.00</b>	<b>-14.29%</b>	
<b>PERSONNEL BENEFITS- LEGISLATIVE SERVICES</b>								
522.11.22.00-00	SOCIAL SECURITY	\$3,205.40	\$0.00	\$3,205.40	100.00%	\$2,132.80	-33.46%	
01	State Retirement (DRS)	\$3,205.40	\$0.00	\$3,205.40	100.00%	\$2,132.80	-33.46%	???
522.11.22.01-00	MEDICARE	\$507.50	\$0.00	\$507.50	100.00%	\$435.00	-14.29%	
01	Medicare/Social Security Tax	\$507.50	\$0.00	\$507.50	100.00%	\$435.00	-14.29%	
522.11.22.02-00	WA PAID FAMILY & MEDICAL LEAVE	\$45.00	\$0.00	\$45.00	100.00%	\$100.00	#VALUE!	
01	WA Paid Family & Medical Leave	\$45.00	\$0.00	\$45.00	100.00%	\$100.00	122.22%	WA State Family and Medical Leave Premiums -ER portion
522.11.24.01-00	LABOR & INDUSTRIES	\$300.00	\$0.00	\$300.00	100.00%	\$300.00	#VALUE!	
01	Labor and Industries	\$300.00	\$0.00	\$300.00	100.00%	\$300.00	0.00%	No change
522.11.27.01-00	CLOTHING ALLOWANCE	\$750.00	\$0.00	\$750.00	100.00%	\$750.00	#VALUE!	
01	Clothing Allowance	\$750.00	\$0.00	\$750.00	100.00%	\$750.00	0.00%	\$150 per Comm/per year (no carry over)
	<b>Legislative: Personnel Benefits</b>	<b>\$4,807.90</b>	<b>\$0.00</b>	<b>\$4,807.90</b>	<b>100.00%</b>	<b>\$3,717.80</b>	<b>-22.67%</b>	
	<b>Total- 11, Legislative Salary &amp; Benefits</b>	<b>\$39,807.90</b>	<b>\$0.00</b>	<b>\$39,807.90</b>	<b>100.00%</b>	<b>\$33,717.80</b>	<b>-15.30%</b>	
<b>SERVICES &amp; CHARGES- LEGISLATIVE SERVICE</b>								
522.11.43.01-00	TRAVEL- COMMISSIONER CONFERENCES,	\$5,000.00	\$0.00	\$5,000.00	100.00%	\$5,000.00	0.00%	
01	Travel-Comm. Conferences, Seminars	\$5,000.00	\$0.00	\$5,000.00	100.00%	\$5,000.00	0.00%	WFCA Seminar Chelan, State (Tulalip), etc.

Budget Line	Budget Title	2023 BUDGET	YTD thru XXX	Remaining Amount as of XXX	% Remaining	2024 PROPOSED	% Change 2023 to 2024	NOTES
522.11.43.02-00	KCFCA- MEETING FOOD	\$0.00	\$0.00	\$0.00	#DIV/0!	\$350.00	#DIV/0!	
01	KCFCA- Meeting Food	\$0.00	\$0.00	\$0.00	#DIV/0!	\$350.00	#DIV/0!	
522.11.49.01-00	MISC. REGISTRATION- WFCA	\$4,250.00	\$0.00	\$4,250.00	100.00%	\$3,000.00	-29.41%	
01	Misc. Registration-WFCA Conf./Seminars	\$4,250.00	\$0.00	\$4,250.00	100.00%	\$3,000.00	-29.41%	\$850/Com
522.11.49.03-00	MEMBERSHIPS	\$41,488.00	\$0.00	\$200.00	0.48%	\$43,240.00	4.22%	
01	WA Fire Comm Association (WFCA)	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	#DIV/0!	???
02	KCFCA- Other	\$200.00	\$0.00	\$200.00	100.00%	\$300.00	50.00%	
03	NEMCO	\$41,288.00	\$0.00	\$41,288.00	100.00%	\$42,940.00	4.00%	
522.11.49.04-00	ELECTIONS- EDUCATION INFORMATION	\$5,000.00	\$0.00	\$5,000.00	100.00%	\$10,000.00	100.00%	
01	Elections- Education Information	\$5,000.00	\$0.00	\$5,000.00	100.00%	\$10,000.00	100.00%	one Comm election in Nov 2023, another measure in 2024
522.11.49.05-00	ELECTIONS- COUNTY FEE	\$0.00	\$0.00	\$0.00	#DIV/0!	\$80,000.00	#DIV/0!	
01	Elections- County Fee	\$0.00	\$0.00	\$0.00	#DIV/0!	\$80,000.00	#DIV/0!	one election in 2023, charges in 2024, another measure in 2024
<b>Legislative: Legislative Services</b>		<b>\$55,738.00</b>	<b>\$0.00</b>	<b>\$35,094.00</b>	<b>62.96%</b>	<b>\$141,590.00</b>	<b>154.03%</b>	
<b>Grand Total- 11, Legislative</b>		<b>\$95,545.90</b>	<b>\$0.00</b>	<b>\$74,901.90</b>	<b>78.39%</b>	<b>\$175,307.80</b>	<b>83.48%</b>	\$79,761.90
<b>INTERFUND TRANSFERS FROM OPERATIONS BUDGET</b>								
597.00.00.01-00	INTERFUND TRANSFER OUT TO RESERVE FUND	\$192,696.00	\$0.00	\$192,696.00	100.00%	\$0.00	-100.00%	
000	Reserve Fund	\$192,696.00	\$0.00	\$192,696.00	100.00%	\$0.00	-100.00%	Transfer of \$950k out to Capital Fund
597.00.02.00-00	INTERFUND TRANSFER OUT TO CAPITAL FUND	\$0.00	\$0.00	\$0.00	#DIV/0!	\$3,108,797.00	#DIV/0!	
000	Capital Project-Apparatus, Equip., Facilities	\$0.00	\$0.00	\$0.00	#DIV/0!	\$3,108,797.00	#DIV/0!	Transfer into Capital Fund
597.00.03.00-00	INTERFUND TRANSFER OUT TO BENEFITS FUND	\$212,524.00	\$0.00	\$0.00	0.00%	\$448,808.00	111.18%	
000	LEOFF 1 & Retirement Liabilities	\$212,524.00	\$0.00	\$212,524.00	100.00%	\$332,119.00	56.27%	Transfer into Benefits Fund for LEOFF1 liabilities
000	Retirement Payouts	\$0.00	\$0.00	\$0.00	#DIV/0!	\$116,689.00	#DIV/0!	Transfer into Benefits Fund for NFD retiree payouts
597.00.03.00-00	TRANSFER OUT - SHORELINE FIRE DEPARTMENT	\$10,489,625.00	\$0.00	\$10,489,625.00	100.00%	\$12,041,180.00	14.79%	
000	Annual Payment	\$10,489,625.00	\$0.00	\$10,489,625.00	100.00%	\$12,041,180.00	14.79%	Net transfer out reflecting credits for BLS/GEMT/KCEMS revenues
597.00.03.00-00	TRANSFER OUT - SHORELINE FIRE DEPARTMENT	\$42,431.00	\$0.00	\$42,431.00	100.00%	\$112,053.00	164.08%	



Budget Line	Budget Title	2023 BUDGET	YTD thru XXX	Remaining Amount as of XXX	% Remaining	2024 PROPOSED	% Change 2023 to 2024	NOTES
000	MIH Fund	\$42,431.00		\$42,431.00	100.00%	\$112,053.00	164.08%	Transfer out to SFD for MIH program

<b>TOTAL - BOARD OF COMMISSIONERS</b>	<b>\$253,759.82</b>	<b>\$0.00</b>	<b>\$10,788,583.00</b>	<b>4251.49%</b>	<b>\$363,678.20</b>	<b>43.32%</b>	
<b>TOTAL - TRANSFERS</b>	<b>\$10,937,276.00</b>	<b>\$0.00</b>	<b>\$10,831,014.00</b>	<b>99.03%</b>	<b>\$15,710,838.00</b>	<b>43.64%</b>	
<b>TOTAL BUDGET</b>	<b>\$11,191,035.82</b>	<b>\$0.00</b>	<b>\$11,063,524.82</b>	<b>98.86%</b>	<b>\$16,074,516.20</b>	<b>43.64%</b>	

Change from 2021 to 2022 Proposed Budget- OVERALL	
Difference in Dollars (\$) - change from 2022 to 2023	\$4,883,480.38
Difference in Percentage (%) - change from 2022 to 2023	43.6%

Budget Worksheet Legend:
PINK= Delete
ORANGE= New or Re-titled
YELLOW= Note for Chief, need to go back (pending)
GREEN= Budget reallocation

# 2024 Budget Development Document- CAPITAL Fund (10-004-0020)

Last Update: **November 20, 2023**

Budget Line	Budget Title	2023 BUDGET	YTD thru June 30, 2023	Remaining Amount as of 6-30-23	2024 PROPOSED	2024 BUDGET	Updated Notes	Notes
<b>594.22.64.13-51</b>	<b>APPARATUS</b>	<b>\$135,000</b>	<b>\$0</b>	<b>\$135,000</b>	<b>\$2,314,500</b>	<b>\$143,500</b>		
53	B151	\$135,000		\$135,000	\$135,000	\$64,000	Down payment was made in 2023, remainde to be paid in 2024.	Ordered and budgeted for 2023, but tabled to next year because bill will not be due until 2024 or 2025.
	U151 Pickup Replacement				\$62,000	\$62,000	Planned replacement.	Planned replacement.
	Rescue 151				\$2,100,000	\$0	Will be purchased in 2024, but will not be paid for until delivery.	R151 is past due for replacement. A remount of the current R151 box is not a viable option. Equipment changes have occurred since purchasing R151, we now have equipment that does not fit on R151 due to weight and size. We are also have additional equipment that will be difficult to place on current rescue. The above request is a rough bid for a Heavy Rescue provided from our Pierce Rep. The price includes tax, licensing, and a 5% savings (\$105,000) if paying the invoice up front. New levels of capability are needed to continue delivering rescue type services. This price might be reduced once a firm spec is decided upon and is valid until early 2024. The build time for this purchase is about 38-40 months. There will be some revenue in selling R151, but it will not be much compared to this large price tag. An option would be to make the purchase, but delay the payment until delivery.
	Rescue 151 Compartment Retrofit				\$17,500	\$17,500	R151 is receiving a substantial amount of equipment from Sound Transit. We will need to change shelving and compartments to accommodate new eDraulics and Paratech struts. This will help us bridge the build time of over three years for the new rescue.	R151 is receiving a substantial amount of equipment from Sound Transit. We will need to change shelving and compartments to accommodate new eDraulics and Paratech struts. This will help us bridge the build time of over three years for the new rescue.
<b>594.22.64.21-51</b>	<b>FACILITIES</b>	<b>\$55,000</b>	<b>\$0</b>	<b>\$55,000</b>	<b>\$1,865,000</b>	<b>\$1,012,500</b>		
52	St 51 HVAC/Boiler Replacement	\$45,000		\$45,000	\$45,000	\$45,000	Furnace Replacement - Rollover from 2023	St. 51 Furnace Replacement - Rollover from 2023
71	St 51 Lighting Project	\$10,000		\$10,000	\$10,000	\$0	Bay lighting upgrades. Rollover from 2023.	Bay lighting upgrades. Rollover from 2023.
	St. 51 Server Room Suppression				\$25,000	\$25,000	Install a non-water based extinguishing system	Install a non-water based extinguishing system
	St 51 Outbuilding				\$500,000	\$500,000	waiting for bids	waiting for bids
	St 51 Carport				\$100,000	\$100,000	waiting for bids	waiting for bids

Budget Line	Budget Title	2023 BUDGET	YTD thru June 30, 2023	Remaining Amount as of 6-30-23	2024 PROPOSED	2024 BUDGET	Updated Notes	Notes
	St. 51 Generator Fuel Tank				\$20,000	\$20,000	Approved for replacement.	Current generator fuel tank is undersized and can not run generator for 24 hrs, crews have to manually transfer fuel from larger storage tank next to generator every 8 hrs (aprox) if generator is running and it's a fairly complicated process. Automatic transfer system has never worked correctly since it was new and is disabled. Proposal is for putting a larger fuel tank under the generator like all the Shoreline station generators have. Cost is a guess at best, I haven't been able to get any pricing or a quote back yet.
	St. 51 Fueling Station				\$80,000	\$0	Project deferred until 2025.	Gasoline and diesel fueling station at Sta 51, it would replace the existing secondary fuel tank for the generator and then remote dispensers would be located near training tower so crews wouldn't have to back in to get fuel. Cost is an estimate and haven't not had any pricing or a quote back to us as yet.
	St. 51 Mattresses				\$11,500	\$11,500	Station 51's mattresses are the original from 2010 are are worn and stained. Two mattresses were replaced in 2022 with plan to budget for and replace the other seven in 2023. The mattresses are Tuft and Needle Mint.	Station 51's mattresses are the original from 2010 are are worn and stained. Two mattresses were replaced in 2022 with plan to budget for and replace the other seven in 2023. The mattresses are Tuft and Needle Mint.
	St. 51 Recliners				\$11,000	\$11,000	The recliners in the Station 51 TV room are the original from when the station opened in 2010. The foam in the chairs is breaking down and they are beyond their service life.	The recliners in the Station 51 TV room are the original from when the station opened in 2010. The foam in the chairs is breaking down and they are beyond their service life.
	Sta 54 Repair/Remodel				\$200,000	\$100,000	We potentially have culvert/drain issues to address (on top of the water draining onto the property, we also have been notified that there is a 60k gallon water leak somewhere on the property). Do we want to tear it down, put money into it so that we prevent further water damage, replace bay doors (they are likely to fail), etc.???	We potentially have culvert/drain issues to address (on top of the water draining onto the property, we also have been notified that there is a 60k gallon water leak somewhere on the property). Do we want to tear it down, put money into it so that we prevent further water damage, replace bay doors (they are likely to fail), etc.???

Budget Line	Budget Title	2023 BUDGET	YTD thru June 30, 2023	Remaining Amount as of 6-30-23	2024 PROPOSED	2024 BUDGET	Updated Notes	Notes
	St. 57 Generator Replacement				\$150,000	\$100,000	Approved for replacement.	Current generator is not adequate to power station needs during outages (it is a 20kw and should be a 50kw), it is unreliable (has failed to operate correctly every time power has been lost), and is inside the station taking up a room that could be repurposed. Proposal is for a 50kw Kohler Diesel located outside the building (subject to permitting approval) where the propane tank is currently located. For comparison, stations 64 and 65 have 60kw generators and 63 has a 300kw. The current generator at station 57 is a propane 20kw which is basically a residential generator, we also have no way to refuel it during a snow event since it is propane. This is an estimate only and would need complete bids for accuracy.
	St. 57 Refrigerator				\$2,500	\$0	4th fridge (one for each shift)	4th fridge (one for each shift)
	St. 57 Workstation modification				\$10,000	\$0	With the added staff at station 57 we can make some modifications to the existing desk/workstations in the front workroom to accommodate six computer stations. We can remove a few sections of base cabinets/drawers to accommodate the new work stations. I would anticipate this would have a maximum cost of \$10,000 to make the updates.	With the added staff at station 57 we can make some modifications to the existing desk/workstations in the front workroom to accommodate six computer stations. We can remove a few sections of base cabinets/drawers to accommodate the new work stations. I would anticipate this would have a maximum cost of \$10,000 to make the updates.

Budget Line	Budget Title	2023 BUDGET	YTD thru June 30, 2023	Remaining Amount as of 6-30-23	2024 PROPOSED	2024 BUDGET	Updated Notes	Notes
	St. 57 HVAC Upgrade				\$600,000	\$100,000	Project is approved for 2024. Due to 2 year estimate for completion, \$100k will be paid in 2024 with the remainder in 2025.	Chief Morris had been looking at a few options to improve or replace the HVAC system at station 57. The current system is original to the building which was built around 1993. According to PSR Mechanical, who did the evaluation, the system is approaching the end of its service life and due for replacement. If we have a failure in any of the three A/C condensers, the only option is full replacement at approximately \$100,000 per unit (there are three). A proposal was made during the 2021 remodel to update the whole system or adding individual mini split heat/AC units to the bedrooms as an improvement. However, with a cost of over \$100,000, and concerns about electrical load, we opted to not pursue that and plan for a whole building upgrade. We had a follow up conversation with PSR Mechanical and they indicated due to planning, permitting, equipment delays and install time this project would take approximately two years to complete and have a cost in the range of \$500,000-\$600,000. This would be a full building upgrade to a modern Mitsubishi zoned system.

Budget Line	Budget Title	2023 BUDGET	YTD thru June 30, 2023	Remaining Amount as of 6-30-23	2024 PROPOSED	2024 BUDGET	Updated Notes	Notes
	St. 57 2nd Floor TCA Assessment				\$100,000	\$0	Deferred to 2025 or beyond.	With the addition of the aid car at station 57, we should consider a long term improvement for the station to create additional space. If we add a second floor above the bunker storage room it could be used as the new gym/fitness area. We now have more daily staffing of on duty personnel at 57 than 51, (7 people per day). The current gym is adequate for 1 to 2 people but not large enough for any more. Moving the gym to a new second floor would allow for the current gym to be transformed into a seventh bedroom, which would then allow for 24 hour staffing of an engine, aid car and medic unit. Moving the gym and transforming the space into a bedroom would also allow the day room to expand 52" toward the current gym space which creates additional space in the dayroom to accommodate seven chairs. (Currently only 5 fit). With the addition happening over the north rooms it would have a limited impact on the rest of the station and not require any units to be repositioning during the construction process. We could budget \$100,000 for 2023 to hire architects to do a feasibility study and preliminary design, then if the project is feasible, move into plans, permitting and securing a contractor for a build.

594.22.64.16-51	EQUIPMENT - SCBA	\$1,063	\$0	\$1,063	\$225,180	\$69,570		
52	SCBAs			\$0	\$89,000	\$44,500	5 new packs (frame only), NFD portion of overall purchase.	5 new packs (frame only), NFD portion of overall purchase.
52	Cylinder and valve assembly			\$0	\$30,000	\$15,000	5 new and 5 replacement, NFD portion of overall purchase.	5 new and 5 replacement, NFD portion of overall purchase.
52	Cylinder sleeves			\$0	\$3,800	\$1,900	for bottles without sleeves, NFD portion of overall purchase.	for bottles without sleeves, NFD portion of overall purchase.
52	New Hire Masks	\$1,700	\$238	\$1,462	\$1,200	\$400	New hires (SFD 7, NFD 38.5%=3)	New hires (SFD 7, NFD 38.5%=3)
53	Chest Strap	\$8,562	\$6,054	\$2,508	\$820	\$410	5 new packs	5 new packs
52	New Hire Masks	\$1,063		\$1,063	\$360	\$360	NFD portion of overall purchase.	NFD portion of overall purchase.
54	Mask Blue Tooth Communication	\$0		\$0	\$93,000	\$0	all new masks	all new masks
69	SEEK TIC	\$9,600		\$9,600	\$6,000	\$6,000	Units for SCBA's	Units for SCBA's
53	SCBA Bracket Replacement			\$0	\$1,000	\$1,000	Replace fatigued bracket on frame, NFD portion of overall purchase.	Replace fatigued bracket on frame, NFD portion of overall purchase.

Budget Line	Budget Title	2023 BUDGET	YTD thru June 30, 2023	Remaining Amount as of 6-30-23	2024 PROPOSED	2024 BUDGET	Updated Notes	Notes
<b>594.22.64.20-51</b>	<b>EQUIPMENT -GENERAL</b>				<b>\$138,588</b>	<b>\$98,010</b>		
NEW	4-Foam eductor				\$6,500	\$6,500	Apparatus upgrade to replace out of date foam eductor for consistency and compliance	Apparatus upgrade to replace out of date foam eductor for consistency and compliance
NEW	8 hand held flashlights and charger bases				\$1,500	\$1,500	Equip apparatus to match other apparatus	Equip apparatus to match other apparatus
NEW	Masterstream Pipe & Adapter				\$15,528	\$15,530	Apparatus upgrade to replace out of date master stream delivery	Apparatus upgrade to replace out of date master stream delivery
	Rescue 42 struts				\$8,000	\$8,000	Equip apparatus to match other apparatus	Equip apparatus to match other apparatus
	TRT Rescue Harnesses and Rope				\$6,618	\$6,700	Equip apparatus to match other apparatus, harnesses are OOS	Equip apparatus to match other apparatus, harnesses are OOS
54	5 Gas Detector	\$4,400	\$0	\$4,400	\$6,500	\$6,500	Equip NFD apparatus to match other apparatus	Equip NFD apparatus to match other apparatus
59	Fittings & Nozzles		\$17,453	(\$17,453)	\$42,000	\$25,750	Aspirating nozzles, deck gun and accessories, Seattle adaptors, hydrant adaptors. Equip apparatus to match other apparatus	Aspirating nozzles, deck gun and accessories, Seattle adaptors, hydrant adaptors. Equip apparatus to match other apparatus
62	TIC				\$12,500	\$0	Equip apparatus to match other apparatus	Equip apparatus to match other apparatus
63	Holmatro Combi-Tool				\$15,000	\$15,000	Equip apparatus to match other apparatus	Equip apparatus to match other apparatus
60	Reserve Apparatus Equipment		\$6,262	(\$6,262)	\$15,000	\$3,000	Equip apparatus to match other apparatus	Equip apparatus to match other apparatus
67	E Core Knox Box Keys				\$2,824	\$2,830	4 additional keys and chargers. Equip apparatus to match other apparatus	4 additional keys and chargers. Equip apparatus to match other apparatus
	Hose				\$6,618	\$6,700	Purchase and replace 2 1/2" hose that was loaned from SFD.	Purchase and replace 2 1/2" hose that was loaned from SFD.
<b>594.22.64.14-51</b>	<b>IT EQUIPMENT</b>	<b>\$16,500</b>	<b>\$0</b>	<b>\$16,500</b>	<b>\$134,300</b>	<b>\$100,600</b>		
55	Phone Upgrade	\$16,500		\$16,500		\$0	Complete?	Complete?
	Computers				\$5,000	\$5,000	Planned replacement	Planned replacement
	Monitors				\$1,000	\$1,000	\$200/each	\$200/each
	ESO Tablets Surface				\$5,000	\$5,000	Dell Surfaces \$2400/each to replace	Dell Surfaces \$2400/each to replace
	Printers				\$500	\$500	One printer	One printer
	Laptop				\$0	\$0	BOC laptops purchased in 2023	BOC laptops purchased in 2023
	CISCO Warranty on Hardware				\$15,000	\$15,000	NFD portion of warranties	NFD portion of warranties
	ESO Record Retention				\$800	\$800	Codepal retention?? Wendy & Burgess	Codepal retention?? Wendy & Burgess
	Modems				\$6,000	\$6,000	6 replacement modems (5 vehicle, 1 @ 54) (\$900/each). Existing end of life, no support.	6 replacement modems (5 vehicle, 1 @ 54) (\$900/each). Existing end of life, no support.
	Security Cameras				\$6,000	\$6,000	St. 54 Camera, Additional St. 51 drillground camera (mounted near BBQ), 2nd front apron camera (mounted south side)	St. 54 Camera, Additional St. 51 drillground camera (mounted near BBQ), 2nd front apron camera (mounted south side)
	Electronic Door Locks				\$15,000	\$12,500	St. 51 exterior storage room, St. 51 Server Room, EMS Treatment Room x 2, UPS Delivery Room	St. 51 exterior storage room, St. 51 Server Room, EMS Treatment Room x 2, UPS Delivery Room
57	Backup Batteries				\$2,000	\$2,000	Sta 51-2, 57-2	Sta 51-2, 57-2

Budget Line	Budget Title	2023 BUDGET	YTD thru June 30, 2023	Remaining Amount as of 6-30-23	2024 PROPOSED	2024 BUDGET	Updated Notes	Notes
52	LCD Projector/Displays	\$5,000		\$5,000	\$78,000	\$46,800	St. 51 AV Upgrades (Upstairs & Downstairs) authorized in 2023, 40% down payment, but bill likely to not be fully paid until 2024.	St. 51 AV Upgrades (Upstairs & Downstairs) authorized in 2023, 40% down payment, but bill likely to not be fully paid until 2024.
<b>594.22.64.22.51</b>	<b>OTHER EXPENDITURES</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>		
52	KC- Ad Valorem Tax Refunds, Misc. fees	\$10,000		\$10,000			King County Treasury fees for ad valorem tax refunds and misc. cash management svcs. Fees (Boupha)	King County Treasury fees for ad valorem tax refunds and misc. cash management svcs. Fees (Boupha)

<b>Grand Total- CAPITAL</b>	<b>\$232,194</b>	<b>\$15,003</b>	<b>\$217,191</b>	<b>\$4,677,567.68</b>	<b>\$1,424,180</b>
-----------------------------	------------------	-----------------	------------------	-----------------------	--------------------

Proposed	
<b>Apparatus</b>	\$143,500
<b>Facilities (51)</b>	\$712,500
<b>Facilities (57)</b>	\$200,000
<b>Facilities (54)</b>	\$100,000
<b>Equipment</b>	\$167,580
<b>IT</b>	\$100,600
<b>Total</b>	<b>\$1,424,180</b>



## EXHIBIT "A"

By Ordinance 2152 of the Metropolitan King County Council, Junior Taxing Districts are required annually to submit the following information regarding their tax levies for the ensuing year as part of a formal resolution of the Board of Commissioners

THE KING COUNTY ASSESSOR HAS NOTIFIED THE COMMISSIONERS OF NORTSHORE FIRE DEPARTMENT THAT THE ASSESSED VALUATION OF PROPERTY LYING WITHIN THE BOUNDARIES OF SAID DISTRICT FOR THE YEAR 2023 IS:

\$ **11,326,477,550**

### REGULAR (STATUTORY) LEVY (AS APPLICABLE):

EXPENSE FUND \$ **5,899,370**

RESERVE FUND \$ **-**

NON-VOTED G.O. BOND (Limited) \$ **-**

CAPITAL REPLACEMENT FUND \$ **-**

REFUNDS (noted on worksheet) \$ **15,421**

**TOTAL REGULAR LEVY** \$ **5,914,791**

### EXCESS (VOTER APPROVED) LEVIES:

G.O. BONDS FUND LEVY \$ **1,499,500**

**SPECIAL LEVIES** (INDICATE PURPOSE AND DATE OF ELECTION AT WHICH APPROVED):

\$ **-**

**TOTAL TAXES REQUESTED:**

\$ **7,414,291**

THE ABOVE IS A TRUE AND COMPLETE LISTING OF LEVIES FOR SAID DISTRICT FOR THE YEAR 2023 AND THEY ARE WITHIN THE MAXIMUMS ESTABLISHED BY LAW.

**AUTHORIZED SIGNATURE**

**DATE**

Authorized Signature: Lisa Wollum

11/20/2023



**KING COUNTY FIRE PROTECTION DISTRICT NO.16**  
**7220 NE 181<sup>st</sup> Street**  
**KENMORE, WA 98028**

**BUSINESS: 425-354-1780    FAX: 425-354-1781**

---

**RESOLUTION NO. 23-02**  
**FIRE BENEFIT CHARGE RESOLUTION**  
*Certification of Imposition of the 2024 Fire Benefit Charge*

---

**WHEREAS**, pursuant to RCW 52.18, the Board of Fire Commissioners (“Board”) of King County Fire Protection District No. 16 (“District”) is authorized to fix and impose a fire benefit charge on personal property and improvements to real property, which are located within the District on the date specified, and which have received or will receive benefits provided by the District, to be paid by the owners of the property; and

**WHEREAS**, at a special election on February 12, 2019, the voters of the District authorized the imposition of a fire benefit charge for a period of six years commencing in 2020, not to exceed an amount equal to 60 percent of its operating budget; and

**WHEREAS**, pursuant to RCW 52.18.060(2), the Board is required to conduct an annual review of the fire benefit charge and hold a public hearing; and

**WHEREAS**, the Board duly noticed and held a public hearing on November 7, 2023 and

**WHEREAS**, at the conclusion of the public hearing on November 14, 2023 and after reviewing and considering the testimony and evidence provided, the Board determined it was necessary to impose a fire benefit charge on personal property and improvements to real property within the District for calendar year 2024; and

**WHEREAS**, the District’s fire benefit charge amount from the previous year was \$5,353,610.

**NOW, THEREFORE**, it is resolved by the Board of Fire Commissioners of King County Fire Protection No. 16:

1. That fire benefit charges take into consideration the insurance savings resulting from the provision of benefits by the District, the amount of fire protection required by the property and the special services provided to the properties by the District; and
2. That the Board determined that the methodology utilized to calculate the fire benefit charges reasonably takes into consideration the facts and circumstances of each property for which a fire benefit charge is imposed, and further that each individual fire benefit charge is reasonably proportioned to the measurable benefits to the property resulting from the services afforded by the District; and

3. That the amount of the fire benefit charge to be collected in 2024 is hereby established to not exceed \$7,520,000; and
4. That as part of the 2024 budget adoption an *increase* in the proposed aggregate fire benefit charge is hereby authorized for 2024 in the amount of \$2,166,390, which is a percentage *increase* of approximately 40 percent from the previous year; and
5. That the proposed fire benefit charge will be imposed on the affected properties beginning January 1, 2024; and
6. That the property owners will be notified, in writing, of the amount of the fire benefit charge to be imposed on their property prior to the implementation of the provisions of RCW 52.18.070 establishing a Fire Benefit Charge Review Board.

**ADOPTED AND APPROVED** by the Board of Fire Commissioners of King County Fire Protection District No. 16, King County, Washington, at a special meeting thereof, held on November 21<sup>st</sup>, 2023.

**NORTHSHORE FIRE DEPARTMENT**

King County, Washington

Attest:

\_\_\_\_\_  
Amy Oakley

Secretary to the Board

\_\_\_\_\_  
LISA WOLLUM, Chair

\_\_\_\_\_  
ERIC ADMAN, Commissioner

\_\_\_\_\_  
TYLER BYERS, Commissioner

\_\_\_\_\_  
RICK WEBSTER, Commissioner

\_\_\_\_\_  
JOSH PRATT, Commissioner

**CERTIFICATE**

I, Amy Oakley, the Secretary of the Board of Fire Commissioners of King County Fire Protection District No. 16, King County, Washington, hereby certify that the foregoing Resolution is a full, true and correct copy of a Resolution duly adopted at a special meeting of the Board of Fire Commissioners of said Department, duly held at a special meeting place thereof on November 21, 2023 of which meeting all members of said Board had due notice, and at which a majority thereof was present; and that at said meeting said Resolution was adopted by the following vote:

<b>AYES</b> , and in favor thereof, Commissioners:	0
<b>NAYS</b> , Commissioners:	0
<b>ABSENT</b> , Commissioners:	0
<b>ABSTAIN</b> , Commissioners:	0

I further certify that I have carefully compared the same with the original Resolution on file and of record in my office; that said Resolution is a full, true and correct copy of the original Resolution adopted at said meeting; and that said Resolution has not been amended, modified or rescinded since the date of its adoption, and is now in full force and effect.

**IN WITNESS WHEREOF**, I have hereunto set my hand this 21<sup>st</sup> day of November, 2023.

**NORTHSHORE FIRE DEPARTMENT**  
King County, Washington

\_\_\_\_\_  
Amy Oakley  
Secretary to the Board of Fire Commissioners



**KING COUNTY FIRE PROTECTION DISTRICT NO.16**  
**7220 NE 181<sup>st</sup> Street**  
**KENMORE, WA 98028**

**BUSINESS: 425-354-1780    FAX: 425-354-1781**

---

**RESOLUTION NO. 23-03**  
**TAX LEVY RESOLUTION**  
*Certification of Regular Property Tax Levy and GO Bond Levy*

---

**WHEREAS**, King County Fire Protection District No. 16, King County, Washington (the "Department/District") is a municipal corporation duly organized and existing under and by virtue of the laws of the State of Washington;

**WHEREAS**, the Board of Fire Commissioners of the King County Fire Protection District No. 16 (the "Board") has properly given notice at the public hearing held on November 7, 2023 to consider the Department's current revenue sources for the expense budget for the 2024 calendar year, pursuant to RCW 84.55.120; and

**WHEREAS**, the Board, after a public hearing and duly considering all relevant evidence and testimony presented, has determined that the Department requires an increase in property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and the increase resulting from annexation assessed value, in order to discharge the expected expenses and obligations of the Department and in its best interest;

**NOW THEREFORE, IT IS HEREBY FOUND, DETERMINED AND ORDERED** as follows:

**WHEREAS** the King County Assessor has the Board of Fire Commissioners of the King County Fire Protection District No. 16 (the "Board") that the assessed valuation of all taxable property within the boundaries of the Northshore Fire Department for the calendar year 2024 is **\$11,326,477,550**.

**WHEREAS**, the Board has determined that to maintain and pay for the costs of fire protection and medical services within the District, the King County Council must levy and the Treasury Division Manager of King County, Washington, must collect in 2024, a regular tax levy for the Department's General Expense Fund in the amount of **\$5,914,790** as described in Exhibit A (Ordinance 2152), attached hereto and by this reference incorporated herein;

**WHEREAS**, the Board, by Resolution No. 07-21, adopted on December 4, 2007, ordered a special election to be held within the District for the submission to the qualified electors of the District the question of whether the Department should issue \$25,000,000 principal amount of unlimited tax general obligation bonds (the "Bonds") to provide money to construct and equip its headquarters fire station, undertake other capital projects throughout the District, refund all or part of its 2006 general obligation bond, issue not more than \$25,000,000 of general obligation bonds maturing within 20 years, and levy excess property taxes annually to repay the bonds;

**WHEREAS**, the Board has determined that to provide money to pay the 2024 principal and interest payments due on the Bonds that the King County Council must levy and the Treasury Division Manager of King County, Washington, must collect in 2024 an excess levy for the District's Bond Fund in the amount of **\$1,499,500** as described in Exhibit A attached hereto and by this reference incorporated herein;

**NOW THEREFORE, IT IS HEREBY FOUND, DETERMINED AND ORDERED** as follows:

**Section 1: CERTIFICATION OF REGULAR PROPERTY TAX LEVY**

The Board hereby certifies to the King County Council a regular property tax levy in the principal amount of \$5,914,791 for the Department's General Expense Budget, as described in Exhibit A attached hereto and by this reference incorporated herein. Further, the Board hereby authorizes and directs the Treasury Division Manager of King County, Washington, to collect said amount in 2024.

**Section 2: CERTIFICATION OF EXCESS LEVY**

The Board hereby certifies to the King County Council an excess tax levy in the principal amount of for \$1,499,500 for the Department's Bond Fund, as described in Exhibit A attached hereto and by this reference incorporated herein. Further, the Board hereby authorizes and directs the Treasury Division Manager of King County, Washington, to collect said amount in 2024.

**Section 3: EFFECTIVE DATE**

This Resolution shall be effective immediately upon its adoption and approval.

**ADOPTED AND APPROVED** by the Board of Fire Commissioners of King County Fire Protection District No. 16, King County, Washington, at a special meeting thereof, held on November 21<sup>st</sup>, 2023.

**NORTHSHORE FIRE DEPARTMENT**

King County, Washington

Attest:

\_\_\_\_\_  
LISA WOLLUM, Chair

\_\_\_\_\_  
Amy Oakley

Secretary to the Board

\_\_\_\_\_  
ERIC ADMAN, Commissioner

\_\_\_\_\_  
TYLER BYERS, Commissioner

\_\_\_\_\_  
RICK WEBSTER, Commissioner

\_\_\_\_\_  
JOSH PRATT, Commissioner

**CERTIFICATE**

I, Amy Oakley, the Secretary of the Board of Fire Commissioners of King County Fire Protection District No. 16, King County, Washington, hereby certify that the foregoing Resolution is a full, true and correct copy of a Resolution duly adopted at a special meeting of the Board of Fire Commissioners of said Department, duly held at a special meeting place thereof on November 21, 2023 of which meeting all members of said Board had due notice, and at which a majority thereof was present; and that at said meeting said Resolution was adopted by the following vote:

<b>AYES</b> , and in favor thereof, Commissioners:	0
<b>NAYS</b> , Commissioners:	0
<b>ABSENT</b> , Commissioners:	0
<b>ABSTAIN</b> , Commissioners:	0

I further certify that I have carefully compared the same with the original Resolution on file and of record in my office; that said Resolution is a full, true and correct copy of the original Resolution adopted at said meeting; and that said Resolution has not been amended, modified or rescinded since the date of its adoption, and is now in full force and effect.

**IN WITNESS WHEREOF**, I have hereunto set my hand this 21<sup>st</sup> day of November, 2023.

**NORTHSHORE FIRE DEPARTMENT**  
King County, Washington

---

Amy Oakley  
Secretary to the Board of Fire Commissioners



KING COUNTY FIRE PROTECTION DISTRICT NO.16  
7220 NE 181<sup>st</sup> Street  
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

**RESOLUTION NO. 23-04**

***A Resolution of the Board of Commissioners of King County Fire Protection District No. 16 adopting the 2024 General Expense, Capital, and Benefits budgets.***

**WHEREAS**, the Board of Commissioners have reviewed the proposed budget for Fiscal Year 2024 (January 1–December 31), which serves as a financial plan that matches proposed expenditures with anticipated revenues; and

**WHEREAS**, the proposed budget was developed on the basis of need, and through cooperation with department managers, elected officials, and staff;

**NOW THEREFORE BE IT RESOLVED** that the Board of Commissioners of King County Fire Protection District No. 16 approve the 2024 proposed budget in the amount of **\$16,011,815** as follows:

<b><u>Expenditure Division Budget Amount</u></b>	
<b><u>Budget</u></b>	<b><u>Amount</u></b>
General Expense*	\$ 12,516,911
Capital	\$ 1,424,180
Benefits	\$ 2,070,724
<b>TOTAL</b>	<b>\$ 16,011,815</b>

*\*General Expense budget does not include Interfund Transfers Out.*

**ADOPTED** at the regular meeting of the Board of Commissioners of King County Fire Protection District No. 16, this 21<sup>st</sup> day of November, 2023.

**NORTHSHORE FIRE DEPARTMENT**

King County, Washington

Attest:

\_\_\_\_\_  
Amy Oakley  
Secretary to the Board

\_\_\_\_\_  
LISA WOLLUM, Chair

\_\_\_\_\_  
ERIC ADMAN, Commissioner

\_\_\_\_\_  
Tyler Byers, Commissioner

\_\_\_\_\_  
Rick Webster, Commissioner

\_\_\_\_\_  
Josh Pratt, Commissioner



**CERTIFICATE**

I, Amy Oakley, the Secretary of the Board of Fire Commissioners of King County Fire Protection District No. 16, King County, Washington, hereby certify that the foregoing Resolution is a full, true and correct copy of a Resolution duly adopted at a special meeting of the Board of Fire Commissioners of said Department, duly held at a special meeting place thereof on November 21, 2023 of which meeting all members of said Board had due notice, and at which a majority thereof was present; and that at said meeting said Resolution was adopted by the following vote:

<b>AYES</b> , and in favor thereof, Commissioners:	0
<b>NAYS</b> , Commissioners:	0
<b>ABSENT</b> , Commissioners:	0
<b>ABSTAIN</b> , Commissioners:	0

I further certify that I have carefully compared the same with the original Resolution on file and of record in my office; that said Resolution is a full, true and correct copy of the original Resolution adopted at said meeting; and that said Resolution has not been amended, modified or rescinded since the date of its adoption, and is now in full force and effect.

**IN WITNESS WHEREOF**, I have hereunto set my hand this 21<sup>st</sup> day of November, 2023.

**NORTHSHORE FIRE DEPARTMENT**  
King County, Washington

---

Amy Oakley  
Secretary to the Board of Fire Commissioners



KING COUNTY FIRE PROTECTION DISTRICT NO.16  
7220 NE 181<sup>st</sup> Street  
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

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**RESOLUTION NO. 23-05**  
**DEFINING FUND POLICIES**

***A Resolution of the Board of Commissioners of King County Fire Protection District No. 16 that supersedes RESOLUTION 20-10 for Defining Fund Policies***

---

**WHEREAS**, on November 3, 2020, the Board of Fire Commissioners (“Board”) of King County Fire Protection District No. 16 (the “District”) approved Resolution 20-10 Defining Fund Policies;

**WHEREAS**, the Board desires to redefine the District’s fund policies by approving this Resolution 23-05 which shall supersede Resolution 20-10; and

**WHEREAS**, the financial affairs of the District are managed by the Board; and

**WHEREAS**, pursuant to RCW 52.14.100 the Board has the power to adopt reasonable rules to govern the District and to generally perform all such acts as may be necessary to carry out the objects of the creation of the District; and

**WHEREAS**, an integral part of financial planning in establishing General Expense, Reserve, Benefit and Capital Funds to cover the costs of general operating expenses, facility maintenance and improvements, apparatus and equipment financing, employee benefits, and insurance obligations; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Fire Commissioners of King County Fire Protection District No. 16 that the General Expense, Reserve, Benefit and Capital Fund Plan is established as follows:

I. GENERAL EXPENSE FUND

The General Expense Fund balance at year end shall be a minimum of twenty-five percent of annual expenses. This shall be calculated by using the new-year’s budget and subtracting any projected Capital fund interfund transfers and multiplying that number by twenty-five percent. For example: If the total expense budget for the next year, minus the Capital fund transfers indicated, is set at \$16,000,000, then the minimum amount required in the General Expense Fund at the end of the current year is \$4,000,000 (\$16,000,000 x .25%). This balance in the General Expense Fund is meant to pay expenses incurred by the District during the following year prior to the first-half tax and fire benefit charge collection.

II. RESERVE FUND

The Reserve Fund shall be used as a savings fund with a set target level of at least five percent (5%) of the Shoreline Fire Department annual expense budget.

III. BENEFITS FUND

The Benefits Fund shall be established to provide funding for LEOFF I medical insurance premiums, long-term healthcare premiums, and other approved medical and dental expenses. The funding for the LEOFF I OPEB shall be calculated using the GASB 75 spreadsheet provided each year by the Washington State Legislature, Office of the State Actuary.

The Benefits Fund shall also include funds for any post-employment benefits for retirement incentives as set forth in the MOU between IAFF Local 2459 and Northshore Fire Department signed into effect on February 16, 2022.

#### IV. CAPITAL FUND

The Capital Fund shall include funding for Apparatus and Equipment replacement, Facilities improvements, and Information Technology.

##### A. Apparatus Replacement:

The apparatus replacement funds will provide funding for the replacement of apparatus and vehicles that are designated for replacement at specific intervals and have a calculated replacement cost that would be difficult to fund through the annual budgeting process

These funds shall be allocated and transferred based on the 20-Year Replacement Plan to be created and presented to the Board by the Fire Chief and Deputy Chief of Support Services.

##### B. Equipment Replacement:

The equipment replacement funds will provide funding for the replacement of equipment for the department that are designated for replacement at specific intervals and have a calculated replacement cost that would be difficult to fund through the annual budgeting process

These funds shall be allocated and transferred based on the 20-Year Replacement Plan to be created and presented to the Board by the Fire Chief and Deputy Chief of Support Services.

##### C. Facilities Improvement:

The facilities improvement funds will provide funding for the maintenance and improvement of District facilities. These funds would be used for capital improvement items such as roof repairs, HVAC replacement, etc. and not a substitution for annual budgeting of normal facility maintenance.

These funds shall be allocated and transferred based on the 20-Year Replacement Plan to be created and presented to the Board by the Fire Chief and Deputy Chief of Support Services.

##### D. Information Technology:

The annual allotment for Information Technology capital requests will be calculated and approved annually each budgeting year. The monies will be transferred each year for the appropriate expenses as recommended and presented to the Board by the Fire Chief and Deputy Chief of Support Services after consulting with Information Technology specialist.

**BE IT FURTHER RESOLVED**, that Resolution 20-10 is hereby repealed.

**ADOPTED** at the special meeting of the Board of Commissioners of King County Fire Protection District No. 16, this 21<sup>st</sup> day of November, 2023.

**NORTHSHORE FIRE DEPARTMENT**

King County, Washington

Attest:

---

Amy Oakley  
Secretary to the Board

---

LISA WOLLUM, Chair

---

ERIC ADMAN, Commissioner

---

Tyler Byers, Commissioner

---

Rick Webster, Commissioner

---

Josh Pratt, Commissioner

**CERTIFICATE**

I, Amy Oakley, the Secretary of the Board of Fire Commissioners of King County Fire Protection District No. 16, King County, Washington, hereby certify that the foregoing Resolution is a full, true and correct copy of a Resolution duly adopted at a special meeting of the Board of Fire Commissioners of said Department, duly held at a special meeting place thereof on November 21, 2023 of which meeting all members of said Board had due notice, and at which a majority thereof was present; and that at said meeting said Resolution was adopted by the following vote:

<b>AYES</b> , and in favor thereof, Commissioners:	0
<b>NAYS</b> , Commissioners:	0
<b>ABSENT</b> , Commissioners:	0
<b>ABSTAIN</b> , Commissioners:	0

I further certify that I have carefully compared the same with the original Resolution on file and of record in my office; that said Resolution is a full, true and correct copy of the original Resolution adopted at said meeting; and that said Resolution has not been amended, modified or rescinded since the date of its adoption, and is now in full force and effect.

**IN WITNESS WHEREOF**, I have hereunto set my hand this 21<sup>st</sup> day of November, 2023.

**NORTHSHORE FIRE DEPARTMENT**  
King County, Washington

---

Amy Oakley  
Secretary to the Board of Fire Commissioners



KING COUNTY FIRE PROTECTION DISTRICT NO.16  
7220 NE 181<sup>st</sup> Street  
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

---

## RESOLUTION NO. 23-06

*A Resolution of the Board of Commissioners of King County Fire Protection District No. 16 establishing a Benefits Fund and transferring funds from the Reserve Fund to the Benefits Fund.*

---

**WHEREAS**, the Board of Commissioners have reviewed the proposed budget for Fiscal Year 2024 (January 1–December 31), which serves as a financial plan that matches proposed expenditures with anticipated revenues; and

**WHEREAS**, the proposed budget was developed on the basis of need, and through cooperation with Department managers, elected officials, and staff;

**WHEREAS**, based on the parameters set forth in Resolution No. 23-05, the Board will be in a better position to manage the funding and show the citizens of Kenmore and Lake Forest Park the clarity and transparency associated with the budgeting process, the appropriate funding level needed for anticipated expenses; and

**THEREFORE BE IT RESOLVED**, by the Board of Commissioners of King County Fire Protection District No. 16, on behalf of the citizens of Kenmore and Lake Forest Park, that:

1. The King County Treasurer is hereby authorized and directed to establish a new Benefits Fund for Northshore Fire Department.
2. The King County Treasurer is hereby authorized and directed to transfer \$2,100,000 from the Reserve Fund to the newly created Benefits Fund.
3. The Benefits Fund will be financed on a year-to-year basis in a consistent and prudent manner through future budgets adopted by the Department.
4. The Benefits Fund will be used for all Benefit expenditures authorized by the Board, as adopted in a yearly Benefit Budget as defined in Resolution 23-05, establishing the method of funding level for the LEOFF I OPEB expenses and other post-employment benefits.
5. The establishment of a new Benefits Fund and transfer from the Reserve Fund of Northshore Fire Department is to be accomplished in a timely manner.

**ADOPTED AND APPROVED** at the special meeting of the Board of Commissioners of King County Fire Protection District No. 16, this 21<sup>st</sup> day of November, 2023.

**NORTHSHORE FIRE DEPARTMENT**

King County, Washington

Attest:

\_\_\_\_\_  
Amy Oakley  
Secretary to the Board

\_\_\_\_\_  
LISA WOLLUM, Chair

\_\_\_\_\_  
ERIC ADMAN, Commissioner

\_\_\_\_\_  
Tyler Byers, Commissioner

\_\_\_\_\_  
Rick Webster, Commissioner

\_\_\_\_\_  
Josh Pratt, Commissioner



KING COUNTY FIRE PROTECTION DISTRICT NO.16  
7220 NE 181<sup>st</sup> Street  
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

---

## RESOLUTION NO. 23-07

*A Resolution of the Board of Commissioners of King County Fire Protection District No. 16 establishing a Capital Fund and transferring funds from the General Expense Fund to the Capital Fund.*

---

**WHEREAS**, the Board of Commissioners have reviewed the proposed budget for Fiscal Year 2024 (January 1–December 31), which serves as a financial plan that matches proposed expenditures with anticipated revenues; and

**WHEREAS**, the proposed budget was developed on the basis of need, and through cooperation with Department managers, elected officials, and staff;

**WHEREAS**, based on the parameters set forth in Resolution No. 23-05, the Board will be in a better position to manage the funding and show the citizens of Kenmore and Lake Forest Park the clarity and transparency associated with the budgeting process, the appropriate funding level needed for anticipated expenses; and

**THEREFORE BE IT RESOLVED**, by the Board of Commissioners of King County Fire Protection District No. 16, on behalf of the citizens of Kenmore and Lake Forest Park, that:

1. The King County Treasurer is hereby authorized and directed to establish a new Capital Fund for Northshore Fire Department.
2. The King County Treasurer is hereby authorized and directed to transfer \$1,550,000 from the General Expense Fund to the newly created Capital Fund.
3. The Capital Fund will be financed on a year-to-year basis in a consistent and prudent manner through future budgets adopted by the Department.
4. The Capital Fund will be used for all Capital expenditures authorized by the Board, as adopted in a yearly Capital Budget as defined in Resolution 23-05, and deemed necessary to provide the citizens of Kenmore and Lake Forest Park with the best quality service possible.
5. The establishment of a new Capital Fund and transfer from the General Expense Fund of Northshore Fire Department is to be accomplished in a timely manner.



**ADOPTED AND APPROVED** at the special meeting of the Board of Commissioners of King County Fire Protection District No. 16, this 21<sup>st</sup> day of November, 2023.

**NORTHSHORE FIRE DEPARTMENT**

King County, Washington

Attest:

\_\_\_\_\_  
Amy Oakley  
Secretary to the Board

\_\_\_\_\_  
LISA WOLLUM, Chair

\_\_\_\_\_  
ERIC ADMAN, Commissioner

\_\_\_\_\_  
Tyler Byers, Commissioner

\_\_\_\_\_  
Rick Webster, Commissioner

\_\_\_\_\_  
Josh Pratt, Commissioner