



## SHORELINE FIRE DEPARTMENT BOARD OF COMMISSIONERS MEETING

### SPECIAL MEETING MINUTES May 11, 2017

Commissioner Heivilin called the special meeting of the Shoreline Fire Department Board of Commissioners to order at 2:02 p.m. on May 11, 2017 at Shoreline Fire Department, located at 17525 Aurora Avenue North, Shoreline, Washington 98133. As required by RCW 42.30, the special meeting was noticed on May 11, 2017. The purpose of the special meeting was to conduct a workshop to review and update the *Rules of Procedure for the Board of Fire Commissioners*.

Present:                    Rod Heivilin, Commissioner, Chair                    Kim Fischer, Commissioner  
                                 Ken Callahan, Commissioner                    Jon Kennison, Commissioner  
                                 David Harris, Commissioner

No significant changes were made to the *Rules of Procedure*. Minor housekeeping changes were made to Section 1 B, Section 6 A, and Section 11 A, The workshop adjourned at 3:55 p.m.

The Special Meeting moved to Executive Session at 4:15 p.m. to Review the Fire Chief's employment contract/job performance per RCW 42.30.140, and to discuss Real Estate / Site or Acquisition with the Department's attorney per RCW 42.30.110(1)(b).

Present:                    Rod Heivilin, Commissioner, Chair                    Matt Cowan, Fire Chief  
                                 Ken Callahan, Commissioner                    Rick Ashleman, Project Manager  
                                 David Harris, Commissioner                    Kinnon W. Williams, Attorney A Law - Inslee  
                                 Kim Fischer, Commissioner                    Best  
                                 Jon Kennison, Commissioner

The Executive Session adjourned at 4:53 per RCW 42.30.110(1)(b).

Minutes prepared by:    B. Goldsmith

Respectfully submitted,

Joyce Brown  
Secretary to the Board

  
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Rod Heivilin, Chair  
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Ken Callahan, Vice Chair  
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Kimberly A. Fischer, Commissioner  
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David Harris, Commissioner  
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Jon Kennison, Commissioner