



SHORELINE FIRE DEPARTMENT BOARD OF COMMISSIONERS MEETING

MINUTES

August 10, 2017

(rescheduled from August 3, 2017)

Commissioner Heivilin called the regular meeting of the Shoreline Fire Department Board of Commissioners to order at 3:01 p.m. on August 10, 2017 at Shoreline Fire Department, located at 17525 Aurora Avenue North, Shoreline, Washington 98133.

Present:

Rod Heivilin, Chair	Matt Cowan, Fire Chief
Ken Callahan, Commissioner	John Nankervis, Assistant Chief
David Harris, Commissioner	
Kim Fischer, Commissioner	
Jon Kennison, Commissioner	

Excused Absence: None

PLEDGE OF ALLEGIANCE

CONSIDERATION OF AGENDA

- EXECUTIVE SESSION: Department of Social and Health Services (DSHS) counter offer motion to approve. 10 minutes per RCW 42.30.140 Negotiations.
- NEW BUSINESS: FBC Contract discussion.

PUBLIC COMMENT

None.

MINUTES

MOTION: *Commissioner Kennison moved, and Commissioner Fischer seconded, to approve the July 20, 2017 regular meeting minutes with one correction. The motion passed; four ayes.*

CORRESPONDENCE

- The Department received a letter of thanks from DSHS) for the rapid response to the building fire at the Fircrest school on July 20, 2017.

STANDING AGENDA

WARRANTS

MOTION: *Commissioner Callahan moved, and Commissioner Fischer seconded, a motion to accept disbursements in the amount of \$429,778.18 per the detail below. The motion passed; five ayes.*

Fund	Voucher Number	Amount
Expense Fund	0640-0684	141,911.10
Expense Fund / Payroll	81517A-81517BE	64,941.58
ALS Expense Fund	0274-0283	83,156.67
ALS Expense Fund / Payroll	ALS81517A-ALS81517X	55,785.57
ALS Capital	0020-0021	5,968.14
CMT Expense Fund	1018-1019	34,579.89
Capital Expense	0039-0044	18,053.63
CIP Fund	0033-0035	15,438.94
Benefits Fund	0047-0049	9,942.66
EMS Donation Fund	No Activity	0.00
Expense Reserve	No Activity	0.00
TOTAL DISBURSEMENTS		429,778.18

COMMISSIONERS' REPORT

- Commissioners Kennison mentioned his attendance at the City of Shoreline Night Out Event.

FINANCIAL REPORT

None.

STATISTICS REPORT

None.

STRATEGIC PLAN DISCUSSION

None.

DISTRICT ACTIVITY REPORT

Assistant Chief, John Nankervis provided an overview on the following topics:

- The Rehab unit is scheduled to be delivered in October.
- King County EMS CMT funding has been approved for 2018. The funding was reduced to 60%, but will still allow the Department to have a modified CMT program under a different name.
- Medic 47 is up and running, and the shelter continues to be worked on. Bothell Fire Department has decided to have a 3-bay shelter, and an Interlocal Agreement is being prepared.
- NORCOM: Zeb Middleton, the Department's current IT onsite support discovered a security breach potential with the Department's prior Wi-Fi service. In response, the installation of the new Wi-Fi router has been completed at Station 61. NORCOM has also been working to provide details to the Department on the features of the Radar Program.

Chief Cowan provided an overview of the following topics:

- Chief Cowan updated the Board on the status of the PulsePoint Application with NORCOM. Due to some issues that were not addressed, NORCOM decided not to move forward.
- Chief Cowan attended the FRI Conference last week, and noted that it was a good networking event.
- Chief Cowan met with the City of Edmonds to discuss the collaborative efforts for the north end of Woodway. A meeting will be scheduled at a later date.
- Chief Cowan noted that an EMTG meeting will be scheduled within the next few weeks to discuss the possibility of hiring a Director, which will include a shared contribution from the committee.

NEW STATION 63 DISCUSSION/UPDATES:

- Land Acquisition: The rental agreements with the Meyer's and Grossinger properties are going well. The rental agreements will end in September.
- Survey: TCA Architecture is working with the Structural Engineers on the possible impact of the boundaries to the neighbors to the West. A future meeting will be conducted with the two property owners to discuss future boundary options.
- Temporary Quarters: The Department is still working on options with Central Pierce Fire, who is unclear if they will be able to commit the temporary structure for the Department. The Department also continues to work with the City of Seattle location as a temporary option.

OLD BUSINESS

- Impact Fee Mitigation: Chief Cowan discussed with the City of Shoreline's Attorney next steps on the implementation of the Comprehensive Plan Amendments Impact Fee Mitigation Program. Chief Cowan requested a meeting to discuss any potential expectations from our Department.
- Light Rail Negotiations: Nothing to report.

NEW BUSINESS

- 2018 Budget Schedule: Chief Cowan provided the Board with a copy of the current draft of the 2018 budget schedule.
- Fire Benefit Charge Contract: Chief Cowan provided a copy of the current contract with Neil Blindheim, President of Interface Systems Management Consultants. The contract is similar to prior contracts. Chief Cowan requested approval to sign the current contract.

MOTION: *Commissioner Fischer moved, and Commissioner Kennison seconded a motion to authorize the Board of Commissioners to authorize the Fire Chief to sign the Interface Systems Management Consultants Fire Benefit Charge agreement. The motion passed, five ayes.*

- August 17 Board Meeting will proceed as scheduled.

EXECUTIVE SESSION

The regular meeting of the Board of Commissioners moved to Executive Session at 3:51 p.m. per RCW 42.30.110(1)(i) Litigation for ten (10) minutes, with a decision.

MOTION: *Commissioner Fischer moved, and Commissioner Callahan seconded a motion to authorize the Chief to enter into counter proposal with DSHS for the Fircrest contract. The motion passed; five ayes.*

The regular meeting reconvened and immediately adjourned at 4:16 p.m.

MOTION: *Commissioner Fischer moved, and Commissioner Kennison seconded, a motion to adjourn the regular meeting of the Board of Commissioners at 4:16 p.m. The motion passed; five ayes.*

PROJECTED AGENDAS


- Commissioner Heivilin will be absent at the August 17 Board Meeting.

Minutes prepared by: B. Goldsmith

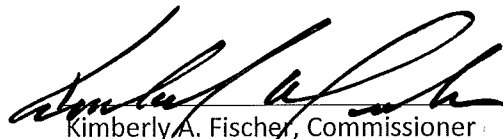
Respectfully submitted,

Joyce Brown
Secretary to the Board

Rod Heivilin, Chair



Ken Callahan, Vice Chair



Kimberly A. Fischer, Commissioner



David Harris, Commissioner



Jon Kennison, Commissioner